## HERE FOR YOU CONCIERGE

## **HOW TO USE A PERSONAL CONCIERGE:**

Running a household keeps you busy! When you need someone to lend you a helping hand at home, we are Here For You!

A Personal Concierge Can Help With:

Meeting Service Techs

Waiting For Deliveries

Personal Assistance

Personal Shopping

Hosting Gatherings

Running Errands

Holiday Prep

Organizing

Meal Prep



# What Would You Do With An Extra Four Hours In Your Schedule?

Call For A Complimentary Consultation 267-272-5241

HEREFORYOUPA.COM

## HERE FOR YOU CONCIERGE

### HOW TO USE A PERSONAL CONCIERGE:

#### **Meeting Service Techs**

Researching Vendors
Arranging Service Appointments

Meeting Service Techs When You're At Work

Supervising Work Performed

#### **Waiting For Deliveries**

Scheduling Large Deliveries Inspecting Items For Damage Signing For Items

#### **Personal Assistance**

Making Appointments
Arranging Travel
Calling Customer Service
Managing Annual Gift Calendar

#### **Personal Shopping**

Grocery Shopping Specialty Retail Shopping Shopping For Gifts Gift Wrapping

#### **Hosting Gatherings**

Sending Invites
Arranging Catering
Hostess Helper
Helping Setup/Break Down

#### **Running Errands**

Picking Up Dry Cleaning Dropping Off Returns Shipping And Mailing Car Maintenance

#### **Holiday Prep**

Decorating/Putting Away Managing Cards/Gifts

#### **Organizing**

Closets

**Basements** 

#### **Meal Prep**

Meal Planning

Preparing Meals For Week





Here For You Concierge

Melissa Draving

Personal Concierge

267-272-5241

melissa@hereforyoupa.com

Located In Emmaus, Pennsylvania 18049