

## **Firle Playing Fields Management Policy**

The Firle Playing Fields Management Policy is a document that details the protocol of arrangements for the third-party management of the Firle Playing Fields.

### **Firle Parish Council – Responsibilities**

- Firle Parish Council hold the lease for the Firle Playing Fields from Firle Management Ltd.
- The sum of the rent for Firle Playing Fields, payable to Firle Management Ltd, is the responsibility of Firle Parish Council.
- The arrangement and cost of the monthly inspection of the Children’s Play Area is the responsibility of Firle Parish Council.
- The Public Liability insurance of Firle Parish Council extends to the Firle Playing Fields generally but does not indemnify the user of the area or in any part of the area, who must hold their own separate insurance pertaining to their activity.

### **Firle Village Hall and Playing Fields Ltd – Responsibilities**

- Firle Village Hall and Playing Fields Ltd will undertake to manage the coordination of all community groups, individuals or hirers of the Firle Playing Fields site and ensure that all parties undertake to carry out their responsibilities as regards legalisation and insurance criteria.
- The equipment of the Children’s Play Area on the site of the Playing Fields are the assets of the Firle Village Hall and Playing Fields Ltd.
- The property insurance (with effect from 1 June 2022) and maintenance of the Children’s Play Area and its equipment on the site of the Firle Playing Fields is the responsibility of Firle Village Hall and Playing Fields.
- Firle Village Hall and Playing Fields Ltd may make reasonable charges to other organisations and users for the use of and hire of any of the Firle Playing Fields.
- Firle Village Hall and Playing Fields Ltd will make explicit and draft a contract to hirers for the use of and hire of any of the Firle Playing Field hirers that details (a) the hirers general duties of care and use (b) production of insurance cover for the hirer (c) that all damages caused will be covered by the hirer (d) that all copies of documentation must be noticed to Firle Parish Council in advance of the hirers use of Firle Playing Fields.

This policy will be reviewed annually, and signed and agreed on behalf of Firle Parish Council and Firle Village Hall and Playing Fields Ltd.

<b>For Firle Parish Council</b>	<b>For Firle Village Hall and Playing Fields Ltd</b>
<b>Name:</b>	<b>Name:</b>
<b>Signature:</b>	<b>Signature:</b>
<b>Date:</b>	<b>Date:</b>