

November General Meeting

Start: 11/6/23 5PM

Board Member Attendees: Andrea, Alaina, Azirae

Other Attendees: 7 in person and 1 virtual

Absentees: Pam Essex

Start: 5:10

Update Tasks Due From Last Meeting

Task	Owner	Status
Reach out to parent council to set up a meeting between PTO, Parent Council and School	Alaina	Completed
Create Volunteer Sign Up Sheet for Book Fair Volunteers	Pam	Event Completed

Topics

1. Introduction

- Brief Introduction
 - Approve October Meeting Minutes
 - Andrea motioned to approve
 - Azirae seconded
 - None opposed. **Motion approved**
-

2. New Business

- Parents' Council Meeting
 - November 8th 9-11 am - Fremont Building
 - Fundraising, Grants, and Vendor Fair
- Treasurer's Report
 - Can be found on the PTO website
- Grants, Budget, Bylaws, and Fiscal Policy

- 3,670.94 will be coming back to PTO
 - Money that has been given to the school by the PTO has been rolling forward
 - A lot of the money that was raised happened around COVID
 - Parents' Council, PTO and School Admin had a meeting in October
 - Pulled reports, worked with grants department and made sure there was a clear picture of where the money came from and if the PTO was able to use the money going forward
 - Because of the new money, we have revised the 23-24 school year budget
 - Budget can be found on the PTO website
 - Revised bylaws and fiscal policy and they are up online for review
 - Will vote on these in December
-

3. Principal's Report

- Spirit Week
 - The kids had a fun week during conferences and Halloween week
 - Stock the fridge
 - Parents really pulled through and brought so many items and the teachers were so appreciative!
 - Veterans' Day celebration at the school
 - Did the assembly and then a small parade around the school for our veterans
 - Book Fair
 - Ran smoothly and was a success!
 - Volunteer of the year
 - Pamela Essex!!
 - Teacher Wish Lists
 - Would be interested in seeing if teachers could make classroom wish lists for parents to donate.
 - PTO could keep the hyperlinks but the teachers would have to be the ones to update and maintain their own wishlists
 - Amanda could send an email to teachers asking about wishlists and she could start making up a list for the PTO to share with kids
-

4. Report on Events

- Urban Air
 - Not as successful this year as it was last year
 - May look into Candyland for future events
 - Book Fair
 - Able to purchase the library books and everything in the bin
 - Conference Dinner
 - Teachers really appreciated this and soup was a success
-

5. Upcoming Events

- November
 - 7th & 8th: Chick Fil A Spirit Night 6 am-10 pm
 - Southlands location
 - 17th: Fall Dance 6-8 pm (Volunteers Needed)
 - \$2 per entry if pre purchased and \$5 at the door
 - December
 - **5th: PTO Meeting at 5:00 PM**
 - Voting on budget, bylaws and financial policy
 - 12th: Skatecity 6-8pm
 - January
-

Task Summary

New Tasks

Task	Owner	Due
Work on shirt inventory for spirit wear	Azirae	Will revisit in the new year
Fall Dance Planning	Azirae is heading this event	Space reservations have been made, DJ has been hired, Security has been requested, flyers have been sent out, volunteer sign up sheet has been sent out, ticket purchase link has been sent out,

End: 5:50

Next Meetings

General Meeting
Date: December 5, 2023
Start: 5:00 PM
Location: Peakview Library