



AGENDA

Finney County Committee on Aging, Inc.

Finney County Senior Center Meeting Room • 907 North 10th, Garden City, KS 67846

Thursday, April 16, 2026 • 1:30 pm – 3:30 pm

INVOCATION & CALL TO ORDERNathan Haeck

APPROVAL OF AGENDA.....Board Members

PUBLIC COMMENT..... Public

CONSENT AGENDA

- Approval of Minutes: March 16, 2026
- Staff Reports: March 2026
 - RSVP
 - Client Services (February & March 2026)

TREASURER’S REPORT Hilary Whiteley

TRANSIT DIRECTOR’S REPORT.....Joe Hopkins

EXECUTIVE DIRECTOR’S REPORTAlissa Rankin

OLD BUSINESS

- Staff Juneteenth Holiday.....Alissa Rankin

NEW BUSINESS

- Commissioner Schultz VisitAlissa Rankin
- Kansas Open Records Act Freedom of Information OfficerNathan Haeck
- Lawn Care BidsAlissa Rankin
- Use of Blue RoomAlissa Rankin
- KDOT Budget..... Alissa Rankin, Hilary Whitely, & Joe Hopkins

FCCA QUESTIONS & COMMENTS

- | | |
|------------|-----------|
| • Nathan | • Kelly |
| • Carol | • Shelley |
| • Jennifer | • Verlene |
| • Kathy | |

ANNOUNCEMENTS

EXECUTIVE SESSION

“Mister Chairperson, I move to recess into executive session to discuss matters of non-elected personnel, performance or salary or real property which are deemed confidential. We will reconvene into open meeting in the _____ room at _____ pm.”

ADJOURNMENT

FINNEY COUNTY COMMITTEE ON AGING

Minutes for March 19, 2026

FCCA PRESENT

Kathy Pool
Carol Hauschild
Shelley Stroup
Verlene Kunz

STAFF PRESENT

Hilary Whiteley Marty Dinkel
Alissa Rankin Joe Hopkins

Absent: Nathan Haeck, Kelly Munyan, Jennifer Mongeau
County Commissioner: None
Guest(s): None

INVOCATION

CALL TO ORDER:

Carol called the meeting to order at 1:32pm.

APPROVAL OF AGENDA:

Kathy moved to approve the agenda as written. Verlene seconded. Motion carried.

PUBLIC COMMENT:

None

CONSENT AGENDA:

Verlene moved to approve the consent agenda. Kathy seconded. Motion carried.

TREASURER'S REPORT:

February 2026 reports attached. Kathy moved to accept the treasurer's reports. Shelley seconded. Motion carried.

TRANSIT REPORT:

Joe Hopkins: Report attached.

EXECUTIVE DIRECTOR'S REPORT:

Alissa Rankin: Report attached.

OLD BUSINESS:

1. **Next Steps on Personnel Policies:** Tabled until next meeting.
2. **Draft Annual Maintenance Plan:** Tabled until next meeting.

NEW BUSINESS:

1. **Washer & Dryer for Transit:** Cost was under the requirement for board approval.
No action taken.

2. **Budget:** Hilary and Alissa presented the proposed 2027 FCCA Budget. Verlene moved to approve as presented. Kathy seconded. Motion carried.
3. **Senior listening Sessions:** Alissa detailed the listening sessions she and the architects had and will be having with seniors. No action taken.
4. **Staff & Juneteenth Floating Holiday Announcement:** Alissa requested that it be approved to announce the previously approved Juneteenth floating holiday to staff while we're still working through completing the updated to the Personnel Policies. Kathy moved to approve. Shelley seconded. Motion carried.

FCCA QUESTIONS AND COMMENTS:

Nathan – n/a

Carol – None

Jennifer – n/a

Kathy – Asked why the architects have designed glass-front offices.

Kelly – n/a

Shelley – Asked about the logo votes and if we have to be called Finney County.

Verlene – Asked why so many windows in the building design. Said it will be too hot.

ANNOUNCEMENTS:

Next FCCA Board meeting will be on Thursday, April 19th, 2026, at 1:30pm.

ADJOURNMENT:

Kathy moved to adjourn at 2:46pm. Verlene seconded. Motion carried.

Respectfully submitted,

Nathan Haeck

Carol Hauschild

March 2026

Number of Meals	Cost	Total
1800	\$4.80	\$8,640.00

Number of Sack Lunches	Cost	Total
165	\$4.80	\$ 792.00
		Total Cost
		\$9,432.00

Eldercare

Number of Meals	Cost	Total
1170	\$3.50	\$5,616.00

Activities:

March was a fantastic time for the Senior Center. Our groups participation has grown in several areas such as, exercise group, Healthier you, Bible study, Bingo card games, pool players and our movie group. We're excited to have more people attending groups.

The 5th and 6th graders from Pierceville-Plymell spent the day interacting with the Seniors. They had lunch with us, I had the wood crave come in and showed them how to crave soap, I had several pool players come in and help the kids learn how to play pool, and the corn hole players helped them learn how to play corn hole. We had several game tables sit up as well. Everyone had such a great time.

New Business/ Updated

Senior Expo is April 21st in Dodge City. Seeking transportation to take several Seniors to Dodge City.

Upcoming Garage Sale from April 24 and 25th until noon.

Respectfully submitted,

Caroline Casper Director of Community Services

March 2026

Number of Meals	Cost	Total
1800	\$4.80	\$8,640.00

Number of Sack Lunches	Cost	Total
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New Business/ Updated

April 24 and 25th our group is holding garage sale, profits are used for programming, parties, ect. It has been discussed that the Do Over Thrift store is needing to declutter their clothes and other items. Can we add those items to our garage sale with the understanding that the profits would go into programming, not the building fund. What doesn't sale will be returned to the thrift store.

Letters are being sent out to verify income for rectification for Meals on Wheels. Their income will validate where they fall under the standard income guidelines. A household whose gross income is \$1696.00 or higher will be asked to pay full price for their meals. A household of 1 whose gross income is \$1396.00 or lower will be ½ price. Households of 1 who are below \$1,200 will be free.

Under the Older American Act (OAA) strictly prohibits anyone over 60 or older to be denied a meal to an eligible senior if they meet the 60 years or older. This can place our program in jeopardy with Federal and State funding.

We can ask for their income verification and explain we are using the information to help secure grants and donations. Do we want to request income to see if we can encourage over the guidelines to pay for their meal or continue with proving free meals.

United Way Site visits went well.

Senior Expo is April 21st in Dodge City. Seeking transportation to take several Seniors to Dodge City.

Respectfully submitted,

Caroline Casper Director of Community Services

March 2026

We were busy this month with taxes, taxes, and more taxes. To date, volunteers have prepared, and quality reviewed 1,225 Federal & State returns, generating \$546,540.00 in State and Federal refunds. Of the returns completed 715 were completed in March. These totals do not include Homestead, prior year returns completed or consultations with clients.

We had our United Way site visit on the 24th. Deb Oyler, Jessica Bird and Sarah McEnaney came and toured our offices/work area, and I explained a little more about our program.

Volunteers delivered Meals on Wheels throughout the month. We had the weeks of March 2nd through the 6th and March 23rd through the 27th. Volunteers continue to make lap robes, scarves and hats for the Cancer Center and Davita Dialysis Center. Volunteers made 185 cards for the nursing home residents for St Patrick's Day and the Cookie Brigade made 48 dozen cookies for the first responders. They collated mailings for Trinity Lutheran Church, High Plains Public Radio, and Finney County Senior Center. Volunteers stuffed 5,000 Easter eggs for G.C. Parks and Recreation, labeled clam shells for MOW's, collated MOW's menu's and picked up Commodities

**Marty Dinkel
RSVP Director**

Finney County Committee on Aging, Inc.
Balance Sheet
 As of March 31, 2026

	Mar 31, 26	Mar 31, 25
ASSETS		
Current Assets		
Checking/Savings		
10000.8 · WSB - CD (5month)	92,042.62	0.00
10000.7 · WSB - Nutrition	10,504.97	10,144.17
10000.5 · WSB - Programming	171,519.50	165,628.60
10000.4 · WSB - City Link	129,242.71	124,803.83
10000.3 · WSB - Mini Bus	237,419.72	229,265.48
10000.2 · WSB - Meals on Wheels	28,913.46	27,920.43
10000.1 · WSB - Operating	1,139,286.66	1,265,566.76
10000 · WSB Checking	165,046.01	47,158.25
10100 · Petty Cash	329.08	329.08
Total Checking/Savings	1,974,304.73	1,870,816.60
Total Current Assets	1,974,304.73	1,870,816.60
Fixed Assets		
15161 · Land, at cost	717,668.12	717,668.12
15164 · Bldg & Outside Improvements	914,258.28	914,258.28
15000 · Furniture and Equipment	26,518.07	26,518.07
16400 · Vehicles	881,369.33	726,137.23
Total Fixed Assets	2,539,813.80	2,384,581.70
TOTAL ASSETS	4,514,118.53	4,255,398.30
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
22000 · Deferred revenues	125,550.62	150,228.06
24000 · Payroll Liabilities	2,037.71	2,258.71
Total Other Current Liabilities	127,588.33	152,486.77
Total Current Liabilities	127,588.33	152,486.77
Total Liabilities	127,588.33	152,486.77
Equity		
31500 · Temp. Restricted Net Assets	1,058,872.93	1,058,872.93
32000 · Unrestricted Net Assets	3,076,536.66	2,842,764.03
Net Income	251,120.61	201,274.57
Total Equity	4,386,530.20	4,102,911.53
TOTAL LIABILITIES & EQUITY	4,514,118.53	4,255,398.30

Finney County Committee on Aging, Inc.
Profit & Loss by Class - Month

March 2026

	SC	MOW	Nutrition	FCT	TOTAL	
	Mar 26	Mar 26	Mar 26	Mar 26	Mar 26	Mar 25
Ordinary Income/Expense						
Income						
40000 · Grants / Contracts	18,855.09	3,503.17	5,679.42	127,204.57	155,242.25	34,692.84
41000 · Local Match	0.00	0.00	0.00	540.00	540.00	302.00
47200 · Program Income	0.00	4,901.60	0.00	2,687.74	7,589.34	8,835.92
43500 · Donation / Memorial Income	0.00	500.00	110.00	0.00	610.00	1,810.00
44000 · Other Revenue (Nonmatch)	3,955.88	85.69	31.13	1,086.71	6,676.15	5,338.48
Total Income	22,810.97	8,990.46	5,820.55	131,519.02	170,657.74	50,979.24
Gross Profit	22,810.97	8,990.46	5,820.55	131,519.02	170,657.74	50,979.24
Expense						
60000 · Payroll Expenses	7,206.91	5,313.10	3,590.86	59,748.42	75,859.29	87,238.78
60900 · Advertising	0.00	0.00	0.00	50.75	50.75	181.46
62100 · Contract Services	150.00	9,432.00	0.00	0.00	9,582.00	5,766.00
62800 · Facilities and Equipment	5,962.74	25.05	0.00	4,439.45	10,427.24	10,948.74
63000 · Office Expenses	1,300.48	0.00	0.00	1,281.17	2,581.65	3,965.86
64000 · Vehicle Related Expenses	0.00	114.43	0.00	16,250.00	16,364.43	12,769.82
65000 · Communications	28.70	22.75	14.70	234.35	300.50	641.32
65100 · Other Types of Expenses	0.00	0.00	0.00	160.00	160.00	96.70
66000 · Dept. Expenses	350.05	372.31	290.65	0.00	1,013.01	1,183.63
68300 · Travel and Meetings	0.00	0.00	0.00	16.10	16.10	218.00
69010 · Bank / Interest Fees	0.00	0.00	0.00	206.22	206.22	0.00
Total Expense	14,998.88	15,279.64	3,896.21	82,386.46	116,561.19	123,010.31
Net Ordinary Income	7,812.09	-6,289.18	1,924.34	49,132.56	54,096.55	-72,031.07
Other Income/Expense						
Other Expense						
80100 · Capital Purchases	10,040.00	0.00	0.00	0.00	10,040.00	0.00
Total Other Expense	10,040.00	0.00	0.00	0.00	10,040.00	0.00
Net Other Income	-10,040.00	0.00	0.00	0.00	-10,040.00	0.00
Net Income	-2,227.91	-6,289.18	1,924.34	49,132.56	44,056.55	-72,031.07

Finney County Committee on Aging, Inc.
Profit & Loss by Class - YTD
January through March 2026

	SC	MOW	Nutrition	FCT	TOTAL	
	Jan - Mar 26	Jan - Mar 26	Jan - Mar 26	Jan - Mar 26	Jan - Mar 26	Jan - Mar 25
Ordinary Income/Expense						
Income						
40000 · Grants / Contracts	51,165.27	42,709.51	17,038.26	492,778.15	603,691.19	434,677.12
41000 · Local Match	0.00	0.00	0.00	2,067.00	2,067.00	1,154.00
47200 · Program Income	200.00	13,966.80	0.00	7,387.90	21,554.70	25,734.17
43500 · Donation / Mem Inc	332.00	3,000.00	310.00	0.00	3,642.00	139,928.50
44000 · Other Revenue	15,652.26	248.09	90.14	3,193.46	20,700.69	15,544.87
Total Income	67,349.53	59,924.40	17,438.40	505,426.51	651,655.58	617,038.66
Gross Profit	67,349.53	59,924.40	17,438.40	505,426.51	651,655.58	617,038.66
Expense						
60000 · Payroll Expenses	25,356.47	18,598.51	13,134.87	216,304.55	273,394.40	302,958.80
60900 · Advertising	0.00	0.00	0.00	402.90	402.90	409.86
62100 · Contract Services	450.00	36,456.00	0.00	0.00	36,906.00	26,994.00
62800 · Facilities and Equip	16,552.60	75.09	0.00	13,086.58	29,714.27	31,769.18
63000 · Office Expenses	5,516.64	0.00	0.00	3,036.40	8,553.04	7,152.83
64000 · Vehicle Related Exp	88.46	383.17	0.00	27,719.96	28,191.59	31,464.05
65000 · Communications	86.10	68.25	44.10	703.05	901.50	1,922.26
65100 · Other Types of Exp	9,764.68	0.00	0.00	320.00	10,084.68	8,113.70
66000 · Dept. Expenses	672.98	785.85	616.10	0.00	2,074.93	4,672.07
68300 · Travel and Meetings	0.00	0.00	0.00	63.35	63.35	307.34
69010 · Bank / Interest Fees	0.00	0.00	0.00	208.31	208.31	0.00
Total Expense	58,487.93	56,366.87	13,795.07	261,845.10	390,494.97	415,764.09
Net Ordinary Income	8,861.60	3,557.53	3,643.33	243,581.41	261,160.61	201,274.57
Other Income/Expense						
Other Expense						
80100 · Capital Purchases	10,040.00	0.00	0.00	0.00	10,040.00	0.00
Total Other Expense	10,040.00	0.00	0.00	0.00	10,040.00	0.00
Net Other Income	-10,040.00	0.00	0.00	0.00	-10,040.00	0.00
Net Income	-1,178.40	3,557.53	3,643.33	243,581.41	251,120.61	201,274.57

Finney County Committee on Aging, Inc.
Profit & Loss Budget vs. Actual
 January through March 2026

10:40 AM
 04/07/26
 Accrual Basis

	SC		MOW		Nutrition		FCT		TOTAL		BUDGET	
	Jan - Mar 26	Jan - Mar 26	Jan - Mar 26	Jan - Mar 26	Jan - Mar 26	Jan - Mar 26	Jan - Mar 26	Jan - Mar 26	Jan - Mar 26	Jan - Mar 26	Budget	% of Budget
Ordinary Income/Expense												
Income												
40000 · Grants / Contracts	51,165.27	42,709.51	17,038.26	492,778.15	603,691.19	434,677.12	603,691.19	2,455,700.00	24.58%			
41000 · Local Match	0.00	0.00	0.00	2,067.00	2,067.00	1,154.00	2,067.00	10,600.00	19.5%			
47200 · Program Income	200.00	13,966.80	0.00	7,387.90	21,554.70	25,734.17	21,554.70	108,000.00	19.96%			
43500 · Donation / Mem Inc	332.00	3,000.00	310.00	0.00	3,642.00	139,928.50	3,642.00	98,195.00	3.71%			
44000 · Other Revenue	15,652.26	248.09	90.14	3,193.46	20,700.69	15,544.87	20,700.69	11,745.00	176.25%			
49000 · Prior Years Carryover	0.00	0.00	0.00	0.00	0.00	0.00	0.00	56,957.00	0.0%			
Total Income	67,349.53	59,924.40	17,438.40	505,426.51	651,655.58	617,038.66	651,655.58	2,741,197.00	23.77%			
Gross Profit	67,349.53	59,924.40	17,438.40	505,426.51	651,655.58	617,038.66	651,655.58	2,741,197.00	23.77%			
Expense												
60000 · Payroll Expenses	25,356.47	18,598.51	13,134.87	216,304.55	273,394.40	302,958.80	273,394.40	1,368,612.00	19.98%			
60900 · Advertising	0.00	0.00	0.00	402.90	402.90	409.86	402.90	12,500.00	3.22%			
62100 · Contract Services	450.00	36,456.00	0.00	0.00	36,906.00	26,994.00	36,906.00	200,237.00	18.43%			
62800 · Facilities and Equip	16,552.60	75.09	0.00	13,086.58	29,714.27	31,769.18	29,714.27	203,690.00	14.59%			
63000 · Office Expenses	5,516.64	0.00	0.00	3,036.40	8,553.04	7,152.83	8,553.04	16,850.00	50.76%			
64000 · Vehicle Related Exp	88.46	383.17	0.00	27,719.96	28,191.59	31,464.05	28,191.59	348,669.00	8.09%			
65000 · Communications	86.10	68.25	44.10	703.05	901.50	1,922.26	901.50	12,573.00	7.17%			
65100 · Other Types of Exp	9,764.68	0.00	0.00	320.00	10,084.68	8,113.70	10,084.68	45,976.00	21.94%			
66000 · Dept. Expenses	672.98	785.85	616.10	0.00	2,074.93	4,672.07	2,074.93	19,500.00	10.64%			
68300 · Travel and Meetings	0.00	0.00	0.00	63.35	63.35	307.34	63.35	6,590.00	0.96%			
69010 · Bank / Interest Fees	0.00	0.00	0.00	208.31	208.31	0.00	208.31	0.00	100.0%			
Total Expense	58,487.93	56,366.87	13,795.07	261,845.10	390,494.97	415,764.09	390,494.97	2,235,197.00	17.47%			
Net Ordinary Income	8,861.60	3,557.53	3,643.33	243,581.41	261,160.61	201,274.57	261,160.61	506,000.00	51.61%			
Other Income/Expense												
Other Expense												
80100 · Capital Purchases	10,040.00	0.00	0.00	0.00	10,040.00	0.00	10,040.00	506,000.00	1.98%			
Total Other Expense	10,040.00	0.00	0.00	0.00	10,040.00	0.00	10,040.00	506,000.00	1.98%			
Net Other Income	-10,040.00	0.00	0.00	-10,040.00	0.00	-10,040.00	-10,040.00	-506,000.00	-1.98%			
Net Income	-1,178.40	3,557.53	3,643.33	243,581.41	251,120.61	201,274.57	251,120.61	0.00	100.0%			



FCT MONTHLY REPORT

March 2026

City Link	Mini Bus
4170	1212

March	2026
2	Purple Wave photo
4	CTD 6 Mtg
10	FICO PR Neenah
10	Kansas Workforce 1
17	FCTAC
19	FCCA Board Meeting

April	2026
6	Reveal meeting
10	Reveal meeting
14	FCTAC meeting
16	FCCA Board Meeting
22	Reverse job fair

Title II needs more work

3 of 5 buses gone

One new driver

Rene comes back

Joseph D Hopkins
Finney County Transit Director



Finney County Committee on Aging Board of Directors Meeting

March 2026 Executive Director Report
Alissa Rankin

Activities

- Covered for Meals on Wheels county-route while Caroline was out of the office.
- Garden City Telegram Senior Showcase Column with senior activities, menus, and senior showcase article. Topics include:
 - 3/4/25 – Importance of Social Connectedness
 - 3/12/26 – March for Meals on Wheels Promotion
 - 3/25/26 – Women’s History in Kansas and United States
- Southwest Kansas Area Agency on Aging – Met with Information and Assistance Specialist. Scheduled three presentations for Friendship Meal Time:
 - 4/2/26 Presentation – General overview of services provided by SWKAAA
 - 5/13/26 Presentation – Senior Health Insurance Counselor services and general Medicare overview
 - 6/17/26 Presentation – Operation Red File overview: First responders and emergency staff access participants’ copies of medical information, current photograph, medication list, medical coverage information, etc. This can be used to instantly access medical history and medication in an emergency, avoid delays caused by trying to get information from potentially confused patients, ensure that the family/responsible party will be notified quickly, and have a photograph available in the case of a Silver Alert.
- KDHE Matter of Balance workshop scheduled:
 - Fridays, 4/24/26, 5/1/26, 5/8/26, 5/14/26 (Thursday), 5/22/26, 5/29/26, 6/5/26, and 6/12/26
- Attended United Way Site Visit with Caroline on 3/30/26

Building

- Maintenance
 - New Agreement with Vic Mejia. Repairs made:
 - New light in West men’s restroom
 - Replaced all lights in pool room
 - Fixed movie room partition
 - Turned on sprinklers
 - Cleaned/repaired exhaust fan in Men’s restroom
 - Building storage cabinets in back hallway
 - Reviewed *draft* Annual Maintenance Plan and provided input for local contractors and organizations to provide preventive maintenance and future repairs.
 - Sue Knight’s son-in-law, Gordon, built shelves in garage
 - Supplies and labor was paid for by Senior Association.
- Building Expansion Project
 - Senior & Community Listening Sessions



Finney County Committee on Aging Board of Directors Meeting

March 2026 Executive Director Report
Alissa Rankin

- 3/10/26 Senior Listening Session: Manny Ortiz & Bruce Glass, with Alissa: Answered questions, addressed concerns, watched promotional videos by Manny, recorded recommendations
- 3/20/26 –Senior Listening Session event: Same as above
- Scheduled Community Listening Sessions to begin in April 2026.
- 3/27/26 Capital Campaign Fundraiser Training at Kansas Food Bank
 - Attendees: Caroline Casper, Hilary Whiteley, Shelly Stroupe, Kathy Pool, Jennifer Mongeau
- Compiled feedback on draft logo and forwarded them to Pastor Nathan and on to Brad.
- Reviewed contracts with Architect

Staff

- March for Meals on Wheels
 - Website launched: <https://finneycountyseniorcenter.org/help-us-grow-1>
 - Setup online credit/debit donation system. Can be used for MOW, general donations, payments, etc.
 - Sent out 173 businesses and 78 individual fundraiser letters out.
- City of Garden City Budget Request preparation with Joe and Hilary
- Finney County Budget Proposal
 - Increase in salary for all hourly employees
 - Request funding for new bus in 2027
- Payroll
 - 2nd review with Hilary
 - 1st time completing on my own
- Kansas Department of Transportation Reimbursement
 - Scheduled to review process with Joe for May 2026
- Advertised for and joint interviewed for multiple FCT driver position applicants.
- One-on-One meetings with staff on:
 - Joe – 3/4/26 & 3/18/26
 - Hilary – 3/4/26 & 3/18/26
 - Caroline – 3/12/26
 - Jessica – 3/4/26 & 3/18/26

Other

- Completed Part 1 of the Society for Human Resource Management: Essentials of Human Resources course with Hilary on 3/3/26.
- Updated Senior Center & FCT websites
 - Added staff photos and titles
 - Added Alissa's email to contact information
 - Added March for MOW, Capital Campaign "Help Us Grow" on the website
- Transferred Sam.gov administrative information to Alissa on 3/4/26.



Finney County Committee on Aging Board of Directors Meeting

March 2026 Executive Director Report

Alissa Rankin

- One-on-One with Verlene on 3/13/26

Moving Forward

- Staff headshots for both buildings and website
 - Seniors asked for short program list or job descriptions
 - Completed headshots, ordered picture frames.
 - Both FCT and Senior Center photos are on websites.
 - Photo printing was delayed due to new hires and inability to edit specific staff members' photos. They will be printed and installed in each building by 5/31/2026.