



AGENDA

Finney County Committee on Aging, Inc.

Finney County Senior Center Meeting Room • 907 North 10th, Garden City, KS 67846
Thursday, March 19, 2026 • 1:30 pm – 3:30 pm

INVOCATION & CALL TO ORDER..... Kelly Munyan

APPROVAL OF AGENDA..... Board Members

PUBLIC COMMENT..... Public

CONSENT AGENDA

- Approval of Minutes: February 19, 2026
- Staff Reports: February 2026
 - RSVP
 - Client Services

TREASURER’S REPORT Hilary Whiteley

TRANSIT DIRECTOR’S REPORT Joe Hopkins

- Washer & Dryer

EXECUTIVE DIRECTOR’S REPORT Alissa Rankin

OLD BUSINESS

- Next Steps on Personnel Policies..... Alissa Rankin
- Draft Annual Maintenance Plan Alissa Rankin & All

NEW BUSINESS

- Washer & Dryer for Transit Joe Hopkins
- Budget..... Hilary Whiteley
- Senior Listening Sessions Alissa Rankin
- Staff & Juneteenth Floating Holiday Announcement Alissa Rankin

FCCA QUESTIONS & COMMENTS

- | | |
|------------|-----------|
| • Nathan | • Kelly |
| • Carol | • Shelley |
| • Jennifer | • Verlene |
| • Kathy | |

ANNOUNCEMENTS

EXECUTIVE SESSION

“Mister Chairperson, I move to recess into executive session to discuss matters of non-elected personnel, performance or salary or real property which are deemed confidential. We will reconvene into open meeting in the _____ room at _____ pm.”

ADJOURNMENT

FINNEY COUNTY COMMITTEE ON AGING

Minutes for February 19, 2026

FCCA PRESENT

Nathan Haeck
Carol Hauschild
Jennifer Mongeau
Verlene Kunz

Kathy Pool
Kelly Munyan
Shelley Stroup

STAFF PRESENT

Hilary Whiteley
Alissa Rankin

Caroline Casper
Joe Hopkins

Absent: None
County Commissioner: None
Guest(s): Bruce Glass, Manny Ortiz, Ashley Kitch

INVOCATION

CALL TO ORDER:

Nathan called the meeting to order at 1:30pm.

APPROVAL OF AGENDA:

Carol moved to approve the agenda with the following changes: Add: Under Public Comment: Videos for Building Project. Kelly seconded. Motion carried.

INSTALL NEW BOARD MEMBERS:

Shelley Stroup and Verlene Kunz were installed as new board members.

PUBLIC COMMENT:

Videos for Building Project: Bruce Glass and Manny Ortiz presented videos they've been working on.

CONSENT AGENDA:

Kathy moved to approve the consent agenda. Carol seconded. Motion carried.

TREASURER'S REPORT:

January 2026 reports attached. Kelly moved to accept the treasurer's reports. Kathy seconded. Motion carried.

TRANSIT REPORT:

Joe Hopkins: Report attached.

EXECUTIVE DIRECTOR'S REPORT:

Alissa Rankin: Report attached.

OLD BUSINESS:

1. **New Board Members:** No action taken.

2. **Updates to Personnel Policies:** Will go through legal review. Tabled until review is complete.

NEW BUSINESS:

1. **Bus Bike Rack Quotes:** Shelley moved to approve purchasing 2 bike racks, not to exceed \$6,000.00. Carol seconded. Motion carried.
2. **Draft Annual Maintenance Plan:** Alissa proposed a maintenance plan. Tabled until next meeting.
3. **Lanny's Funeral:** No action taken, pending information from the State.
4. **Sue's Replacement:** No action taken.

FCCA QUESTIONS AND COMMENTS:

Nathan – Welcome to the new board members.

Carol – None

Jennifer – None

Kathy - None

Kelly – Gerry Schultz provided her with information on possible funding for the building project to give to the board.

Shelley – None

Verlene - None

ANNOUNCEMENTS:

Next FCCA Board meeting will be on Thursday, March 19th, 2026, at 1:30pm.

ADJOURNMENT:

Kelly moved to adjourn at 2:52pm. Kathy seconded. Motion carried.

Respectfully submitted,

Nathan Haeck

Carol Hauschild

RSVP

February 2026

Whew, this month absolutely flew by! We were busy with tax preparation this month. We are a Virtual Site using the drop off method. The volunteers completed 510 State, Federal and Homestead returns. Returns completed generated \$317,864.00 in State and Federal refunds. The total for refunds does not include Homestead or prior-year returns finished. We completed 20% more returns this month over what we did in February 2025.

I completed the United Way grant and submitted it and participated in the AmeriCorps-Seniors Technical Assistance call with Ronin Corindo, acting CEO AmeriCorps Seniors, John Leverston, Emily Pratt & Christine Mulvane. Discussion was held on regulations of the Federal grant. Southwest Child Advocacy Center was signed as a new site station.

We were nominated for the Garden City Area Chamber of Commerce Annual Business Awards by a fellow Chamber or community member- what an incredible honor! The nomination reflects RSVP's outstanding leadership, dedication, and the meaningful impact we continue to make in our community. Senior Center Director, Alissa Rankin helped me fill out the Chamber Business Awards Application.

Volunteers delivered Meals on Wheels the week of February 9th – 13th. In addition, they filled in on other days as needed. They collated mailings for the Senior Center of Finney County, High Plains Public Radio (2), Southwest Child Advocacy Center and Trinity Lutheran Church. Volunteers helped fill blizzard packs for MOW's and made 180 greeting cards for nursing home residents. The "Cookie Brigade" baked 48 dozen cookies for our first responders. Volunteers have been helping in the Senior Center Thrift store.

Marty Dinkel

RSVP Director

Finney County Committee on Aging, Inc.
Balance Sheet
 As of February 28, 2026

	Feb 28, 26	Feb 28, 25
ASSETS		
Current Assets		
Checking/Savings		
10000.8 · WSB - CD (5month)	90,525.88	0.00
10000.7 · WSB - Nutrition	10,473.84	10,114.10
10000.5 · WSB - Programming	171,011.15	165,137.71
10000.4 · WSB - City Link	128,859.66	124,433.94
10000.3 · WSB - Mini Bus	236,716.06	228,585.98
10000.2 · WSB - Meals on Wheels	28,827.77	27,837.68
10000.1 · WSB - Operating	1,135,910.05	1,011,959.29
10000 · WSB Checking	159,637.29	390,467.64
10100 · Petty Cash	329.08	329.08
Total Checking/Savings	1,962,290.78	1,958,865.42
Total Current Assets	1,962,290.78	1,958,865.42
Fixed Assets		
15161 · Land, at cost	717,668.12	717,668.12
15164 · Bldg & Outside Improvements	914,258.28	914,258.28
15000 · Furniture and Equipment	26,518.07	26,952.08
16400 · Vehicles	881,369.33	726,137.23
Total Fixed Assets	2,539,813.80	2,385,015.71
TOTAL ASSETS	4,502,104.58	4,343,881.13
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
22000 · Deferred revenues	157,576.79	167,821.89
24000 · Payroll Liabilities	2,054.14	1,116.64
Total Other Current Liabilities	159,630.93	168,938.53
Total Current Liabilities	159,630.93	168,938.53
Total Liabilities	159,630.93	168,938.53
Equity		
31500 · Temp. Restricted Net Assets	1,058,872.93	1,058,872.93
32000 · Unrestricted Net Assets	3,076,536.66	2,842,764.03
Net Income	207,064.06	273,305.64
Total Equity	4,342,473.65	4,174,942.60
TOTAL LIABILITIES & EQUITY	4,502,104.58	4,343,881.13

Finney County Committee on Aging, Inc.
Profit & Loss by Class - Month
February 2026

	SC	MOW	Nutrition	FCT	TOTAL	
	Feb 26	Feb 26	Feb 26	Feb 26	Feb 26	Feb 25
Ordinary Income/Expense						
Income						
40000 · Grants / Contracts	16,155.09	3,503.17	5,679.42	9,355.16	34,692.84	285,387.70
41000 · Local Match	0.00	0.00	0.00	1,110.00	1,110.00	317.00
47200 · Program Income	200.00	4,452.40	0.00	2,592.64	7,245.04	7,925.01
43500 · Donation / Memorial Income	265.00	1,400.00	0.00	0.00	1,665.00	693.00
44000 · Other Revenue (Nonmatch)	3,505.55	77.19	28.05	978.91	4,589.70	5,509.63
Total Income	20,125.64	9,432.76	5,707.47	14,036.71	49,302.58	299,832.34
Gross Profit	20,125.64	9,432.76	5,707.47	14,036.71	49,302.58	299,832.34
Expense						
60000 · Payroll Expenses	7,285.86	5,345.05	3,555.16	59,086.37	75,272.44	87,119.90
60900 · Advertising	0.00	0.00	0.00	51.45	51.45	114.20
62100 · Contract Services	150.00	9,144.00	0.00	0.00	9,294.00	21,078.00
62800 · Facilities and Equipment	5,702.51	25.05	0.00	4,998.24	10,725.80	10,572.71
63000 · Office Expenses	4,043.46	0.00	0.00	1,746.52	5,789.98	2,094.08
64000 · Vehicle Related Expenses	41.34	40.01	0.00	5,874.29	5,955.64	10,033.48
65000 · Communications	28.70	22.75	14.70	234.35	300.50	640.47
65100 · Other Types of Expenses	0.00	0.00	0.00	0.00	0.00	6,910.00
66000 · Dept. Expenses	322.93	179.80	200.98	0.00	703.71	1,138.78
69010 · Bank / Interest Fees	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense	17,574.80	14,756.66	3,770.84	71,991.22	108,093.52	139,701.62
Net Ordinary Income	2,550.84	-5,323.90	1,936.63	-57,954.51	-58,790.94	160,130.72
Net Income	2,550.84	-5,323.90	1,936.63	-57,954.51	-58,790.94	160,130.72

Finney County Committee on Aging, Inc.
Profit & Loss by Class - YTD
January through February 2026

	SC	MOW	Nutrition	FCT	TOTAL	
	Jan - Feb 26	Jan - Feb 26	Jan - Feb 26	Jan - Feb 26	Jan - Feb 26	Jan - Feb 25
Ordinary Income/Expense						
Income						
40000 · Grants / Contracts	32,310.18	39,206.34	11,358.84	365,573.58	448,448.94	399,984.28
41000 · Local Match	0.00	0.00	0.00	1,527.00	1,527.00	852.00
47200 · Program Income	200.00	9,065.20	0.00	4,700.16	13,965.36	16,898.25
43500 · Donation / Mem Inc	332.00	2,500.00	200.00	0.00	3,032.00	138,118.50
44000 · Other Revenue	11,696.38	162.40	59.01	2,106.75	14,024.54	10,206.39
Total Income	44,538.56	50,933.94	11,617.85	373,907.49	480,997.84	566,059.42
Gross Profit	44,538.56	50,933.94	11,617.85	373,907.49	480,997.84	566,059.42
Expense						
60000 · Payroll Expenses	18,149.56	13,285.41	9,544.01	156,556.13	197,535.11	215,720.02
60900 · Advertising	0.00	0.00	0.00	352.15	352.15	228.40
62100 · Contract Services	300.00	27,024.00	0.00	0.00	27,324.00	21,228.00
62800 · Facilities and Equip	10,589.86	50.04	0.00	8,647.13	19,287.03	20,820.44
63000 · Office Expenses	4,216.16	0.00	0.00	1,755.23	5,971.39	3,186.97
64000 · Vehicle Related Exp	88.46	268.74	0.00	11,469.96	11,827.16	18,694.23
65000 · Communications	57.40	45.50	29.40	468.70	601.00	1,280.94
65100 · Other Types of Exp	9,764.68	0.00	0.00	160.00	9,924.68	8,017.00
66000 · Dept. Expenses	322.93	413.54	325.45	0.00	1,061.92	3,488.44
68300 · Travel and Meetings	0.00	0.00	0.00	47.25	47.25	89.34
69010 · Bank / Interest Fees	0.00	0.00	0.00	2.09	2.09	0.00
Total Expense	43,489.05	41,087.23	9,898.86	179,458.64	273,933.78	292,753.78
Net Ordinary Income	1,049.51	9,846.71	1,718.99	194,448.85	207,064.06	273,305.64
Net Income	1,049.51	9,846.71	1,718.99	194,448.85	207,064.06	273,305.64

Finney County Committee on Aging, Inc.
Profit & Loss Budget vs. Actual
January through February 2026

	SC		MOW		Nutrition		FCT		TOTAL		BUDGET	
	Jan - Feb 26	Jan - Feb 26	Jan - Feb 26	Jan - Feb 26	Jan - Feb 26	Jan - Feb 26	Jan - Feb 26	Jan - Feb 26	Jan - Feb 26	Jan - Feb 26	Budget	% of Budget
Ordinary Income/Expense												
Income												
40000 · Grants / Contracts	32,310.18	39,206.34	11,358.84	365,573.58	448,448.94	399,984.28	448,448.94	2,455,700.00	18.26%			
41000 · Local Match	0.00	0.00	0.00	1,527.00	1,527.00	852.00	1,527.00	10,600.00	14.41%			
47200 · Program Income	200.00	9,065.20	0.00	4,700.16	13,965.36	16,898.25	13,965.36	108,000.00	12.93%			
43500 · Donation / Memorial Inc	332.00	2,500.00	200.00	0.00	3,032.00	138,118.50	3,032.00	98,195.00	3.09%			
44000 · Other Revenue	11,696.38	162.40	59.01	2,106.75	14,024.54	10,206.39	14,024.54	11,745.00	119.41%			
49000 · Prior Years Carryover	0.00	0.00	0.00	0.00	0.00	0.00	0.00	56,957.00	0.0%			
Total Income	44,538.56	50,933.94	11,617.85	373,907.49	480,997.84	566,059.42	480,997.84	2,741,197.00	17.55%			
Gross Profit	44,538.56	50,933.94	11,617.85	373,907.49	480,997.84	566,059.42	480,997.84	2,741,197.00	17.55%			
Expense												
60000 · Payroll Expenses	18,149.56	13,285.41	9,544.01	156,556.13	197,535.11	215,720.02	197,535.11	1,368,612.00	14.43%			
60900 · Advertising	0.00	0.00	0.00	352.15	352.15	228.40	352.15	12,500.00	2.82%			
62100 · Contract Services	300.00	27,024.00	0.00	0.00	27,324.00	21,228.00	27,324.00	200,237.00	13.65%			
62800 · Facilities and Equip	10,589.86	50.04	0.00	8,647.13	19,287.03	20,820.44	19,287.03	203,690.00	9.47%			
63000 · Office Expenses	4,216.16	0.00	0.00	1,755.23	5,971.39	3,186.97	5,971.39	16,850.00	35.44%			
64000 · Vehicle Related Exp	88.46	268.74	0.00	11,469.96	11,827.16	18,694.23	11,827.16	348,669.00	3.39%			
65000 · Communications	57.40	45.50	29.40	468.70	601.00	1,280.94	601.00	12,573.00	4.78%			
65100 · Other Types of Exp	9,764.68	0.00	0.00	160.00	9,924.68	8,017.00	9,924.68	45,976.00	21.59%			
66000 · Dept. Expenses	322.93	413.54	325.45	0.00	1,061.92	3,488.44	1,061.92	19,500.00	5.45%			
68300 · Travel and Meetings	0.00	0.00	0.00	47.25	47.25	89.34	47.25	6,590.00	0.72%			
69010 · Bank / Interest Fees	0.00	0.00	0.00	2.09	2.09	0.00	2.09	0.00	100.0%			
Total Expense	43,489.05	41,087.23	9,898.86	179,458.64	273,933.78	292,753.78	273,933.78	2,235,197.00	12.26%			
Net Ordinary Income	1,049.51	9,846.71	1,718.99	194,448.85	207,064.06	273,305.64	207,064.06	506,000.00	40.92%			
Other Income/Expense												
Other Expense												
80100 · Capital Purchases	0.00	0.00	0.00	0.00	0.00	0.00	0.00	506,000.00	0.0%			
Total Other Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	506,000.00	0.0%			
Net Other Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-506,000.00	0.0%			
Net Income	1,049.51	9,846.71	1,718.99	194,448.85	207,064.06	273,305.64	207,064.06	0.00	100.0%			



FCT MONTHLY REPORT

February 2026

City Link	Mini Bus
3751	979

February	2026
16	Reveal meeting
17	FCTAC meeting
19	FCCA Board Meeting
25	KDOT Title II

March	2026
2	Purple Wave photo
4	CTD 6 Mtg
10	FICO PR Neenah
10	Kansas Workforce 1
17	FCTAC
19	FCCA Board Meeting

A lot to do with Title II

Need drivers

Washer/Dryer quote

Joseph D Hopkins
Finney County Transit Director



Finney County Committee on Aging Board of Directors Meeting

February 2026 Executive Director Report

Alissa Rankin

Activities

- Watched FC Board of County Commissioners' meeting on 2/2/26
- Garden City Telegram Senior Showcase Column with senior activities, menus, and senior showcase article. Topics include:
 - 2/4/26 – Heart Healthy Month on blood pressure, stroke, and heart attack awareness
 - 2/11/26 – Cooking healthy meals on a budget
 - 2/18/26 – Internet and phone scam awareness

Building

- Building Maintenance
 - Called and received commitments from 3 maintenance personnel.
 - Upcoming:
 - Room partition track came off of ceiling
 - Light in men's bathroom
 - Building shelves in garage (paid for by Senior Association)
 - Cleaning fans in west and north men's bathrooms
 - Building storage cabinets in back hallway
 - Pool room ceiling lights and ballasts
 - DRAFT Annual Maintenance Plan – version 2.0 is attached for review
- Building Expansion Project
 - 2/25/26 Logo vote conducted with seniors
 - 2/4/26 Meeting with Donna Gerstner to outline needs for pool management and care.
 - 2/10/26 Meeting with The Architect
 - 2/12/26 Connected with Crossland Construction Company, Inc. to determine if they have a fundraiser on staff with them.
 - 3/10/26 Senior Listening Session: Manny Ortiz & Bruce Glass, with Alissa
 - Answer Q & A
 - Address concerns
 - Listen to recommendations
 - 3/20/26 – Next Senior Listening Session event

Staff

- 1-on-1 meetings with staff (Caroline, Hilary, Joe, and Jessica) on 2/4, 2/6, 2/11, 2/12, 2/20, 2/25, and 2/26
- 2/3/26 – Completed Jessica's evaluation with Hilary
- 2/10/26 – Inquired with Garden City Chamber of Commerce about membership benefits and posting job openings on their website and newsletter. It is not covered as part of our membership level.
- 2/11/26 – Evaluated requirement from KDOT on Kansas Rural Transit Assistance Program requirements and how to best implement them by the 4/15/26 deadline.



Finney County Committee on Aging Board of Directors Meeting

February 2026 Executive Director Report
Alissa Rankin

- 2/11/26 – Supported Caroline and Hilary with editing and retrieving all required documentation for the annual United Way grant application.
- 2/12/26 – Completed Joe's 150-day evaluation with Hilary
- 2/13/26 – Reviewed Dodge City Transit invoice with Joe and Hilary.
- 2/13/26 – Requested, downloaded, and purchased three Adobe Pro licenses for FCCA staff.
- 2/16/26 – Worked with Hilary & Joe to review and develop justification for 15%+ increase in KDOT grant funding request.
- Posted new driver position on Garden City Telegram. Received only two applications. Several inquiries from Facebook posts asking about CDL course support as part of position.
- Joe and Alissa began investigating laws associated with offering internal CDL instructor course. More information will be provided on this at a later date.

Other

- 2/2/26 – Singed Falls Prevention grant contract with KDHE. Instructors training 2nd week in March.
- 2/6/26 – 3/17/26 – Worked with Pastor Nathan to logistically address complaints from a senior
- 2/12/26 – FCT Advisory Committee was canceled due to schedule conflicts.
- 2/13/26 – Assisted RSVP staff with grant application.
- 2/24/26 – Met with FC Senior Center receptionists.
- 2/24/26 – Met with Andrea Gallegos of the [The Community, Inc.](#) to discuss resources, partnership opportunities, and collaborative options.
- Took two courses with Society for Human Resources Management courses with Hilary
 - 2/24/26 – Competent Workplace Investigation Interviews
 - 2/26/26 – Completed Managing Bias in the Workplace
- 2/25/26 – Met with Kelly Munyan to discuss edits to personnel policy.

Moving Forward

- Staff headshots for both buildings and website
 - Seniors asked for short program list or job descriptions
 - Completed headshots, ordered picture frames.
 - Senior Center photos are on website.
 - Transit photos will be up by 3/20/26.
 - Both groups will be printed and installed in each building by 3/31/26.

