



# PCEA Meeting Agenda

## 9/13/2023

### Welcome and Introductions

- Thank you Brooke Fresh for 6+ years for commitment on the board

### Review of Past Events

- Kindie Open House 8/10 4:00-5:30
  - PCEA Presence: Helpful - Yes, nice welcome!
- Back to School Night 8/24– Amy/Charlotte
  - Kona Ice - Nicole (money made is still TBC)
    - Fast and easy food option (In and Out)
- Parents & Pastries 9/8 – Amy
  - Money Spent - ~\$1,000
  - Joint event for the first year
  - King Soopers doesn't offer \$5 dozen; Krispy Kreme was \$8 a dozen
  - Due to higher donut cost look to do cheaper coffee or coffee truck (Dirt Coffee)
  - Look to see if net out compared to both
- Fun Run 9/13
  - Sponsors/Banner/T-Shirts - Charlotte
    - Shirts - \$4,356.90 (~2K from sponsors)
      - Push sponsors and offer donations from families
    - Banner is still being printed from Booster, up for full year
      - Vista Print options
    - Sponsors - focus on larger push; reach out to companies that donated
    - Popsicles - messy but kids love it (800)
      - 8 total volunteers signed up and parents help jump in
  - \$46K + \$3K matching (profit) and not closed
    - Post on socials to remind donations are still open
      - Post costumes Kim and Carrie would wear if we hit goal (stay in them all day)
      - Carrie fo confirm when window closes
    - Encourage company matches
    - Can still donate via MySchoolBucks or write a check to PCEA
    - Booster takes about 40%
  - Notes
    - Add to PCE website (currently on PCEA website)
      - Add Fundraiser Corner highlight currently initiative as well as other options (My School Bucks and write check)
      - Add in PCEA weekly blast standing item
    - Focus on B2SN
    - Do weekly "Did You Know" to highlight initiatives in Carrie's email
  - Playground Update – Fun Run
    - New equipment back by monkey bars
    - District won't chip in for broken items
    - Budgeted: \$77,000 (removal, install and equipment)
    - Order after Fun Run (if meet trajectory from past years)

### Upcoming Events

- Fall Fest 10/27 from 5-7pm- Charlotte
  - Upcoming
    - Volunteers needs; send requests soon
    - Create graphic to highlight in next week's communications for Save the Date

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President – Amy Ferrera  
Secretary – Corinne Zinkevicius  
Marketing Manager – Nicole Arduini  
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- o Four trunks confirmed, invite staff in the next few weeks
- o Vendors
  - Face painters. DJ, coffee cart, backdrop confirmed
  - Working on cakewalk options

### Fundraisers

- Spirit Wear Update - Amy
  - o Start pushes based on social algorithm
  - o Available year round
  - o New items
    - Chap Family items
    - Tube socks
  - o Spirit Days - Battle of the Classes
- Past Restaurant Night Review- Nicole
  - o ~~Krispy Kreme Review (\$474)~~
  - o Crumbl August 10, 4-7 pm (~\$200)
- Upcoming Restaurant Night Review - Nicole
  - o Chick-fil-A - September 21, 4pm
    - Cow is supposed to come for after school
    - Stickers?
    - Get added to the app?
  - o Chipotle - October 11, 4pm
  - o MICI - November 14, 11:30am
  - o Parry's Pizza - December 12, 4pm
  - o TBC (Tokyo Joes) - January 17, 11am
  - o Chick-fil-A - February 20, 4pm
  - o Slim Chickens - March 6, 4pm
  - o Torchy's Tacos - May 9
- Colorado Rapids - PCEA Night- September 30 Nicole
  - o 21 tickets sold to date
  - o Add flier to PCE website
  - o Get flyers for Thursday Flyers
- Vendor Event
  - o Jessie Marshall (parent with experience)
  - o Charge vendors to be there and full cost goes PCE
- MAgnet
  - o Offer to business to cover cost

### Budget - \$17K

- Pending costs: Fun RUn t-shirts (\$4,356.90), Parents and Pastries (\$1000) , Calming Corners (\$1,700)
- Incoming: King Soopers (\$1,842), Krispy Kreme/Crumble (\$624), matching gifts (\$500)

### MISC

- Birthday Rock - Kimberly/April/Charlotte
  - o Rock selected /donated by Pioneer Landscapes
  - o Working to scheduled delivery (\$300 covered by PCEA)
  - o \$25 to rent (via MySchoolBucks)
  - o Provide overview for parents (type of paints, etc)
- Room Parent Info - Amy
  - o Meeting Monday 9/25/23 (Zoom)

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- Livermont RM only available through December
- Feedback from teachers
  - What are the expectations (share with teachers)
    - Four parties - Halloween is the only AM party
    - Compile and distribute class directory
      - Been submitted to Room Parent
      - PCEA has 5

Next Meeting: Wednesday, 10/11 @ 5:30 pm, PCE Library

- Move to 10/4?

PCEA General Feedback, Q & A

## PRINCIPAL'S REPORT – CARRIE ROTHERHAM

- Community Engagement
  - B2SN - Overview of drills and protocols
  - October 10 - Safe To Tell (kids already had presentation 3-6)
  - Open to suggestions
    - Reading Under the Stars
    - Special Education and Gifted and Talented
    - Tech and social media (4th grade chat)
- Mrs. Livermont
  - Moved to Craig hospital (60 days of rehab)
    - Working on treatment plan
  - Staff collections - VERY GRATEFUL
  - Venmo and Zelle - available on community
- Behavior (Safe Wherever We Are)
  - Cafeteria - working on incentives
    - Leader of the Pack for classrooms (classroom competitions)
      - Jars with tokens
- Stickers
  - Sixth graders creating stickers
- Chap Homecoming Parade - Monday, October 2 at 5:30pm
  - Student council and Wolfie
  - Themes movie
  - Need candy (start Sign-Up Genius)
  - Spirit Week for PCE staff
    - Corinne to donate
- The Gelato Company
  - In Highlands Ranch
  - Trolley - pick 6 flavors
  - Teacher Appreciation
- Rethink App (created by a student)

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