



**Bonita Highlands Homeowners' Association  
Board of Directors Meeting Agenda  
March 11, 2025  
Bonita Sunnyside Fire Station**

**1. Call to Order**

We would appreciate all guests identifying themselves to the President. This meeting is conducted by *Roberts Rules of Order*. Please address the chair and be recognized before speaking. Also, please identify yourself by name and Highlands' property address. All comments are limited to three minutes per individual. This meeting is being recorded to assist the secretary in taking minutes. Thank you for your cooperation.

a) Roll Call:

Board of Directors (present unless noted as absent)

Mike Parnell – President    Caroline Pierce – Treasurer    Steve Fox – Secretary

Liz Wetter – Vice President    Dan Diaz – Member at Large

Staff Members (present unless noted as absent)

Sandra Jones – F.O. Mary Ellen Phillips – Recording Secretary

John Niekrasz – ACC-A Isaac Frankie – ACC-C    – O.S.C.

b) Pledge of Allegiance

c) Next regularly scheduled monthly meeting March 11, 2025

d) BHHA Annual Meeting will be held on Monday March 3, 2025 at the Bonita Sunnyside Library Community Room, starting at 6:00 p.m.

e) Review and Approval of Meeting Minutes from January 14, 2024

**2. Homeowner Appearances:**

a) Appeals to violation notices or fines.

b) Other Homeowner concerns/comments

**3. Committee and Staff Reports**

a) Architectural Control Committed - Approval (ACC-A) Report – SCR Requests

b) Architectural Control Committee - Conformance (ACC-C) Report – Violations

c) Open Space Committee (OSC) – Project Status

d) Financial Officer (FO) – Financial Reports

e) Recording Secretary – Communications Log

**4. Old Business**

a) Easement request? OS Area at Wild Oats Lane and Country Trails

b)

**5. New Business**

a) Committees

b)

c)

d)

e)

**6. Community Issues/Actions –**

**7. Board Members Comments**

**8. Set Agenda for next meeting**

**9. Adjournment**

**10. Executive Session may be held**