

Millwork Field Superintendent

ZAHO GLOBAL

FULL-TIME, PERMANENT

ORLANDO, FLORIDA

ON-SITE

Zaho Global Enterprises LLC, a custom Architectural Millwork manufacturer, is hiring an experienced Field Superintendent for our Central Florida operations. This is a position with full benefits, weekly pay, direct deposit, Vacation pay, and 401 (k).

Position Summary

The Architectural Millwork Superintendent completes organizational and management responsibilities to effectively lead the millwork team and ensure they have all of the resources they need. Coordinating with subcontractors and in-house team, verifying measurements, performing quality control and safety checks, and providing on-site direction.

Essential duties and responsibilities include the following:

- Working with the Project Manager to oversee a team of workers, including work schedules, project progress, and resource allocation.
- Help create cost estimates for labor, supplies, materials, and other project costs.
- Collaborate with clients, Project Managers, and other construction management to determine budget and timeline.
- Before installation, frequent visits to the job site to look for and correct conflicts with other trades before installation. With a focused attention to electric, plumbing, HVAC, Fire Sprinkler, and restaurant equipment that interacts with our millwork.
- Attend weekly Jobsite meetings as required by the Project Manager and GC.
- Before installing regular job site progress photos to communicate job conditions with the Project Manager and Operations.
- Continually verifying most current drawings to field measurements to ensure accuracy.
- Coordinate materials and equipment deliveries with vendors and suppliers.
- Communicate and maintain schedules for workers and subcontractors to meet Zaho and GC schedules.
- Understand Zaho's scope of work to meet contractual requirements.
- Communicate possible changes of scope to the Project Manager and get directions before proceeding.
- Work with the Project Manager to hire additional subcontractors and assign work accordingly.
- Maintain a daily log for the job site's operations, reporting to management as necessary.
- Safety includes morning toolbox talks, verifying proper PPE, safety orientation for new subcontractors, and safety inspections of tools and equipment.
- Make changes in the operation as necessary to best meet construction deadlines. Implement management techniques that are cost-effective and efficient.
- Conduct continual Quality inspections and oversee punch list completion.
- Develop and maintain a site logistics plan, in coordination with the Project Manager.

Minimum Requirements:

- OSHA 30 Training and certification.
- Proficiency in Microsoft Office, Procore, and Bluebeam
- Forklift certification.
- Previous experience in architectural millwork; minimum 3 years preferred.

- Sound judgment, decision-making, problem-solving skills, and the ability to work independently.
- Knowledge of ADA, AWI, and KCMA standards,
- Team player with strong interpersonal skills
- Excellent verbal and written communication skills
- Ability to adapt to different personalities and management styles.
- Successful completion of the drug and background screening.

If you are looking for a challenging opportunity, we would like to hear from you. Please apply with your resume highlighting your relevant experience to: **ccordero@zahoglobal.com**

Zaho Global Enterprises LLC is a drug-free workplace and an equal opportunity employer committed to diversity and inclusion. We prohibit discrimination and harassment based on race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, or any other protected characteristic as outlined by federal, state, or local laws.