

# February 27th 2024 General Meeting

**Start:** 5:00 pm

**Board Attendees:** Pamela Essex, Azirae Jaquez and Jenn Hua-Jamison plus 5 non board members

**Absentees:** Andrea Finkbiner

## Update Tasks Due From Last Meeting

Task	Owner	Status
Introduce grant process to teachers	Julie	Completed

## Topics

### 1. Introduction

- Brief Introduction of all attendees.
- Review December Meeting Minutes & Approve.
  - Maira Rust motioned to approve
  - Felicia Phelan seconded
  - None opposed. **Motion approved.**
- Treasury report
  - Book fair money went back to Scholastic because we will use Scholastic dollars to get books

### 2. New Business

- Alaina Allen has stepped down as President. Pam Essex has taken over.
  - Need Board Members for 24/25 School year
- December/January Treasurer's Report

### 3. Principal's Report

- Staffing

- Projected to have 434 students for the 24/25 school year which is less than the 23/24 school year
- 1st grade and 4th grade will be largest classes for the 24/25 school year

#### 5. Vote on Teacher Grants (posted on PTO website)

- Kindergarten \$3,175.27
  - Felicia Phelan motioned to approve
  - Jenn seconded
  - None opposed. **Motion approved.**
- 1st Grade \$861
  - Maira Rust motioned to approve
  - Azirae seconded.
  - None opposed. **Motion approved.**
- Mrs. Guthrie (3rd Grade) \$539.49
  - Azirae Jaquez motioned to approve
  - Felicia Phelan seconded
  - None opposed. **Motion approved.**

#### 4. Report on Past Events

- Teacher Valentines
  - Well received. Fun for the teachers and a decent amount was donated!
- Red Robin fundraiser we made \$137.38

#### 6. Upcoming Events

- Book Fair/Conferences
  - Need LOTS of help
    - Daily after school until - 3:30
    - Setup Weds 2/6
    - Clean up 3/7 (no school)
  - PTO providing lasagna dinner on Weds 3/5 with vegetarian & gluten free options.
- Feb 29th Leap Day Trinket to all students from PTO
- March
  - 13th: Skatecity 6-8pm
  - **NO PTO meeting**
  - Last grant cycle of the year. Will vote April 8th. Need teachers to submit to Mrs. Sauerberg by March 18th or sooner because of spring break??

**End: 5:38 pm**

**Task Summary**

**New Tasks**

Task	Owner	Due
Remind teachers about second grant cycle	Azirae	02/28/24

**Next Meetings**

**PTO General Meeting**  
Date: Monday, April 8, 2024  
Start: 5:00 PM  
Location: Peakview Library