



# Cwmbach Community Primary School

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## Keeping Schools Safe Policy

Dear Parents/Carers,

At Cwmbach Community Primary School we value the strong relationship with parents and carers. Together, this helps us achieve the very best for the children in a mutually supportive partnership between parents, class teachers and the school community.

As a partnership, parents understand the importance of a good working relationship with the school. We continually welcome and encourage parents and carers to participate in the life of the school. Parents and carers are always encouraged to contact the school with any concerns and/or issues. The school would always welcome and appreciate the opportunity to resolve any matter with parents and carers.

Whilst disrespectful behaviour from stakeholders is very rare, we need to have a Code of Conduct in place to safeguard the children and staff. Therefore, we ask that stakeholders give all members of staff the same level of respect as staff afford to them.

### **Aims**

It is the aim of this Code that all members of the School's community treat each other with respect. Parents and carers are only permitted to opt out of this Code by discussing their concerns with the Head Teacher or Chair of Governors.

### **Expectations**

The following are the expected outcomes of the Code:

- That adults set a good example to children at all times, showing them how to get along with all members of the School and the wider community;
- That no members of staff, parents/carers, other adults or children are the victims of abusive behaviour or open to threats from other adults on the School premises;
- Physical attacks and threatening behaviour, abusive or insulting language verbal or written, to staff, governors, parents/carers, children and other users of the School premises will not be tolerated and will result in withdrawal of permission to be on School premises;
- Any parent who is asked to leave the School premises will have the right to appeal the decision by writing to the Chair of Governors.

### **Guidelines**

The school will not tolerate:

- Disruptive behaviour which interferes or threatens to interfere with any of the schools operation or activities anywhere on the school premises.

- Any inappropriate behaviour on the school premises.
- Use of loud or offensive language or displays of temper.
- Threatening, in any way, a member of staff, visitor, fellow parent/carer or pupil.
- Damaging or destroying school property.
- Sending abusive or threatening e-mails or text/voicemail/phone messages or other written communications to anyone within the school community.
- Defamatory, offensive or derogatory comment regarding the school or any of the pupils/parents/staff at the school on Facebook or other social sites
- Racist, sexist, homophobic or any other comments deemed offensive to an individual or group.

This is not an exhaustive list but seeks to provide illustrations of such behaviour.

### **Inappropriate use of Social Media**

Social media websites are being used increasingly to fuel campaigns and complaints against schools, Headteachers, school staff and, in some cases, other parents/pupils.

The Governors of Cwmbach Community Primary School consider the use of social media websites being used in this way as unacceptable and not in the best interests of the children or the whole school community. Any concerns you may have must be made through the appropriate channels by speaking to the class teacher, the Headteacher or the Chair of Governors, so that they can be dealt with fairly, appropriately and effectively for all concerned.

In the event that any pupil or parent/carer of any child being educated in Cwmbach Community Primary School is found to be posting libellous or defamatory comments on Facebook or other social media websites, they will be reported to the appropriate 'report abuse' section of the network site and to the Police.

All social network sites have clear rules about the content which can be posted on the site and they provide robust mechanisms to report content or activity which breaches this. The school will also expect that any parent/carer or pupil removes such comments immediately.

In serious cases, the school will also consider its legal options to deal with any such misuse of social networking and other sites. Additionally, and perhaps more importantly, is the issue of cyber bullying and the use by one child or a parent to publicly humiliate another by inappropriate social network entry. We will take and deal with this as a serious incident of school bullying. Thankfully such incidents are extremely rare.

### **Consequences**

The above behaviours on school premises will be reported to the appropriate authorities and Governors may prohibit an offending adult from entering the school grounds to safeguard our school community.

The school reserves the right to take any necessary actions to ensure that members of the school's community are not subjected to abuse. Therefore:

1. Incidents of rudeness will be logged with the Head teacher and Chair of Governors;
2. Abusive adults will have one written warning from the Head teacher;

3. School premises are private property and parents have been granted permission from the school to be on school premises. However, in case of abuse or threats to staff, pupils or other parents, school may ban parents from entering the site.

4. Unacceptable behaviour may result in the Police and the Anti-Social Behaviour Team being informed;

5. It is also an offence under section 547 of the Education Act 1997 for any person (including a parent) to cause a nuisance or disturbance on school premises. The police may be called to assist in removing the person concerned and possibly a fixed penalty notice and/or an anti-social behaviour order being issued.

Disrespectful and unacceptable behaviour will not be tolerated and the necessary actions will be enforced:

- The parent/carer will be given the opportunity to discuss matters with a senior member of staff to discuss and resolve the issue
- If the matter cannot be resolved immediately, the parent will be asked to leave the school premises until a meeting is held to discuss and resolve the issue;
- In the event of severe or continual abuse, the Local Authority and police will be informed and the parent may be banned from the premises.

School is not responsible for organising arrangements for children in the above circumstances. Parents will need to provide alternative arrangements for bringing children into school.

### **Appeal**

Parents have the right of appeal by writing to the Chair of Governors within ten working days of permission to enter the school premises being withdrawn.

We trust that parents and carers will assist our school with the implementation of this policy and thank you for your continuing support.

Yours Sincerely

Mrs Sarah Jones  
Head Teacher