

Ohio Department of Job and Family Services  
**MEDICAL, DENTAL AND GENERAL EMERGENCY PLAN FOR CHILD CARE**

<b>Provider/Program Name</b>	<b>Telephone Number</b>
<b>Street Address</b>	
<b>EMERGENCY TELEPHONE NUMBERS</b> <i>(Include area code)</i>	
<b>Emergency Medical Services (EMS)</b>	<b>Hospital</b>
<b>Police Department</b>	<b>Fire Department</b>
<b>Poison Control</b>	<b>Public Children Services Agency (PCSA)</b>
<b>Local Health Department</b>	<b>Local Emergency Management Agency (EMA)</b>
<b>LOCATION OF</b>	
<b>First Aid Kit(s)</b>	
<b>Dental First Aid (JFS 01201 posted in a location readily available to parents &amp; child care staff members)</b>	
<b>Children's Records</b>	
<b>Fire Extinguishers</b>	
<b>Fire Alarm System/Main Panel</b>	
<b>Electrical Circuit Box</b>	
<b>Fire Alarm Pull Stations</b>	
<b>Main Water and/or Fuel Shut-off Valves</b>	
<b>EMERGENCY INSTRUCTIONS</b>	
<p>In case of a Dental Emergency, stay with the child and summon help, if available. Follow instructions indicated on the Dental First Aid Chart, notify the parents and write an incident report. Remember if blood is involved, use non-latex gloves and sanitize afterwards following standard precautions.</p>	
<p>In an emergency, do any children in this room require additional assistance (more than other children of the same age or in the same group) to evacuate? <input type="checkbox"/> No <input type="checkbox"/> Yes <i>(If yes, the written plan should be available to the teacher in the classroom with the child(ren)).</i></p> <p><i>This question is not required to be answered in rooms that multiple groups use (such as gyms, lunchrooms, etc. that are not classrooms). It must be completed in all classroom/home base areas.</i></p>	

In the event that the child care program must be evacuated, are there medications or supplies that must be taken with any child(ren) in this room? ☐ No ☐ Yes (If yes, the written plan should be available to the teacher in the classroom with the child(ren)).

*This question is not required to be answered in rooms that multiple groups use (such as gyms, lunchrooms, etc. that are not classrooms). It must be completed in all classroom/home base areas.*

### **Loss of Power, Water, Heat**

- Contact utility company to notify of outage and assess expected time of outage.
- Evaluate factors, including safety, temperature, daylight, refrigeration requirements, ability to follow sanitary hygiene practices.
- Administrator or designee will make the determination whether the program needs to be closed or not. If in doubt, contact your licensing specialist or your local health department for assistance in determining whether you can continue to provide child care services and meet rule requirements.

### **In the event of a Serious Injury or Illness**

- Stay with injured/ill child at all times, summon additional help if needed to supervise rest of children.
- Quickly complete an assessment: **A**pppearance, **B**reathing, and **C**irculation.
- Check child's health information to determine if a Medical/Physical Health Care Plan has been completed for the child.
- Contact parents.
- Provide basic first aid until EMS or parent arrives.
- Complete a Serious Incident Report for Child Care in OCLQS.
- Provide parent with a copy of the Serious Incident Report submitted in OCLQS or a copy of the JFS 01299 Incident/Injury Report for Child Care.
- If child is ill:
  - Isolate away from other children, reference the ODH Communicable Disease Chart and follow instructions.
  - Determine whether illness needs to be reported to ODH. If illness is reported to ODH, report to ODJFS by the end of the next business day.
  - Post exposure sign or written notice for parents.
  - Sanitize cot/blanket if used.
  - If blood or bodily fluids are involved remember to wear non-latex gloves and follow standard precautions for cleanup.

**Supervision: Children must be supervised at all times.**

Additional instructions for this program