**SERVICE AGREEMENT CONTRACT**

**CLIENT INFORMATION**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Postcode: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**I. The Parties.** This Service Contract (“Agreement) made \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_,

is between the above named individual and by: **B’Dazzled Event**, with mailing address of **86-90 Paul Street EC2A 4NE.**

Service provider and client are each referred to herein as a **“Party”** and, collectively, as the **“Parties”.**

**NOW, THEREFORE, FOR AND IN CONSIDERATION** of the mutual promise and agreements contained herein, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Print name) hires **B’Dazzled Events** for the service of:

□ **Decor**

□ **Hire products**

□ **Catering**

□ **Other** (**please specify**) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

to work under the terms and conditions hereby agreed upon by the Parties.

**II. Term.** The terms of this agreement shall commence on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_, and terminate (check one)

□ - **At Will.** Written notice of a least 14 days’ prior to event.

□ - **End Date.** On \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_.

□ - **Other. (please specify)** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**III. The Service. B’Dazzled Events** (the service provider) agrees to provide the following:

□ Decor □ Catering □ Hire products □ Planning

□ Coordinator □ Managing

Hereinafter known as the “Service”.

**IV. Payment Amount.** The client agrees to pay **B’Dazzled Events** the following compensation for the Service(s) performed under this agreement: (check one)

□ - Cash □ - Bank transfer

□ - Debit card □ - Gift Voucher **(B’Dazzled)**

Hereinafter known as the “Payment Amount”.

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Sign: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**TERMS: SERVICE AGREEMENT CONTTRACT**

**I. INVOICE**

The Parties agree that the invoiced amounts must be paid within the set time period as outlined;

a. 1st instalment - **50%** Deposit.

b. 2nd instalment – **Final payment** (2 weeks prior to event).

c. **FULL** Upfront payment is required when booking is made with 4 weeks or less to event.

**II. Termination.** The occurrence of any of the following shall constitute a default under this Contract:

a. the failure to make a required payment when due.

b. the failure to provide sufficient details/specifications of service(s) or product(s) required in consultation and not receiving correct service.

c. the failure to terminate contract within the specified time frame.

d. the failure to read carefully all terms and conditions as outlined in the Agreement.

In addition, to all terms outlined in this “Agreement” either party may also terminate within 14 days’ notice (or without notice in the case of non-payment), if the other party materially breeches any of the terms and conditions of this Agreement.

**Customer will pay in FULL for the services up to and including the last day on which the service(s) are provided.**

The Parties will adhere to the terms and conditions also stipulated as **B’Dazzled Events**.

Accepted on behalf of **B’Dazzled Events** Accepted on behalf of **(Client)**

**Name: (print) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name: (print) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Sign: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Sign: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **FOR OFFICIAL USE ONLY**

Fee: \_\_\_\_\_\_\_\_\_\_\_\_\_

VAT: \_\_\_\_\_\_\_\_\_\_\_\_\_

Deposit: \_\_\_\_\_\_\_\_\_\_\_

Final amount: \_\_\_\_\_\_\_\_\_\_\_