

***FIRLE PARISH COUNCIL***

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**RISK MANAGEMENT POLICY**

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## **1. Purpose and scope**

- 1.1 Firle Parish Council recognises that it has a responsibility to manage risks effectively to protect its employees, assets, liabilities and community against potential losses, but acknowledges that risk cannot be totally eliminated.
- 1.2 Risk is the threat that an event or action will adversely affect an organisation's ability to achieve its objectives and to successfully execute its strategies. Risk management is the process by which risks are identified, evaluated and controlled.

## **2. Key objectives**

- 2.1 The key objectives of the council's risk management strategy are to:
- Integrate risk management into the culture of the council.
  - Manage risk in accordance with best practice.
  - Anticipate and respond to changing social, environmental and legislative requirements.
  - Minimise loss, disruption, injury and damages.
  - Inform policy and operational decisions by identifying risks and their likely impact.

## **3. Procedures**

- 3.1 The council will seek to achieve the key objectives by:
- Establishing clear roles, responsibilities and reporting lines within the council
  - Providing opportunities for shared learning on risk management across the council and promoting opportunities for training
  - Incorporating risk management considerations into council processes.
  - Effective communication with, and active involvement of, employees.
  - Monitoring risk management arrangements on an ongoing basis.
  - Councillors and employees having regard for risk in carrying out their duties, including adhering to risk assessments.

## **4. Responsibility for risk management**

- 4.1 It is the responsibility of all councillors and volunteers who work for the council, and employees (whether full time, part-time, temporary or casual) to have regard for risk in carrying out their duties.