

# FIRLE PARISH COUNCIL

## Minutes of the Meeting At the Firle Village Hall, Selwood Room, Firle Thursday 28<sup>th</sup> May 2020 at 19:45hrs, via Zoom

<b>1</b> (28/05/20)	19:45hrs	<b>Welcome &amp; Apologies</b>	
		<p><b>In attendance:</b> Cllr Andrew Barr Cllr Clare Partington Cllr Richard Gravett Cllr Edgar Symes Mr Kennedy Finn Damian Mooncie – FPC Clerk &amp; RFO</p> <p><b>Apologies:</b> Cllr Hugh Barnes</p> <p><b>Members of the Public</b> None</p>	
		<ul style="list-style-type: none"> <li>It was noted that was noted that Cllr Hugh Barnes was not present</li> </ul>	
1.1		<b>Councillor Declaration of Office</b>	
		<ul style="list-style-type: none"> <li>The DPI was outlined to councillors</li> </ul>	
		<b>FPC Resolution 931</b> (item 1.1   28/05/20) FPC agreement that the Clerk will distribute the Annual Declaration for Councillor completion and return	clerk
1.2		<b>Chairman's Declaration of Office</b>	
		<ul style="list-style-type: none"> <li>The FPC discussed the nomination and election of the Chairman for the year 2020/21</li> </ul>	
		<b>FPC Resolution 932</b> (item 1.2   28/05/20) FPC agreement that Cllr Barr is appointed Chairman for the period May to November with a review of the role and expression of interest from other member. Cllr Barr would complete the Declaration of Office form provided by the clerk	clerk
<b>2</b> (28/05/20)	19:45hrs	<b>To Agree the Business of the Meeting:</b>	
		<ul style="list-style-type: none"> <li>The business of the meeting was agreed without change</li> </ul>	
2.1		<b>Declaration of Interest</b> to Agenda 28/05/20	
		<ul style="list-style-type: none"> <li>Agreed without change</li> </ul>	
2.2		<a href="#">Register of Annual Interests 2020/21</a>	
		<ul style="list-style-type: none"> <li>The clerk reported that papers will be circulated for completion</li> </ul>	
		<b>FPC Resolution 933</b> (item 2.2   28/05/20) FPC agreement that the annual DPI will be circulated, completed and return to the attention of the clerk	FPC & Clerk
2.3		<a href="#">Electronic Summons &amp; Correspondence Agreement 2020/21</a>	
		<ul style="list-style-type: none"> <li>The Council discussed the agenda point</li> </ul>	
		<b>FPC Resolution 934</b> (item 2.3   10/03/20) FPC agreement towards the summons to attending meetings electronically, and that due to COVID-19 that the Zoom platform will be used to conducted Public Meetings online	
<b>3</b> (28/05/20)	19:50hrs	<a href="#">Previous Minutes   10/03/20</a>	
		<b>FPC Resolution 935</b> (item 3   28/05/20) FPC agreement that the minute of the FPC meetings 10/03/20 are a correct account of meetings, Chairman sign and clerk to file	Clerk
3.1		<b>Matters Arising</b>	
3.1.1		<b>Ditches &amp; Drainage LDC and MP Caulfield</b>	

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		<ul style="list-style-type: none"> <li>The clerk reported that the follow up with MP and District Councilors had not been scheduled due to the impact of COVID-19</li> </ul>	
		<ul style="list-style-type: none"> <li>Cllr Barr outlined that the Culvert at New Elms needs attention, John Hecks, Firle Estate and LDC Council clerk to wrote</li> <li>Sewer at Gibraltar with Firle Estate</li> </ul>	Clerk
		<b>FPC Resolution 936</b> (item 3.1.1   28/05/20) FPC agreement that the clerk will contact LDC Highways to coordinate a repair to the Bostal Road Culver	Clerk
3.1.1.2		<b>Wick Street, Sewage</b>	
		<ul style="list-style-type: none"> <li>The Council discussed the ongoing issues associated with the overflow raw sewage drainage on Wick Street, Gibraltar Farmhouse</li> </ul>	
		<b>FPC Resolution 937</b> (item 3.1.1.2   28/05/20) FPC agreement that the clerk will contact Southern Water to coordinate a repair to the Sewage Drainage on Wick Street, Gibraltar Farm house	Clerk
3.1.2		<b>Firle Bostal Parking Firle School &amp; MP Caulfield</b>	
		<ul style="list-style-type: none"> <li>The Council discussed aggravated issues and concern for the safety of residents and Firle School pupils</li> <li>It was noted the issues have greatly reduced due to COVID-19 and the partial school closure</li> </ul>	
3.1.3		<b>Firle Playing Fields Lease</b>	
		<ul style="list-style-type: none"> <li>It was noted that Firle Estate had note provided and new lease</li> </ul>	
3.1.4		<b>Firle Park Drainage</b>	
		<ul style="list-style-type: none"> <li>Cllr Barr suggested that the drain could be collapsed on Firle Park which cause the blockage at Ram Inn linked to the sewage issue at Gibraltar Farm</li> <li>The drain comes out at Burges Platt and then onwards to the Stews</li> </ul>	
		<b>FPC Resolution 938</b> (item 3.1.4   28/05/20) FPC agreement to invite District and East Sussex Councilors to support gaining a thorough understanding of the waterways, drainage and sewage throughout the Firle Park and to contact Firle Estate to notify them of the Council intentions.	Clerk
3.1.5		<b>Brewery Drain</b>	
		<b>FPC Resolution 939</b> (item 3.1.5   28/05/20) FPC agreement to contact Firle Estate to undertake the opening up of the capped drain at Burning Sky Brewery	clerk
3.1.6		<b>Allotment Bench</b>	
		<ul style="list-style-type: none"> <li>The Council discussed the location point for new bench which will be fixed to hard standing and treated</li> </ul>	
		<b>FPC Resolution 940</b> (item 3.1.6   28/05/20) FPC agreement that a new bench will be purchased and installed on the Allotment Bench with a plaque of respect and memory of former Chairman Ray Gravett	
3.1.7		<b>Community Bus Service   Dial a Ride &amp; CTLA</b>	
		<ul style="list-style-type: none"> <li>The Council discussed the need of a Bus Service into the village and other issues arising</li> </ul>	
		<b>FPC Resolution 941</b> (item 3.1.7   28/05/20) FPC agreement that the clerk will contact MP Caulfield and Cllr Johnny Denis for support towards the reinstatement of a Bus Service into Firle	
4 (28/05/20)	20:00hrs	<b>FPC   Finance Report</b>	
4.1		Financial Summary   Period 1	
		<b>FPC Resolution 942</b> (item 4.1   28/05/20) FPC agreement FPC agreement on the finance summary of balance	
4.2		<b>Payments List</b>	

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		<ul style="list-style-type: none"> <li>• Clerk Salary</li> <li>• Data Protection</li> <li>• Firle Play Fields Rent</li> </ul>	
		<b>FPC Resolution 943</b> (item 4.2   28/05/20) FPC agreement to the release of the payment list as detailed	
4.3		<b>Agreement of the Audit Exemption Certificate</b>	
		<ul style="list-style-type: none"> <li>• The Council discussed the change to Audit Return Process due to the impact of CIVID-19</li> </ul>	
		<b>FPC Resolution 944</b> (item 4.3   28/05/20) FPC agreement that the Audit Exemption certificate will be agreed and submitted by the end of July 2020	
4.4		<b>Public Inspection Rights</b>	
		<ul style="list-style-type: none"> <li>• The clerk outlined the Public Inspection Right in balance with COID-19 restrictions</li> </ul>	
		<b>FPC Resolution 945</b> (item 4.4   28/05/20) FPC agreement that the Public Inspection Rights will be coordinated online due to COVID-19 restrictions	Clerk
4.5		<b>Insurance Renewal</b>	
		<b>FPC Resolution 946</b> (item 4.5   28/05/20) FPC agreement to renew the Insurance Provision with the existing provider	Clerk
<b>5 (28/05/20)</b>	20:30hrs	<b>Planning Applications:</b>	
5.1		<b>Ref:</b> <a href="#">SDNP/20/01744/LIS</a> <b>Property:</b> Black Tile House , The Street, Firle <b>Proposed:</b> Replacement of rotten windows and door on the front elevation, replacement of rotten battens behind mathematical tiles and resetting of existing tiles on front elevation, and replacement of rotten timber quoins	
		<b>FPC Resolution 947</b> (item 5.1   28/05/20) FPC agreement to submit a neuatral comment in respect to planning application <a href="#">SDNP/20/01744/LIS</a> , Black Tile House , The Street, Firle	
5.2		<b>FPC Planning Committee Working Group</b>	
		<ul style="list-style-type: none"> <li>• Cllr Partington reported on the previous meeting of the Working Group</li> </ul>	
5.2.1		<a href="#">FPC Planning Committee Working Group Minutes   04/05/20</a>	
		<ul style="list-style-type: none"> <li>• The council discussed the minutes of the meeting in relation to RACLT and the amended Housing Survey Letter which has been distributed</li> </ul>	
5.2.2		<b>Firle Housing Needs Survey   update   11/06/20</b>	
		<ul style="list-style-type: none"> <li>• The Council discussed the proposed</li> </ul>	
<b>6 (28/05/20)</b>	20:35hrs	<b>Correspondence:</b>	
6.1		<b>Ken Watson   Growing Trees &amp; Donation</b>	
		<ul style="list-style-type: none"> <li>• Cllr Barr reported that Ken Watson has offered to make a donation of trees to the parish, with the suggestion that he contacts Firle Estate to request an area to plant trees</li> </ul>	Cllr Barr
<b>7 (10/03/20)</b>	20:40hrs	<b>Items:</b>	
7.1		<b>Firle Projects and Maintenance Cycle</b>	
		<b>FPC Resolution 948</b> (item 7.1   28/05/20) FPC agreement to undertake a survey of Projects and Maintenance of Assets	Clerk
7.2		<b>Firle Playarea Update</b>	
		<ul style="list-style-type: none"> <li>• The Council discussed the grass cutting contract for the Play Area</li> </ul>	
		<b>FPC Resolution 949</b> (item 7.2   28/05/20) FPC agreement notify Firle Village Hall of the need to contract a new grass cutting arrangement for Firle Playarea	Cllr Barr
7.2.1		<b>Dave Tritton   In Memory</b>	
		<ul style="list-style-type: none"> <li>• The Council respectful acknowledged the recent passing of Dave</li> </ul>	

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		Tritton and the many things he had provided the community	
7.3		<b>A27 Updates   Toucan Crossing</b>	
		<ul style="list-style-type: none"><li>The Council noted that there were no update to the A27 Lewes to Eastbourne improvements</li></ul>	
7.4		<b>Parish Member Appointments to the National Park Authority 2020</b>	
		<b>FPC Resolution 950</b> (item 7.4   28/05/20) FPC agreement to consider SDNPA appointments at an upcoming meeting	
<b>8 (28/05/20)</b>	20:50hrs	<b>Reports from Other Meetings:</b>	
		<ul style="list-style-type: none"><li>None attended by members</li></ul>	

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