

FIRLE PARISH COUNCIL

Dear Councillors, you are summoned to attend a meeting of **FIRLE PARISH COUNCIL** to be held on **Tuesday 10th May 2022, 7.45pm** Firle Village Hall. *Lorna Thwaites*, Firle Parish Clerk, 04 May 2022

To RECEIVE questions from the Public:

AGENDA INFORMATION

1. **ELECTION OF THE CHAIR:**
 - 1.1 To elect the Chairman for Firle Parish Council for the forthcoming year.
 - 1.2 The Chairman to sign the Declaration of Office form.
2. **ELECTION OF THE VICE-CHAIR.**
3. **APOLOGIES FOR ABSENCE:** To receive and accept apologies for absence.
4. **DECLARATIONS OF INTEREST:** To RECEIVE any declarations of interest in respect of items on the agenda, as required by the Members Code of Conduct.
5. **MINUTES OF THE PREVIOUS MEETING:** To RESOLVE that the minutes of the ordinary meeting of Firle Parish Council held on 12th April 2022 are a correct record and signed by the Chairman.
6. **REPORT(S)**
 - 6.1 To RECEIVE reports from Local and District Councillors and the MP for Lewes.
 - 6.2 To RECEIVE reports from Cllr Hill on the meetings attended regarding the A27 Lewes to Polegate dualling
7. **REVIEW AND ADOPTION OF ORDERS, REGULATIONS AND POLICIES:**

All policies are on the FPC website – no changes have been made to the policies that need re-adopting. Cllr Hill has some proposals to make to the draft planning protocol.

 - 7.1 Standing Orders
 - 7.2 Financial Regulations
 - 7.3 Member's Code of Conduct – to be signed by all councillors
 - 7.4 Freedom of Information Policy
 - 7.5 Complaints Procedure
 - 7.6 Co-option Policy
 - 7.7 Document Retention Scheme
 - 7.8 Grant Awarding Policy
 - 7.9 Risk Management Policy
 - 7.10 Scheme of Delegation
 - 7.11 Planning Protocol (2nd draft)
8. **REVIEW OF ARRANGEMENTS AND LEGAL AGREEMENT WITH FIRLE VILLAGE HALL AND PLAYING FIELDS**

The Agreement should be reviewed. It was created last year and was signed by both parties in July 2021. The agreement is on the agenda information (FVHPF Agreement).
9. **GENERAL POWER OF COMPETENCE**
 - 9.1 To CONFIRM the eligibility of Firle Parish Council with regards to meeting the criteria for the exercise of the General Power of Competence (GPC).
10. **INSURANCE COVER**
 - 10.1 To RESOLVE to renew the insurance cover with BHIB by 01 June 2022 and to pay the annual premium.

The schedule is on the agenda information. BHIB are increasing their premium to £679.11 from £614.74.
11. **FINANCE**
 - 11.1 To RESOLVE to pay subscriptions and direct debits to other bodies.

SLCC membership (£112 renewed in April 2022; ESALC membership £94 in July 2021)
 - 11.2 To AGREE banking arrangements for the year and to agree any changes to nominated signatories.
 - 11.3 To NOTE the agreed Precept and Budget for 2022/2023. **£10,500**
 - 11.4 Elected Council Members to elect to receive ALL, PART, WAIVE-ALL or PART of their allowances.

Parish Councils who feel that a basic allowance is appropriate can pay an amount which is up to 15% of the basic allowance paid by Lewes District Council. For Elected Council Members this is up to £489 per annum (this is not applicable to co-opted cllrs); the recommended Chair's allowance is up to 30% of the Basic Allowance for LDC, so up to £978.
 - 11.5 To AGREE the additional hours worked by the Clerk, 01 March 2022 to 01 May 2022. **11hrs 55mins**
 - 11.6 To AUTHORISE payments to be made in May and to RECEIVE the bank reconciliation.
 - 11.7 To RECEIVE an update on the internal and external audits.
12. **MEETINGS**
 - 12.1 To RECEIVE the meeting dates for May 2022 to April 2023.

FIRLE PARISH COUNCIL

Tuesday 14th June

Tuesday 12th July

AUGUST – no meeting

Tuesday 13th September

Tuesday 11th October

Tuesday 15th November

Tuesday 13th December

Tuesday 10th January

Tuesday 14th February

Tuesday 14th March

13. HIGHWAYS:

13.1 To RECEIVE an update on the request for a signage review.

13.2 To RECEIVE an update on the follow up to the request for replacement school signs. **It has now been replaced**

13.3 To RECEIVE an update on the request for a parking review.

13.4 To RECEIVE an update from Cllr Denis on the question raised over opening the public toilets at the Ram Inn.

13.5 To RECEIVE responses to the potential of sharing a speed radar camera and to RESOLVE to rent or purchase a speed traffic monitor – Cllr Hill.

13.6 To RESOLVE to request Speed Traffic Surveys with ESCC – Cllr Hill.

13.7 To RECEIVE a response from Tom Beasley re the removal of the traffic island – Clerk.

14. PLANNING APPLICATIONS

14.1 To AGREE comments for any applications received:

14.1.1 **SDNP/22/01591/HOUS & 01592/LIS** (deadline for comments 20th May 2022)

Location: 56 Crossways Wick Street Firle East Sussex BN8 6LG

Proposal: Installation of solar panels on flat roof of the main house.

15. PLAYING FIELDS LEASE

15.1 To RECEIVE an update on the Sublease with Firle Cricket Club.

15.2 To RESOLVE to adopt the Sublease for Firle Cricket Club.

16. GRANTS

16.1 To RECEIVE and RESOLVE grant awards for the following applications:

17. MATTERS ARISING:

17.1 To RECEIVE an update on discussions with Glynde Forge and the Hugh Barnes Memorial Award for 2021 and agree any actions – Cllr Barr.

17.2 To RECEIVE an update on the potential storage of sandbags – Cllr Symes.

17.3 To RECEIVE an update on the repair to the damaged post protecting the village carpark litter bin – Cllr Hill.

18. CORRESPONDENCE RECEIVED:

To RECEIVE the following correspondence and AGREE any actions:

18.1 ESH Fee Increases 01/04/2022. **On the website agenda information**

18.2 ESH Change to response of reports of Vegetation. **On the website agenda information**

19. QUEEN'S PLATINUM JUBILEE CELEBRATIONS:

19.1 To AGREE any further actions required for the Queen's Platinum Jubilee Celebrations.

20. EXCLUSION OF THE PRESS AND PUBLIC:

20.1 To confirm that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

21. HR MATTERS

21.1 To RECEIVE details of the employer pension contribution for 2022-2023.

22. TO PROPOSE AGENDA ITEMS FOR THE NEXT ORDINARY MEETING OF FIRLE PARISH COUNCIL. **To be sent in correct wording 7 clear days before the next meeting, 01 June**

23. TO RECEIVE THE TIME AND DATE OF THE NEXT MEETING OF FIRLE PARISH COUNCIL. **14 June 2022**

24. TO CLOSE THE MEETING.