

FIRLE PARISH COUNCIL

Dear Councillors, you are summoned to attend a meeting of **FIRLE PARISH COUNCIL** to be held on **Tuesday 8th February 2022 at 7.00pm** at Firle Village Hall. *Lorna Thwaites, Firle Parish Clerk, 2022*

To RECEIVE questions from the Public:

The first ten minutes are available for public participation before the start of the meeting. During this time, members of the public may ask questions or make representations, in respect of business on the agenda. Members of the public may only speak at other points during the meeting, if they have knowledge or information that will aid the discussion and will only speak at the Chairman's discretion.

AGENDA

- 1. APOLOGIES FOR ABSENCE:** To receive and accept apologies for absence.
- 2. DECLARATIONS OF INTEREST:** To RECEIVE any declarations of interest in respect of items on the agenda, as required by the Members Code of Conduct.
- 3. MINUTES OF THE PREVIOUS MEETING:** To RESOLVE that the minutes of the ordinary meeting of Firle Parish Council held on 11th January 2022 and the extraordinary meeting held on 26th January 2022 are a correct record and signed by the Chairman.
- 4. TO RECEIVE ANY REPORT(S)**
 - 4.1 To RECEIVE any reports from Local and District Councillors and the MP for Lewes
 - 4.2 To AGREE any matters for discussion to be advised to Cllr Denis
 - 4.3 To RECEIVE a brief report on the Cllr training attended - Cllrs Gravett and Hill
- 5. PLAYING FIELDS LEASE**
 - 5.1 To RECEIVE an update on the lease (s) for the Playing Fields and to RESOLVE to accept the final draft of the Headlease
 - 5.2 To AGREE to adopt the Sublease for the Cricket Club
 - 5.3 To RESOLVE to arrange a meeting with Firle Cricket Club to discuss the terms of the Sublease
- 6. FINANCE:**
 - 6.1 To RESOLVE to pay the Clerk for the additional hours worked in January 2022
 - 6.2 To AUTHORISE payments for February and receive the finance report
 - 6.3 To RECEIVE the appropriate sum for the allocation of S137 for 2021/22 and to RESOLVE to make donations from the S137 budget 2021-22
 - 6.4 To AGREE the payment to be made to the Village Hall for bookings up to March 2022
 - 6.5 To AGREE the 2022/23 allocated reserves
 - 6.6 To AGREE Members of Firle Parish Council to be nominated as bank signatories
 - 6.7 To RESOLVE to register the Clerk with Lloyds Bank to make payments and access the bank accounts
 - 6.8 To RESOLVE to undertake an internal audit for 2021-22 and to appoint Mulberry and Co
 - 6.9 To RECEIVE the recommendation of the most recent internal audit and to RESOLVE to set up council specific email addresses
 - 6.10 To RESOLVE to renew the Clerk's membership to SLCC at an annual cost of £120
 - 6.11 To RESOLVE to appoint a payroll company to undertake the payroll and pensions administration on behalf of Firle Parish Council
- 7. PLANNING APPLICATIONS**
 - 7.1 To AGREE comments for any applications received:
 - 7.1.1 **Black Tile House The Street Firle BN8 6NU** Proposal: (T1) - Ornamental Cherry - Fell to ground level (T2) Bay -Fell to ground level LISTED BUILDING GRADE (deadline for comments 01 March 22)
- 8. MATTERS ARISING:**
 - 8.1 To RECEIVE an update on the meeting between Cllrs Symes and Tim Bartlett and Ellen Yerdley with respect to flooding and possible defence measures – Cllr Symes
 - 8.2 To RECEIVE an update on the discussion with Spiral Staircases with regards to the Hugh Barnes Memorial Award for 2021 and agree any actions – Cllr Barr
 - 8.3 To RESOLVE to support the 20s plenty East Sussex campaign and in the Parish of Firle
 - 8.4 To RESOLVE to set up a social media presence for Firle Parish Council – Cllr Gravett
 - 8.5 To DISCUSS the maintenance of the defibrillator
- 9. HIGHWAYS:**
 - 9.1 To RECEIVE an update on the progress made on the signage review
 - 9.2 To AGREE the parking restrictions to be requested in the parking review
 - 9.3 To RECEIVE further information on Speed Traffic Surveys with ESCC - Cllr Hill

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- 9.4 To RECEIVE an update on the compilation of information on public transport options for visiting Firle – Cllr Bolger
- 9.5 To AGREE a date for the next SLR meeting and agenda items
- 9.6 To RESOLVE a strategy for bollards in the parish
- 9.7 To RESOLVE to formally request the construction of an embankment and tree planting at the A27 toucan crossing

10. CORRESPONDENCE RECEIVED:

- 10.1 SDNPA Call for CIL Projects
- 10.2 50 mile running race
- 10.3 £50 award for the Village Hall Christmas Raffle
- 10.4 Playing Field Boundary Fencing
- 10.5 Introducing Community Action Safety Groups

11. QUEEN'S PLATINUM JUBILEE CELEBRATIONS:

- 11.1 To RECEIVE an update on the meeting held to discuss plans in the Parish and to AGREE next steps for the Queen's Platinum Jubilee celebrations, 03 to 06 June 2022

12. EXCLUSION OF THE PRESS AND PUBLIC:

- 12.1 To confirm that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

13. HR MATTERS:

- 13.1 To sign the Clerk's contract

14. COUNCIL PROCEDURE:

- 14.1 To discuss expectations of councillor's, what councillors can expect from each other and how councillors individually/jointly prepare for meetings – Cllr Gravett

15. TO PROPOSE AGENDA ITEMS FOR THE NEXT ORDINARY MEETING OF FIRLE PARISH COUNCIL.

16. TO RECEIVE THE TIME AND DATE OF THE NEXT MEETING OF FIRLE PARISH COUNCIL.

17. TO CLOSE THE MEETING.