

FIRLE PARISH COUNCIL

Minutes of the Meeting Firle Parish Council Tuesday 9th February at 19:30hrs, via Zoom

1 (09/02/21)	Welcome & Apologies	
	In attendance: Cllr Richard Gravett (Chairman) Cllr Andrew Barr (Vice Chairman) Cllr Liz Hill Cllr Clare Partington Andy Beams (Locum Clerk)	
	Apologies: Received and accepted from Cllr Edgar Symes	
1.1	To Agree the Business of the Meeting: The business of the meeting was agreed without change.	
1.2	Agreement to the GDPR recording of the Meeting FPC Resolution (item 1.2 - 09/02/21) FPC agreement that the meeting would be recorded to enable accurate minute taking.	
1.3	Declaration of Interest to the Agenda 09/02/21 There were no declarations of interest.	
2 (09/02/21)	Annual Governance and Accountability Return (AGAR)	
2.1	To approve the supporting documents for submission with the completed AGAR The Locum Clerk explained the background to the AGAR and supporting papers, and the reasons for the delayed signing this year. Reference was made to the internal audit report from Mulberry & Co, and it was agreed the Locum Clerk would recirculate this for information. The Annual Governance Statement was discussed, and the reasons for 'no' responses confirmed and agreed. It was noted that a £3 alteration was needed in the Accounting Statement, and the Locum Clerk would correct this prior to the Chairman signing it. FPC Resolution (item 2.1 - 09/02/21) It was proposed by Cllr Partington, seconded by Cllr Barr, and unanimously agreed to approve the supporting documents for the AGAR.	
2.2	To approve and sign Section 1 – Annual Governance Statement FPC Resolution (item 2.2 - 09/02/21) It was proposed by Cllr Barr, seconded by Cllr Partington, and unanimously agreed to approve the Annual Governance Statement and authorise the Chairman and Locum Clerk to sign it on behalf of the council.	
2.3	To approve and sign Section 2 – Accounting Statement FPC Resolution (item 2.3 - 09/02/21) It was proposed by Cllr Partington, seconded by Cllr Barr, and unanimously agreed to approve the Accounting Statement and authorise the Chairman and Locum Clerk to sign it on behalf of the council.	
2.4	To authorise the Locum Clerk to submit the signed AGAR and supporting papers to the External Auditor FPC Resolution (item 2.4 - 09/02/21) It was proposed by Cllr Partington, seconded by Cllr Barr, and unanimously agreed to approve the Accounting Statement and authorise the Clerk to submit the signed AGAR and supporting papers to the External Auditor.	
	There being no further business, the Chairman closed the meeting at 20:00hrs	