

A. INFORMATION ABOUT THE PLAINTIFF(S):

Name of Claimant (Plaintiff): _____

Name of Business (if claim is a business claim): _____

If related to business is the business doing business as: (check appropriate)

☐ An individual ☐ a partnership ☐ A corporation ☐ an association ☐ other (specify) _____

Has the business complied with the fictitious business name laws by filing and publishing a fictitious business name statement? ☐ Yes ☐ No If yes, in what county: _____

Fictitious Business Name Statement No.: _____ Expiration date: _____

Claimant's Address: _____

Claimant's Telephone: Home: _____ Work: _____ Cell: _____

B. INFORMATION ABOUT THE DEFENDANT(S)

Name of other party (defendant): _____

Address of defendant: _____

Is the defendant an: (check one):

☐ Individual ☐ a partnership ☐ a corporation ☐ an association ☐ governmental agency

☐ Other (specify) _____

☐ Check here if you are suing more than one person and provide the above information on the reverse side for each defendant you wish to name in your claim.

C. INFORMATION ABOUT YOUR CLAIM:

Briefly describe your claim and where it was incurred: _____

How much do you claim the Defendant(s) owe you: \$ _____

Is your claim regarding a fee dispute with an attorney? ☐ Yes ☐ No If yes, please provide the following info. If not, skip to the next section of this questionnaire.

Did you go to arbitration regarding this fee dispute? ☐ Yes ☐ No

If yes, what was the arbitration award? _____

Was the arbitration award binding? ☐ Yes ☐ No

What was the date the arbitration award was mailed to you? _____

Did you appear at the arbitration hearing regarding this fee dispute? ☐ Yes ☐ No

Is there any other court action pending regarding your attorney-client fee dispute? ☐ Yes ☐ No

Have you asked the defendant(s) to pay your claim? ☐ Yes ☐ No If not, please explain why: _____

Have you filed more than one other small claims anywhere else in California during this calendar year which claim(s) exceeded \$2,500? ☐ Yes ☐ No

Have you filed more than 12 small claims actions in California during the previous 12 months?

What County do you want to file your action in? _____

Please select one of the following reasons why the County you selected above is the proper Court for the trial of your case:

☐ A. a defendant lives in the area of this court location or a defendant corporation or unincorporated association has its principal place of business in the area of the court location.

☐ B. a person was injured or personal property was damaged in the area of this court location.

☐ C. a defendant signed or entered into a contract in this judicial district, a defendant lived in the are of this court location when the contract was entered into, a contract or obligation was to be performed in the are of this court location, or, if the defendant was a corporation, the contract was breached in the area of this court location.

☐ D. the claim is on a retail installment account or contract subject to Civil Code Section 1812.10 - specify facts in Section C (describe your claim) of this Questionnaire.

☐ E. the claim is on a vehicle finance sale subject to Civil Code Section 2984.4 - specify facts in Section C (describe your claim) of this Questionnaire.

☐ F. Other. - Specify facts in Section C (describe your claim) of this Questionnaire.

D. SETTING YOUR HEARING AND SERVING THE DEFENDANTS

When would you like the hearing on your claim to be set? ☐ First available date ☐ Other: (if you will be on vacation or otherwise unavailable, please specify the periods of your availability: _____

How would you like to serve the Defendant(s): ☐ Have the court attempt service by Certified Mail ☐ Serve the Defendants with Personal Service

ACKNOWLEDGMENT AND AUTHORIZATION

I understand that the Legal Document Assistant (LDA) preparing my documents is NOT an attorney, cannot select forms and DOES NOT give legal advice. I hereby direct the LDA to type and perform certain services as outlined in the Contract for Services which we each executed regarding this matter. I further declare that the foregoing information which I have provided is, to the best of my knowledge, true and correct.

Date: _____

Signature