

# **TNT PRESIDENT'S AGENDA**

**Gavel Down** (at meeting START time)

**Greeting:**

Welcome to the most powerful, positive networking team, TNT! (BOOM)

**Quick Reminder:** Please silence your cellphones. We're all professionals. We understand you might have a case or client that needs immediate attention. In that situation, just place your phone in your lap and/or gently excuse yourself but try to keep distractions to a minimum. Also, remember no laptops or side bar conversations. *(this can exclude Social Media)*

**Visitor Host:** Introduce all visitors, substitutions, and other chapter members.

**50/50:** Explain what the raffle is and all monies should be collected prior to the start of the meeting.

**Bookie:** Explain what the business card book is. Point out why it's important to have a full book. Bookie also needs to go over Outside Meeting slips and Referral slips in detail.

**Membership:** Membership Report

**Vice President:** VP Report

**Social Media:** Social Media Report

**President:** 60-Second Commercial *(your discretion first/last)*

Please remind members to give:

1. their name,
2. their business name,
3. what they do, and,
4. most importantly, what is the best referral for them this week

Remind members to stick to the timer so as to be respectful to all group members.

- **Pass Around 10-Minute Speaker Questionnaire:** Send the questionnaire around the table for next week's 10 minute speaker.

**10 Minute Speaker:** Introduce the 10-Minute Speaker with their Bio.

**After 10-Minute Speaker** - Referrals and/or Topics to Share:

- Any referrals you have,
- testimonials for another member,
- any outside meetings you have had in the past week, or
- let us know what you thought about the meeting
- Positive information shared only!

(NO MORE THAN 1 MINUTE/MEMBER)

**Have Visitors** - Membership to Talk to Visitors: Invite all guests to join Membership outside the door to learn how to lock out your category in the chapter.

*While Membership is outside, this is when Chapter business should be addressed.*

PLEASE LIMIT THIS TIME TO NO MORE THAN 5 MINUTES.

### **No Visitors**

This is the time to do a training or a business development exercise.

- 10-Minute Networking Exercise
- Social Media Tips & Tricks

**50/50 Drawing** - Work with Social Media to capture the moment with video or group photo.

**Close meeting with Mentor Moment.** *(great Social Media capture!)*

Mentor Moment is to be an inspirational, positive end to the meeting!

**GAVEL DOWN** TO REGROUP!

*\*A TNT meeting lasts for an hour and a half with NO breaks*

*\*Please ALWAYS start and end the meeting on time*

*\*All members should remain standing and networking until gavel down*