

Board of Directors' Meeting for Westbrook Village Community Association, Inc.

Date: December 18, 2019

Via email to the Board Members

On Dec. 18, 2019, John Marlin sent the following email to the Board Members:

"I am sending to you a draft of the 2020 budget in pdf and excel format. As you can see, Javier has increased the contract to reflect increased summer and fall clean up/trimming, and a 5.5% increase from the last years contract. This budget is proposing a dues increase of \$16/mon for bloc 1 and 2, and \$6 /mo for block 3. Numbers are rounded for convenience.

Please review and let me know your comments/suggestions. Also, I would like to schedule the next annual meeting for March 2, 2020, same time and place.

Attached is a copy of Javier's proposal. Please vote to approve or not.

This year, Jim, Ray and Lana's terms are up for election. Please let me know if you would like to remain on the Board for another term. If you are not going to remain on the board, please make a suggestion for a replacement.

To discuss this further, we can either schedule a board meeting for this weekend at my home, or you can reply and make comments and vote via email in lieu of a formal meeting. Please respond with your preference/votes.

Attached copy of proposed budget and landscape contract.

John Marlin"

In response, the Board members continued discussion of the budget with dues increases and proposed contract through December 31, 2019. By email vote, the Board voted unanimously to approve the budget and landscape proposal and to approve March 2, 2020 for the next annual meeting. The new monthly dues were increased from \$144/month to \$158 for homes in blocks 1 and 2, and from \$62 per month to \$58 for homes in block 3.

Respectfully submitted by

John Marlin