UCHRI MAP Meeting, Agenda and Meeting Notes

Meeting time: 1-2 PM PDT, June 23, 2021

Zoom Link: https://uci.zoom.us/j/95559132453

Slack Workspace: https://join.slack.com/t/ucmap/shared_invite/zt-s7j300gk-CEvGEIm8jCx9DzkvtVZJDA

Google Drive: https://drive.google.com/drive/folders/16hfa50KGyitDsQfBc60Ys88PITZbseRB?usp=sharing

1. Self-introductions (5 min)
   - Name, Pronouns, Campus and Department, Year, Research Interests, Relationship to MAP
     i. Jingyi (she/her)
     ii. Max (they/them)
     iii. Nathan (he/him)
     iv. Curtis (he/him)
     v. Margaret (she/her)
     vi. Rick (he/him)
     vii. Itzel (she/her)

2. General structure of the grant (10 min)
   - time period of the grant: July 1, 2021- June 30, 2022
     i. Funds can be used for events in the summer after grant start date
   - award amount: $3,200
   - funding restrictions:
     i. No food and travel funding between July 1, 2021- December 31, 2021;
        - Honoraria, training costs are okay
     ii. No stipends or honoraria for UC graduate students (it sucks; but we should be having a "professional development" fund for the organizers, more below).
     iii. Honoraria limit for UC faculty members and non-UC presenters is $300.
     iv. There is a UC-wide reimbursement guide. To be safe, our budget items should be lower than their upper limit, the UCI guide is here: https://www.accounting.uci.edu/travel/reimbursement/index.html.
   - Reimbursement process:
     i. Reimbursement is out of UC Irvine's School of Social Sciences grant office. Contact info is Cory Castro, ccastrow@uci.edu. Our grant account is under the name of an LPS faculty member: Cailin O'Connor cailino@uci.edu. We hope to send out more detailed instructions for how reimbursements work. But for the moment, emailing Cory, cc Cailin and Jingyi (Jingyi.Wu@uci.edu) would be a safe bet.
   - Note on non-UC MAP chapters in California
     i. Non-UC chapters are not officially on the grant, not included at this meeting, but Jingyi will contact to invite them to participate but that the grant cannot fund them

      ii.   Itzel: can we offer to pay for their travel? Jingyi: yes if they are on the program, probably. Part of the idea for the grant is for grad students to travel to see each other and collaborate.

- Jingyi note: Departments are usually happy to match funding if there is a source; MAP intl had a fundraising campaign doubling the operation budget
- Questions?
    i.   Nathan: To clarify, we can't do travel funding during 2021? Jingyi: No, but yes for virtual conference registrations
    ii.   Itzel: is there an upper limit to how much we can offer speakers? Jingyi: honorarium limit is strict $300; for colloquia the budget Jingyi proposed is $200, doesn't have to be but can't be over $300

3. Professional Development Fund (10 min)
    - UCHRI's no stipend & honorarium to UC graduate students policy sucks. Our alternative proposal is that we set aside a professional development fund available to individuals (us all) who perform labor for this grant. Since "diversity related trainings" are included as line items on the grant proposal, we don't anticipate pushbacks on this. Here is a sketch of the proposal:
        i.   For individuals who (1) come to (most) UCHRI MAP meetings, and (2) either (i) organize regional collaboration activities for the grant or (ii) organize local events supported by the grant, will receive a minimum $100 professional development fund, to be used for trainings, webinars, events, etc. that would help them develop their skill sets as a MAP organizer.
            - Examples of this use may include disability awareness, restorative justice, racial justice, etc. trainings, such as those offered by the [Californian Conference for Equality and Justice](#);
            - Conference registration and travel for presentations and activities related to MAP, broadly construed;
            - Purchase of softwares and equipment related to MAP things (tentative, needs confirmation).
        ii.   Hopefully we can provide more than $100 for everyone who contributes. But we should have enough funds to provide at least $100. (and we know it's not enough for your good work, sorry UCHRI policy sucks.)
        iii.   Email Jingyi (Jingyi.Wu@uci.edu) and Milana (kostic.milana@gmail.com) with a short budget, at least 2 weeks before you anticipate to use it.
        iv.   Summer a good time for training, use during the year throughout events
    - Questions?

4. Events (10 min)
    - UC MAP Colloquium Series (virtual)

       i.   Approx. monthly, each campus hosts one, invite speaker who does research broadly relevant to MAP, all(?) UC philosophy affiliated folks invited, possible mentorship component (e.g., meeting with minoritized students beforehand for discussion)

- California MAP Workshop (in person)
  - i. Expansion of SoCal MAP workshop (UCSB/UCLA)
  - ii. Proposal - MAP-related programs, workshops, e.g., diversify syllabus workshop
  - iii. Tentative location at Irvine bc many grant individuals on campus but not necessary
  - iv. Organize in Spring (ish)
- Flash Talk Series (virtual)
  - i. WiP talks basically
  - ii. Max has given one - says very helpful feedback!
- Local chapter events (virtual/in person)
  - i. For local chapter events, email Jingyi (Jingyi.Wu@uci.edu) and Milana (kostic.milana@gmail.com) with a short budget if you want to use UCHRI funding for your event, at least 2 weeks before your event starts (a more advanced notice would be very helpful for planning purposes). We will revisit our budget situation as the year progresses, and if we're short on funding, we might ask your department to co-fund it.
    - http://www.mapforthegap.com/events.html
  - ii. We should have funds for at least $250 per chapter.
  - iii. Seeking matching funds from home departments is usually a good idea, as departments are more likely to fund an event if there's pledged funding elsewhere. But if you know your home department is unsupportive for MAP efforts, let Jingyi and Milana know so we can set aside more funds to support you.
- Any other ideas for events?/Questions?
  - i. Itzel - originally said on grant UCI would host workshop (California MAP Workshop) Jingyi: yes just if other campuses feel the momentum they can do that too, touch base end of fall and have a better sense of whether and how to organize something in person

5. Specific role signups (10 min)

Note: we're completely aware and understanding that this is a very difficult time for many of you, and please don't feel obligated to sign up at the moment if you're not sure. We want this to be an opportunity for folks to build a community if there is momentum, without causing extra burden on you. Not everything needs to happen. Signing up later works too! If you do sign up, only take 1-2 roles to start.

- Poster tsar (1-2 people)
  - i. Duties: design posters for events that this grant supports.
- Website designer (1) (this is truly optional--only when one of us feels the passion to do it)

        i. Duties: design and maintain a website for this grant, which houses details of events and resources for 2021-22.

        ii. Max

- UC MAP Colloquium Committee (1 from each campus if you want to host a Colloquium)
  - i. Duties:
    - With other committee members, figure out a format for the colloquia series as well as a calendar of events;
    - Host one colloquium from your campus (with the help of your co-MAP reps). Decide and contact the speaker, coordinate with the poster tsar, publicize the event, chair the event (or find a chair for the event), seek departmental funds to co-fund the event if needed, and coordinate honorarium disbursement.
  - **ii. Itzel, UCI**
  - **iii. Rick, UCSB**
  - **iv. Curtis, UCI**
- Flash Talk Series coordinator (1-2)
  - i. Duties:
    - Come up with a schedule of flash talks, draft calls for submissions, publicize and host the flash talks.
- California MAP workshop committee (no need to sign up now, but anticipate 4-5 folks)
  - i. Itzel, Nathan, Curtis, Margaret, Jingyi at UCI
- Meeting scheduling **(Jingyi)**
  - i. Meetings are usually once a month, but we don't have to meet next until probably September (unless any of you has something urgent to discuss)
- Finance and reports **(Jingyi and Milana)**
- Event calendar maintenance (if there is need, 1)
  - i. Maintain a shared event calendar for all events that fall under this grant.
  - **ii. Margaret**
- Other roles?

6. Communication and Content Management platform (5 min)
   - Communication: Slack? Email? Whatsapp?
     - i. Margaret slack + drive
     - ii. Itzel slack + drive
   - Content: Google Drive? Notion?
   - Nathan will make the Slack
   - Jingyi will make Google Drive
7. Itzel: because there are so many of us at UCI, probably good to continue with the plan to host it here, should meet to discuss at some point

- - Jingyi: prioritize travel for NorCal people
8. Max: there is a Diversity Working Group at UC Davis they are a part of, any interest in doing a joint project with the group, e.g. virtual colloquium, Max can help make arrangements
9. Good work team (yessssss)