# **FLO**LANGUAGE CONSULTING



by a group of experienced language coaches with over 20 years of industry experience. We combine practical, objectives-based learning with customized programs meant to meet the needs of adult, professional language learners. We believe that language and communication training are essential for companies and individuals, and provide dynamic coaching options across industry, language, and level to meet these comprehensive challenges head-on.

Over the years, our group has evolved into a premiere provider of personalized language products and communication services both locally and abroad via our virtual and on-site training options. Our combined portfolio is composed of internationally recognized corporate clientele.

As we expand our knowledge base and service range, we will continue to provide the success that only effective communication can provide. **FLO** is committed to creating lasting language solutions for individuals, groups, and companies worldwide.

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# Language Training

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# Corporate Training Services

Corporate training services require an understanding of each organization's unique needs, while maintaining a high level of quality service and providing a roadmap of communication goals to meet company objectives. FLO views every institution as an opportunity to enhance that body's already unique footprint by providing practical training and coaching within departments for varying positions and hierarchies.

# FLO works with a wide range of corporations in industries such as:

Banking, Finance, Legal, Marketing, IT, Insurance, Food & Beverage, Arts & Entertainment, Medical, Construction, Real Estate, etc.

# Scope:

Corporations, Training Groups, Workshops, Seminars

### **Languages:**

English, Spanish, Portuguese, Special Requests

- Level Assessment and Private Consultations (per participant)
- On-site Training
- Specialized Programs to Industry and Level
- · Assessment Reports
- Flexible Scheduling





# **Executive Coaching**

Executive coaching focuses on training executives for all of their language and communication necessities. Our executive clients work with carefully selected private coaches to prep for internal and external discourse, discussion, presentations, and talks while polishing diction, delivery, and pronunciation all associated with industry, management role, and style.

### Scope:

Management, C-Level Executives, Lawyers, Doctors, etc.

# Languages:

English, Spanish, Portuguese, Special Requests

- Level Assessment and Private Consultation
- On-site Training, Virtual Options
- Personalized Training
- Assessment Reports
- Flexible Scheduling
- Expert Coach (Graduate Level)



# Basic Language Training

Basic language and communication classes center on building skills in a particular language in accordance with the Common European Framework of Reference (CEFR) and the American Council on the Teaching of Foreign Languages (ACTFL) guidelines. Clients and students are led through tailored language programs based on level and objective.

### Scope:

Individuals, Small Businesses, Family Offices, College Students (undergraduate and graduate), Post Docs

# Languages:

English, Spanish, Portuguese, Special Requests

- Level Assessment and Private Consultations (per client)
- General Programs
- Customized Programs to Industry and Level
- On-site Training
- Assessment Reports
- Flexible Scheduling

# Communication and Public Relations Coaching

In today's competitive and vast world of public relations, the ability to communicate across languages is a prerequisite for success. PR coaching offers highly customized attention, catering to each client's specific discipline. From drafting talking points to mock interview drills, each client works closely with our coaches to polish and improve all public communication through an array of mediums (press releases, interviews, social media review, e-mails, etc.).

### Scope:

Public Speaking, Interviews, Social Media

# Languages:

English, Spanish, Portuguese, Special Requests

- Assessment and Private Consultations (per client)
- Customized Training Programs
- On-site Training
- Flexible Scheduling
- Expert Communication Coach (Graduate Level)



# International and Short-Term Training

Traveling for work or pleasure can serve as a great opportunity to take advantage of language immersion and experiences. International and domestic clients can enjoy personalized class itineraries accommodating their travel schedules. In addition to in-person training, individuals may opt to work remotely with our coaches via online communication platforms.

# Scope:

International or Domestic Professionals, Students

# **Languages:**

English, Spanish, Portuguese, Special Requests

- Level Assessment and Private Consultations (per client)
- Customized Programs to Industry and Level
- General Programs
- Assessment Reports
- Flexible Scheduling
- Mini Excursions (Local)





# Editing and Translation Services

Top-tiered professional and academic editing services give companies and individuals the ease and assurance needed for our multilingual world. Miami Elite delivers premier revision services in a timely, efficient manner without compromising quality.

# Scope:

Legal, Certified Translations; Heavy Editing, Copy Editing

# Languages:

English, Spanish, Portuguese

### Our Clients Over the Years:

































































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