

Minutes of the Meeting At the Firle Village Hall, Firle Tuesday 10th November 2020 at 19:30hrs, via Zoom

1 (10/11/20)	19:30hrs	Welcome & Apologies	
		<p>In attendance: Cllr Andrew Barr Cllr Clare Partington Cllr Richard Gravett Cllr Liz Hill Cllr Edgar Symes</p> <p>Damian Mooncie – FPC Clerk & RFO</p> <p>Apologies Mr Kennedy</p> <p>Members of the Public Alastair Deighton Firle Estate</p>	
2 (10/11/20)	19:40hrs	To Agree the Business of the Meeting:	
		<ul style="list-style-type: none"> The business of the meeting was agreed without change 	
2.1		Agreement to the GDPR recording of the Meeting	
		FPC Resolution 972 (item 2.1 10/11/20) FPC agreement that the meeting would be recorded to enable accurate minute taking, however due to technical issues this was not possible	
3 (10/11/20)		Council matters	
3.1		Standing Orders, Conflict of Interests, Cllr Conduct	
		<ul style="list-style-type: none"> The clerk outlined the existing standing orders are in place and that they are still relevant on a Zoom platform, and the need to be mindful to Conflicts of Interests in the many areas that we may have another interests given other roles within the community Cllr Gravett outlined the importance that give new format via zoom can give rise to increased lack of order in meeting and the need for form Cllr Gravett summarized that a clear understanding needs to be established on what determines a conflict of interests or not in terms of additional roles within the community Cllr Hill outlined that she would be standing down as co-chair of the FCA though remain on the FCA Steering Committee, and underlined her commitment to the role of FPC Cllr Cllr Barr summarized the discussion and underlined the need to remain impartial and focused on the subject and business in hand 	
3.2		Declaration of Interest to Agenda 10/11/20	
		Cllr Hill declared an interest of item 4.1.3 otherwise noted with conflict	
		FPC Resolution 973 (item 3.2 10/11/20) FPC agreement that the conflict of interest from Cllr Hill under item 4.1.3	
3.3		New Declaration of Office and Appointment Matters	
		<ul style="list-style-type: none"> It was noted that Cllr Hill had completed all paperwork in respect to the appointment of office 	
		FPC Resolution 974 (item 3.3 10/11/20) FPC agreement that	

FIRLE PARISH COUNCIL

		the Clerk would submit the completed appointment papers to the attention of LDC Returning Officer	
3.4		Councillor Appointment and Feedback	
		<ul style="list-style-type: none"> • Cllr Hill commented that due to lack of communication and length of the appointment procedure there appeared to be a lack of empathy towards the candidates. She hoped that going forward a better model of recruitment could be followed • Cllr Barr acknowledged that the recruitment has not be run a smoothly as should have been the case, due in part to Cllr absence and the summer recess and the difficulty due to C-019 • Cllr Gravett stated that the process should have been run and communicated better and was a poor reflection on Council process 	
3.5		Reappointment of Chair a Deputy Chair	
		<ul style="list-style-type: none"> • Cllr Partington expressed a will to surrender the role of Vice Chair and remain in the role of Chair of Planning and Councillor • Cllr Symes expressed a sincere appreciation towards the role that Cllr Partington has fulfilled 	
		<ul style="list-style-type: none"> • Cllr Barr stated that he is satisfied to continue in the role of Chair, but in the interest of the Parish Council stood down as Chairman. 	
		<ul style="list-style-type: none"> • Cllr Gravett expressed that there is a need for change in the manner in which FPC conducts its affairs, and the last few months in respect to the community have indicated the need for change 	
		<ul style="list-style-type: none"> • Cllr Symes nominated Cllr Gravett as Chair, Cllr Hill seconded the nomination of Cllr Gravett to the role of Chair, which was voted in favor 4/5 	
		<ul style="list-style-type: none"> • Cllr Hill acknowledged that there is a need for change 	
		<ul style="list-style-type: none"> • Cllr Symes nominated Cllr Hill into the role of Vice Chair or that of Cllr Barr 	
		<ul style="list-style-type: none"> • Cllr Hill nominated Cllr Barr to the role of Vice Chair, Cllr Gravett seconded the role of Vice Chair to Cllr Barr, which was voted in agreement 4/5 	
		FPC Resolution 975 (item 3.5.1 10/11/20) FPC agreement that Cllr Gravett was appointed as Chair for the remainder of the year 2020/21	
		FPC Resolution 976 (item 3.5.2 10/11/20) FPC agreement that Cllr Barr was appointed as Vice Chair for the remainder of the year 2020/21	
3.6		Resignation of Hugh Barnes as Councillor	
		<ul style="list-style-type: none"> • Cllr Gravett stated the need to decide on what can be done to mark the time of Mr Barnes in his time office as Cllr 	
		FPC Resolution 977 (item 3.6 10/11/20) FPC agreement that Cllr Partington would speak with Mr Barnes Yallowley family to ascertain their preference	
4 (10/11/20)	20:30hrs	Previous Minutes 17/09/20	
		FPC Resolution 978 (item 4 10/11/20) FPC agreement that the minute of the FPC meetings 14/07/20 are a correct account of meetings, subject to correction of point 4.2. (E Hills presentation) Chairman sign and clerk to file	Clerk
4.1		Matters Arising	
4.1.1		Ditches & Drainage LDC and MP Caulfield	
		<ul style="list-style-type: none"> • Alastair Deighton had received a call from Southern Water for an investigation list, the contact details to be passed to the 	

FIRLE PARISH COUNCIL

		Clerk	
4.1.2		Bostal Road Surface Condition and Culvert	
		<ul style="list-style-type: none"> Cllr Barr commented that some work may have been done Cllr Partington suggested that a local community team could undertake the work or a contractor is sought to undertake the work required 	
		FPC Resolution 979 (item 4.1.2 10/11/20) FPC agreement that a quote is taken up to clear the ditches local to Firle	Cllr RG
4.1.3		Firle Telephone Kiosk & FCA Community Funding Request & Website	
		<ul style="list-style-type: none"> Cllr Partington outlined the FCA request for Community Grant funding for the painting and restoration of the Phone Box at the cost of £750.00 	
4.1.3.1		Firle Community Grant Fund	
		<ul style="list-style-type: none"> Cllr Barr suggested that the FCA complete a Community Grant Application towards the funding of £750.00 	
		FPC Resolution 980 (item 4.1.3.1 10/11/20) agreement that the Clerk will send the FCA the Community Grant Fund Application Form towards the paint restoration of the Telephone Kiosk	clerk
4.1.3.2		FCA Community Grant for Website	
		<ul style="list-style-type: none"> The council discussed the application for grant funding 	
		FPC Resolution 981 (item 4.1.3.2 10/11/20) agreement that the Clerk will send the FCA the Community Grant Fund Application Form towards the development of the FCA website	
5 (10/11/20)	20:50hrs	Correspondence:	
5.1		Traffic Speed and Accident, The Street, Firle	
		<ul style="list-style-type: none"> Cllr Barr acknowledged receipt of correspondence received Cllr Hill spoke to the parking arrangement on the blind corner from Firle Village to Firle School, with the suggestion for light up speed sensory signage and sleeping policeman Cllr Symes spoke to ESCC Highways who have transferred the enquiry to the Traffic and Safety Department, but an application for submission need to be sent to the Parking Review Team, and that they do not undertake site visits Cllr Symes that consideration needs to be given to ensure that any measures do not impact adversely on the rural vernacular Alastair Deighton, spoke positively into the idea of a 20 MPH speed limit and shared space signage and zoned road surfaces Cllr Partington reminded Cllr that the speed limit needs extending to the edges and entrance ways to the Village Cllr Gravett, spoke to there being a need or a joined up approach involving the whole village, the estate and Firle School. Where new signage is now required to replace old, we should consider if the current locations are the correct one 	
		FPC Resolution 982 (item 5.1 10/11/20) FPC agreement that Cllr Symes will make a written report of the Traffic and Signage Assessment of the Local Parish central to Firle Village and Traffic mitigation measures to be considered at the next meeting	
		FPC Resolution 983 (item 5.1 10/11/20) FPC agreement that Cllr Symes will write to the Kennedys and Firle School following their recent correspondence to the FPC and to outline next steps	
5.1.1		Resident & Community Traffic Petition	
		<ul style="list-style-type: none"> The council discussed the need for a community petition to ESCC to campaign for traffic calming measures 	
5.2		Firle CEP Traffic Concerns	
		<ul style="list-style-type: none"> see item 5.1 	

FIRLE PARISH COUNCIL

5.3		Firle Play Area Inspection	
		<ul style="list-style-type: none"> The Clerk reported that the Play area inspection has been submitted, which will be unsupervised and include DDA assessment 	
6 (10/11/20)	20:05hrs	Items of Business	
6.1		Traffic Management and <u>Speed Limits & Residents Parking</u>	
		<ul style="list-style-type: none"> Cllr Symes summarized the steps taken so far and that ESCC do not undertake site visits 	
		FPC Resolution 984 (item 6.1 10/11/20) agreement that a working group will be established with other local stakeholders, residents, FCA and Firle Estate, with Cllr Symes as Chair	
6.1.1		Traffic Cones and Bike Bollards	
		<ul style="list-style-type: none"> Cllr Gravett suggested a better aesthetic for bollard and that Cllr Gravett would talk to Mike Hole 	Cllr RG
		<ul style="list-style-type: none"> Cllr Gravett commented that the bicycles installed opposite Black Tile House and a need to improve the aesthetic and safety of the current arrangement 	
6.1.2		Bostal Road School Parking Pupil Drop Off & Pick Up	
		<ul style="list-style-type: none"> To be considered at a future meeting 	
6.2		Parish Council Communications	
		FPC Resolution 985 (item 6.2 10/11/20) agreement that parish council Communications would be considered at the forthcoming meeting	Clerk
6.3		Firle Community Association Membership and Representative	
		<ul style="list-style-type: none"> The Council discussed the request for membership to FCA 	
		FPC Resolution 986 (item 6.3 10/11/20) that the clerk will circulate the FCA Constitution and that members would be considered at the next meeting	Clerk
6.4		Firle Allotment Hedge Line	
		<ul style="list-style-type: none"> Cllr Gravett queried the height of the Gate Posts at Firle Allotment, which Cllr Hill confirmed would be cut back to size when the gate is hung 	
6.5		Millennium Wood Ash Dieback and Upkeep	
		<ul style="list-style-type: none"> Cllr Barr appraised the council of the approach to manage the Ash Dieback from Millennium Wood and remove the timber to enable Firle School to again access the area, which Alastair Deighton agreed to undertake 	Firle Est
6.6		Nature Reserve Walkways and Forestry Management	
		<ul style="list-style-type: none"> Alastair Deighton outlined that the initial intention was to invite a community meeting on the intention with the outline of works that has been published to the Community Whataspp Group Cllr Hill stated that knowledge before work commenced would have alleviated local concerns Cllr Hill queried whether the planting in the Nature Reserve is connected to Mike Hole and Chris Poplett Tree Planting Initiative Alastair Deighton summarized that various areas have been given over where local direct planting for Mike and Chris's initiative Alastair Deighton maintained there is no statutory right of access but there is a permissible access to Firle School and the Forest School though access is currently suspended 	
6.7		Drains at Crossways and Gibraltar farm	
		<ul style="list-style-type: none"> Cllr Barr reported that the sewer is blocked as it carries north 	

FIRLE PARISH COUNCIL

		to A27	
		<ul style="list-style-type: none"> Alastair Deighton requested permission to contact Southern Water to discuss blocked drainage 	
6.8		Armistice Day 2020	
		<ul style="list-style-type: none"> Cllr Barr outlined the arrangements for Armistice 	
7 (10/11/20)	20:45hrs	Planning Applications:	
7.1		Ref: SDNP/20/04564/TCA Property: Firle Cottage The Street Firle BN8 6NS Proposed: Tree Management Application	
		<ul style="list-style-type: none"> Cllr Partington summarized the proposed works 	
		FPC Resolution 987 (item 7.1 10/11/20) agreement to make no comment towards planning application SDNP/20/04564/TCA	clerk
7.2		Ref: SDNP/20/03636/LIS Property: Gibraltar Farm, Gibraltar Farmhouse Wick Street Firle BN8 6NB Proposed: Erection of double garage and log store to replace collapsed garage	
		<ul style="list-style-type: none"> Cllr Partington summarized the application to the Council, 	
		FPC Resolution 988 (item 7.2 10/11/20) agreement to make no comment towards planning application SDNP/20/03636/LIS	
7.3		Ref: SDNP/20/04833/LIS Property: 56 Crossways Wick Street Firle BN8 6LG Proposed: Amendments to listed building consent SDNP/19/01952/LIS for internal and external alterations to the main house to include a new extension to replace the existing extension, and replacement of the freestanding garage and workshop with a new ancillary building on the same site	
		<ul style="list-style-type: none"> Cllr Partington summarized the application to the Council, 	
		FPC Resolution 989 (item 7.3 10/11/20) agreement to make no comment towards planning application SDNP/20/04833/LIS	
7.4		FPC Planning Committee Working Group	
		Ref: SDNP/20/02933/FUL Property: Firle Church Of England Primary School The Street Firle BN8 6LF Proposed: Alterations to fencing and gate improvements	
		FPC Resolution 990 (item 7.4 10/11/20) agreement to object to the proposed as the elevation is too high SDNP/20/02933/FUL	
8 (10/11/20)	21:00hrs	FPC Finance Report	
8.1		Financial Summary Period 1 to 7 2020-21	
		FPC Resolution 991 (item 8.1 10/11/20) agreement that the finance summary for the period 1 to 7	
8.2		Payments List	
		FPC Resolution 992 (item 8.2 10/11/20) agreement that the payments list is approved	
8.3		Agreement of the Audit Exemption Certificate 2019/20	
		FPC Resolution 993 (item 8.3 10/11/20) agreement that the Exemption Certificate is agreed and signed for submission depending on the assessment of the internal auditor	
8.4		Public Inspection Rights	
		FPC Resolution 994 (item 8.4 10/11/20) That the Public Inspection Rights will be published on completion of the End of Year Audit	
8.5		Internal Auditor report	
		FPC Resolution 995 (item 8.5 10/11/20) That the Internal Auditor meeting is scheduled or 12/10/20	
8.6		Full Audit 2019/20 & Submissions	

FIRLE PARISH COUNCIL

		FPC Resolution 996 (item 8.6 10/11/20) agreement that the full audit will be submitted at the earliest opportunity	
9 (10/11/20)	21:15hrs	HR Matters:	
9.1		Clerk Appraisal and Review	
		<ul style="list-style-type: none">Cllr Partington summarised the appraisal of the Clerk, with agreement that he will remain in post with support from the council	
9.2		Outgoing Chairman & Vice Chair	
		<ul style="list-style-type: none">Cllr Partington thanked and commended Cllr Barr for his long period of office and the significant contribution towards the Community	
		<ul style="list-style-type: none">Cllr Gravett thanked Cllr Partington for her service and expertise to the role of Vice Chair during the period of her office.	
10 (10/11/20)	22:25hrs	Reports from Other Meetings:	

DRAFT