**A logo with a dog in the middle

Description automatically generatedTettenhall District Community Trust   
Steering Group Minutes**

Meeting of The Trust Steering Group 29 Apr 2025 **(Steering Group Approved)**  
High Street, Tettenhall Village, WV6 8QT

Trust & CIC Meetings Schedule & Minutes | [Link Here](https://tdct.org.uk/trust-%26-cic-meetings)

**Attendees**

Neal Kelshaw (Chair | Director CIC | Resident) NK  
Robin Hacking (Chair TCF | Resident) RH  
Wendy Thompson (Co-opted Ward Cllr) WT  
Steve Robinson (Business) SR  
Paul Wilson (Resident) PW

Apologies: Matt Caffrey (Treasurer | Director CIC | Resident) MC, Nick Berriman (Business) NB, Jonathan Crofts, Sally Garner (Co-opted Ward Councillors)

**Action Points**

2904.1 RH to progress meetings with Ward Councillors and committees re single application for Neighbourhood Forum/Area, based on TDCT “*Neighbourhood Forum as the lead organisation to progress this review”* , “reflective of shared priorities”. See prior action 1803.1 and agenda item 2 – agreed proposal as suggested from WT, discussed 08/Apr and ratified 29/Apr.

Previous Actions:

1803.1: NK to progress WCC Local Planning feedback on multiple applications (Discharged: Ian Culley reports that Ward Councillors have been requested to align a single application with TDCT and requested same of TDCT application. Only documentation provided from WCC was a proposed constitution – there is no formal application document, 21 members petition, written statement, or evidence of canvassing district, no process for membership/website presence, or incorporation mems and arts. These equivalent documents were provided & signed by NK and RH for the TDCT application. Ian is on leave until 14/May and NK has requested meetings w/c 19/May to update WCC on progress. Proposal for single application agreed with TDCT and meetings to be arranged to align with Ward Councillors. (Ref Action 2904.1 – RH)

1803.2: MC to progress printed leaflets for Rock Petition (Ongoing)  
2101.2: NK to update TNP4/7 policies along with improved statements on planning quality (on hold pending council application determination)

**Agenda**

1. Previous minutes (now approved for 8/Apr and published)
2. Reports & Planning Issues
3. Neighbourhood Planning/Forum Application
4. Rock Campaign
5. **Previous Minutes**

The meeting approved the minutes of the previous meeting held on 08/Apr. Now published at: <https://img1.wsimg.com/blobby/go/307468b0-62fb-458c-8d5d-954aaa020dd1/downloads/95c19a72-2271-4326-b466-c764b29fd8a3/TDCT%20SG%20Minutes%2008Apr25%20SGA.docx?ver=1746949363753>

1. **Reports & Planning Issues**

TCF – RH reported an ongoing concern of the quality of planning decisions and their impact on the neighbourhood and compliance against existing neighbourhood planning policies; e.g. Avenue House, Lower Green, TNP4/7 Lower Green Health Centre. NK & RH to progress with Chief Planning Officer following neighbourhood application.

1. **Neighbourhood Planning/Forum Application**

Referring to AP 1803.1, steering group on 8/Apr discussed proposal from Cllr WT, which was ratified on 29/Apr (when quorate and following completion of further investigation as to what is in the other application):

Including correspondence in quotations: WCC Local Planning record that there is an alternative application *“coordinated by the councillors”.* WCC Local Planning have requested the TDCT coordinate with such, based on following correspondence from Ian Culley;

*“we need to get to a position where there is one application for a Neighbourhood Area covering the two Wards”.*

*“The Council is happy to support the community in their update of the existing Tettenhall Neighbourhood Plan, and we recognise all of the work that you have undertaken to establish a Neighbourhood Forum as the lead organisation to progress this review.*

*As we have discussed, only one Neighbourhood Forum can be established for any given Area, and we currently have two applications for the existing Neighbourhood Plan area. One being that submitted by yourself, and the second one coordinated by the local Ward Councillors. [“The application was submitted last year”]. To move things on, I advise that the two groups need to come together and establish* ***a single updated application that is reflective of your shared priorities****.  I have also made this request to the Ward Councillors.*

The WCC Local Planning department **HAS NOT** requested a new application. It has requested a single updated application, reflective of shared priorities. Email correspondence from local planning has been forwarded to steering group members and ward councillors.

The TDCT can find no evidence from Ward Councillors who attend the Steering Group of such request.

The TDCT can find no evidence that the alternative application is properly constituted as required by the legislation with no documentation provided for:

Town & Country Planning Act Application Form, Written Statement, 21 Member Petition, evidence of canvassing district, no process for membership/website presence, or incorporation mems and arts. These equivalent documents were provided & signed by NK and RH for the TDCT application and are available from WCC Local Planning, subject to their data protection and process obligations.

WT reported that the “alternative application” is not a fully constituted application and was presented as a list of names, who would be interested in neighbourhood planning. This was done at the request of WCC to ensure the neighbourhood plan can be updated by the community, as it is not permissible for council planning to do so, and was prior to the establishment of the TDCT and TCF and the work done to set up the now existing *“Neighbourhood Forum as the lead organisation to progress this review* “. Further, that it is not a competing application, the two lists of names can be combined, with the ‘alternative application’ rescinded, and should not prevent the TDCT application from proceeding, which local planning should be informed of.

This approach was approved by the steering group, subject to discussion with ward councillors who do not attend, in order to understand ***a single updated application that is reflective of [your] shared priorities****.*

1. **Rock Campaign**

1803.2: MC to progress printed leaflets for Rock Petition (Ongoing)

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Signed

Neal Kelshaw, Chair, Steering Group TDCT

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*[A logo for a community trust

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