## How to Join an MS Teams Meeting via Web

(Outside guests only without a Teams account)

You can join a Microsoft Teams meeting via the web if you are not a part of Seton Hall University. This is especially useful if you do not have Microsoft Teams installed, or if you do not have a Microsoft account to join the meeting.

If someone has invited you to or shared a link for a Microsoft Teams meeting, follow the steps below to join using your web browser. (No installation required)

- **1.** In your email invite, select Join Microsoft Teams Meeting. Join Microsoft Teams Meeting a. You can also use a dial-in number United States, Elizabeth (Toll) and conference ID from the email Conference ID: to call in using a phone. Local numbers | Reset PIN | Learn more about Teams | Meeting options 2. Select **Continue on this browser**: No download or installation required. Download the Windows app Use the desktop app for the best experience. 3. Type in your name. Continue on this browser No download or installation required. Open your Teams app 4. Choose your audio and video settings. Already have it? Go right to your meeting. 5. Select Join now.
- Depending on meeting settings, you will either join the meeting immediately or enter a virtual lobby where someone in the meeting can admit you.

