

FIRLE PARISH COUNCIL

Dear Councillors, you are summoned to attend a meeting of **FIRLE PARISH COUNCIL** to be held on **Tuesday 14th May 2024, 7.30pm** Firle Village Hall. *Lorna Thwaites*, Firle Parish Clerk, 8th May 2024.

To RECEIVE questions from the Public:

The first ten minutes are available for public participation before the start of the meeting. During this time, members of the public may ask questions or make representations, in respect of business on the agenda. Members of the public may only speak at other points during the meeting if they have knowledge or information that will aid the discussion and will only speak at the Chairman's discretion.

AGENDA

- 1. ELECTION OF THE CHAIR:**
 - 1.1 To elect the Chair for Firle Parish Council for the forthcoming year.
 - 1.2 The Chair to sign the Declaration of Office form.
- 2. ELECTION OF THE VICE-CHAIR.**
- 3. APOLOGIES FOR ABSENCE:** To receive and accept apologies for absence.
- 4. DECLARATIONS OF ANY INTERESTS AND TO CONSIDER ANY REQUESTS FOR A DISPENSATION WITH RESPECT TO ITEMS ON THE AGENDA,** as required by the Members Code of Conduct.
- 5. MINUTES OF THE PREVIOUS MEETING:** To RESOLVE that the minutes of the ordinary meeting of Firle Parish Council held on 9th April 2024 are a correct record and signed by the Chairman.
- 6. COMMITTEES AND WORKING GROUPS:**
 - 6.1 To AGREE any committees or working groups, to appoint members and to AGREE the arrangements for reporting back.
 - 6.2 To AGREE any individual areas of responsibility.
- 7. APPOINTMENTS TO OUTSIDE BODIES:**
 - 7.1 To CONFIRM any councillor appointments to outside bodies.
- 8. TO CONFIRM THE ELIGIBILITY OF THE COUNCIL WITH REGARDS TO MEETING THE CRITERIA FOR THE EXERCISE OF THE GENERAL POWER OF COMPETENCE.**
- 9. REVIEW AND ADOPTION OF ORDERS, REGULATIONS AND POLICIES:**
 - 9.1 Standing Orders
 - 9.2 Financial Regulations
 - 9.3 Members Code of Conduct
 - 9.4 Freedom of Information Policy
 - 9.5 Complaints Procedure
 - 9.6 Co-option Policy
 - 9.7 Document Retention Scheme
 - 9.8 Grant Awarding Policy
 - 9.9 Risk Management Policy
 - 9.10 Scheme of Delegation
 - 9.11 Social Media Policy
- 10. TO CONFIRM ARRANGEMENTS AND LEGAL AGREEMENT WITH FIRLE VILLAGE HALL AND PLAYING FIELDS.**
- 11. INSURANCE COVER:**
 - 11.1 To RESOLVE to renew the insurance cover with BHIB by 01 June 2024 and to pay the annual premium.
- 12. FINANCE:**
 - 12.1 To RESOLVE to pay subscriptions, regular payments, and direct debits to other bodies.
 - 12.2 To AGREE banking arrangements for the year and to agree any changes to nominated signatories.
 - 12.3 To AUTHORISE payments to be made in June and to RECEIVE the bank reconciliation.
 - 12.4 To AGREE the Risk Assessment for 2024 – 2025.
- 13. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR):**
 - 13.1 To RECEIVE an update on the Internal Audit
 - 13.2 To RECEIVE an update on the External Audit.
- 14. REPORT(S):**
 - 14.1 To RECEIVE reports from Local and District Councillors and the MP for Lewes.
- 15. CORRESPONDENCE RECEIVED:** To RECEIVE the following correspondence and AGREE any actions:
 - 15.1 LDALC/LDC/ESCC Proposed Conference.
 - 15.2 Monies received from Firle Parish Council to Firle Village Hall.
 - 15.3 Adoption of the Selbourne Village Design Statement as a Supplementary Planning Document.

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- 15.4 Update post March 2024 Planning Committee.
- 15.5 Wheelie Bins Roll-out.
- 15.6 Grant for Fencing.
- 15.7 Defibrillator.
- 15.8 New Accredited Playground Courses.
- 15.9 Grants for People in Fuel Poverty – mostly rural areas.
- 15.10 Wealden Compass Bus Timetables.
- 15.11 Dog Fouling/PSPO comms.
- 15.12 Hello from Transport for the South East and our Your Voices Survey now live.
- 15.13 Survey on Sewage Spills and Development Pressures in your Area.
- 15.14 South Downs National Park By-Election Results.

16. MATTERS ARISING:

- 16.1 To RATIFY the resolution to vote for Adrian Ross in the SDNP elections.
- 16.2 To RECEIVE a quote for the parking restriction signs to be placed on the wall of The Cottage.
- 16.3 To RESOLVE to contact Highways Road Safety Team to install safety measures at A27 pedestrian crossing – Cllr Hill.
- 16.4 To RESOLVE action to be taken to increase road safety in the village – Cllr Hill.

17. HIGHWAYS:

- 17.1 To RECEIVE an update on Wick Street signage.
- 17.2 To RECEIVE an update on the quote and repairs required to the bus shelter at Crossways – Cllr Barr.
- 17.3 To RECEIVE any updates and AGREE further actions on the drainage problems and potholes in the Parish.
- 17.4 To RECEIVE an update on further actions taken regarding the dangerous verge-side potholes along Ripe Lane – Cllr Barr
- 17.5 To RESOLVE to contact all relevant authorities concerning the sewage pollution along Wick Street – Cllr Barr.

18. PLANNING APPLICATIONS: To AGREE comments for any applications received:

- 18.1 Location: 4 Railway Cottages Ripe Lane Firle East Sussex BN8 6NJ: Proposal: Installation of pitched roof over existing flat roofed detached garage with alterations to fenestration at the rear.

19. PROJECTS:

19.1 School Footpath

- 19.1.1 To DISCUSS the report received from Reeves Transport Planning and to RECEIVE any further updates – Cllr Hill.
- 19.1.2 To AGREE next steps and actions.

19.2.20sPlenty for Firle

- 19.2.1 To RECEIVE a response from East Sussex Highways Road Safety Team – Cllr Symes.
- 19.2.2 To DISCUSS and AGREE further actions.

19.3 Assets of Community Value

- 19.3.1 To RECEIVE an update on the progress of nominating the Ram Inn as an Asset of Community Value – Cllr Lance.

20. TO AGREE ITEMS FOR THE PARISH MAGAZINE.

21. TO PROPOSE AGENDA ITEMS FOR THE NEXT ORDINARY MEETING OF FIRLE PARISH COUNCIL.

22. TO RECEIVE THE TIME AND DATE OF THE NEXT MEETING OF FIRLE PARISH COUNCIL.

23. TO CLOSE THE MEETING.