

Zaho Global Enterprises LLC, a custom Architectural Millwork manufacturer, is hiring an experienced Field Superintendent for our South Florida operations. This is a position with full benefits, weekly pay, direct deposit, Vacation pay, and 401 (k).

Position Summary

The Architectural Millwork Superintendent fulfills organizational and management responsibilities to lead the millwork team effectively and ensure they have the resources they need. Responsibilities include coordinating with subcontractors and the in-house team, verifying measurements, performing quality control and safety checks, and providing on-site direction.

Essential duties and responsibilities include the following:

Working with the Project Manager to oversee a team of workers, including work schedules, project progress, and resource allocation.

Help create cost estimates for labor, supplies, materials, and other project costs.

Collaborate with clients, Project Managers, and other construction management to determine budget and timeline.

Before installation, make frequent visits to the job site to identify and correct conflicts with other trades. With focused attention to electrical, plumbing, HVAC, Fire Sprinkler, and restaurant equipment that interacts with our millwork.

Attend weekly Jobsite meetings as required by the Project Manager and GC.

Before installing, take regular job site progress photos to communicate job conditions with the Project Manager and Operations.

Continually verify the most current drawings against field measurements to ensure accuracy.

Coordinate materials and equipment deliveries with vendors and suppliers.

Communicate and maintain schedules for workers and subcontractors to meet Zaho and GC schedules. Understand Zaho's scope of work to meet contractual requirements.

Communicate possible changes of scope to the Project Manager and get directions before proceeding.

Work with the Project Manager to hire additional subcontractors and assign work accordingly.

Maintain a daily log for the job site's operations, reporting to management as necessary.

Safety includes morning toolbox talks, verifying proper PPE, safety orientation for new subcontractors, and safety inspections of tools and equipment.

Make changes in the operation as necessary to best meet construction deadlines. Implement cost-effective, efficient management techniques.

Conduct continual Quality inspections and oversee punch list completion.

Develop and maintain a site logistics plan, in coordination with the Project Manager.

Perform other job-related duties as assigned by the supervisor.

Minimum Requirements:

Minimum 3 years of previous field supervisory experience required.

OSHA 30 Training and certification.

Proficiency in Microsoft Office, Procore, and Bluebeam

Forklift certification.

Previous experience in architectural millwork; minimum 3 years preferred.

Sound judgment, decision-making, problem-solving skills, and the ability to work independently.

Knowledge of ADA, AWI, and KCMA standards,

Team player with strong interpersonal skills

Excellent verbal and written communication skills

Ability to adapt to different personalities and management styles.

Reliable transportation required.

Able to lift at least 30 lbs.

Able to stand for long periods and be familiar with a construction environment.

Must be fully bilingual in English and Spanish.

Successful completion of the drug and background screening.

If you are looking for a challenging opportunity, we would like to hear from you. Please apply with your resume highlighting your relevant experience.

Zaho Global Enterprises LLC is an equal opportunity employer that is committed to diversity and inclusion in the workplace. We prohibit discrimination and harassment based on race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, or any other protected characteristic as outlined by federal, state, or local laws.