



**Bonita Highlands Homeowners' Association  
Board of Directors Meeting Agenda  
April 8, 2025  
Bonita Sunnyside Fire Station**

**1. Call to Order**

We would appreciate all guests identifying themselves to the President. This meeting is conducted by *Roberts Rules of Order*. Please address the chair and be recognized before speaking. Also, please identify yourself by name and Highlands' property address. All comments are limited to three minutes per individual. This meeting is being recorded to assist the secretary in taking minutes. Thank you for your cooperation.

a) Roll Call:

Board of Directors (present unless noted as absent)

Mike Parnell – President (vacant) – Treasurer     Steve Fox – Secretary

Liz Wetter – Vice President                      Dan Diaz – Member at Large

Staff Members (present unless noted as absent)

Sandra Jones – F.O.                      Mary Ellen Phillips – Recording Secretary

John Niekrasz – ACC-A                  Isaac Frangie – ACC-C     Mike Webb – O.S.C.

b) Pledge of Allegiance

c) Next regularly scheduled BHHA monthly meeting will be on May 13, 2025

d) Review and Approval of Meeting Minutes from March 11, 2025 BHHA Monthly meeting, and March 3, 2025 BHHA Annual Meeting.

**2. Homeowner Appearances:**

a) Appeals to violation notices or fines.

b) Other Homeowner concerns/comments

**3. Committee and Staff Reports**

a) Architectural Control Committed - Approval (ACC-A) Report – SCR Requests

b) Architectural Control Committee - Conformance (ACC-C) Report – Violations

c) Open Space Committee (OSC) – Project Status

d) Financial Officer (FO) – Financial Reports

e) Recording Secretary – Communications Log

**4. Old Business**

a) Election inspector

b) Wild Oats easement

**5. New Business**

a) Staff Reimbursements via PayHOA

b) New Board Position

c) Cox incentive

d) Payment due date extension

e) Eucalyptus stump “benches”

**6. Community Issues/Actions –**

**7. Board Members Comments**

**8. Set Agenda for next meeting**

**9. Adjournment**

**10. Executive Session may be held**