



**Bonita Highlands Homeowners' Association
Board of Directors Meeting Agenda
October 14, 2025
Bonita Sunnyside Fire Station**

1. Call to Order

We would appreciate all guests identifying themselves to the President. This meeting is conducted by *Roberts Rules of Order*. Please address the chair and be recognized before speaking. Also, please identify yourself by name and Highlands' property address. All comments are limited to three minutes per individual. This meeting is being recorded to assist the secretary in taking minutes. Thank you for your cooperation.

a) Roll Call:

Board of Directors (present unless noted as absent)

Mike Parnell – President Dana Toogood – Treasurer (absent) Steve Fox – Secretary

Liz Wetter – Vice President Dan Diaz – Member at Large

Staff Members (present unless noted as absent)

Sandra Jones – F.O. Mary Ellen Phillips – Recording Secretary

John Nickrasz – ACC-A Isaac Frangie – ACC-C Mike Webb – O.S.C.

b) Pledge of Allegiance

c) Next regularly scheduled BHHA monthly meeting will be on November 11, 2025

d) Review and Approval of Meeting Minutes from September 9, 2025, BHHA Monthly meeting.

2. Homeowner Appearances:

a) Appeals to violation notices or fines.

b) Other Homeowner concerns/comments

3. Committee and Staff Reports

a) Architectural Control Committed - Approval (ACC-A) Report – SCR Requests

b) Architectural Control Committee - Conformance (ACC-C) Report – Violations

c) Open Space Committee (OSC) – Project Status

d) Financial Officer (FO) – Financial Reports

e) Recording Secretary – Communications Log

3. Old Business

a) BOD Election

b) Committees

c) Update lot 645 renovation

5. New Business

a) Welcome Committee

b) Communication with property owners

c) Salvation Army event

d) Open Space Committee report

6. Community Issues/Actions –

7. Board Members Comments

8. Set Agenda for next meeting

9. Adjournment

10. Executive Session may be held