

Alba Economic Development Corporation

Business Grant & Incentive Application

Date of Application: _____

Section 1 – Business Information

Business Name:	Business Owner(s):
Business Physical Address:	Mailing Address (if different):
Phone Number:	Email Address:
Website/Social Media:	Type of Business:
Date Business Opened (or Expected Opening Date):	Texas Sales & Use Tax Permit Number:

Section 2 – Grant Request

Please check the grant program you are applying for:

- ☐ Grand Opening Package ☐ Advertising Grant ☐ Signage Grant
☐ Business Improvement Grant ☐ Building Renovation / Façade Grant
☐ Vacant Building Incentive

Amount Requested:

Section 3 – Project Information

Describe the project or event for which funding is being requested:

How will this project benefit the business and the community?

Estimated Project Start Date:	Estimated Completion Date:	Total Estimated Project Cost:
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Section 4 – Grant Specific Information

Instructions: Applicants are only required to complete the section(s) related to the grant program selected in Section 2. All other sections should be marked "N/A". Incomplete applications may delay consideration by the EDC.

Grand Opening Package

Proposed grand opening date and planned activities

Advertising Grant

Describe advertising or marketing plans

Signage Grant

Describe proposed signage and location

Business Improvement / Renovation / Façade Grant

Describe improvements being made to the property

Vacant Building Incentive

Address of Vacant Building:

How long has the building been vacant?:

Attach proof of lease or ownership

Section 5 – Required Documentation

- ☐ Copies of estimates, bids, or invoices
- ☐ Proof of lease or property ownership
- ☐ Photos of existing property or building
- ☐ Sales & Use Tax Permit
- ☐ Proof property taxes are current
- ☐ Additional supporting documents

Section 6 – Applicant Certification

I certify that the information provided in this application is true and correct to the best of my knowledge. I understand that submission of this application does not guarantee funding approval. I further understand that all grants are reimbursement-based and require submission of receipts and supporting documentation before payment is issued.

I certify that the business is located within the City of Alba, is in good standing with the city, and is current on all applicable taxes and obligations.

Applicant Signature:

Printed Name:

Date:

--- Next Section is for EDC Use Only but Should be Submitted with Application ---

EDC Use Only

Date Received:	Grant Type:
Amount Requested:	Approved Amount:
Date Approved:	EDC Representative Signature:
☐ Approved ☐ Denied ☐ Tabled for Additional Information	Additional Information Request:

Additional Information/Notes:
