

## Missed Appointment Policy

Effective immediately, there is a thirty-five dollar (\$35.00) fee for missed appointments at our office. We request a notification 24 hours in advance by phone or email if you are unable to keep an appointment with your primary care physician. This enables us to schedule other patients and maintain efficient use of our physicians' time.

If you are web enabled with our office, you will receive an email upon scheduling your appointment, a reminder one week in advance and another reminder the day before your appointment. We are in the process of implementing text messaging to your mobile phone and voice mail to your designated primary number.

If you are not web enabled, please register with any of the front office staff. Please confirm your primary phone and email address also.

Thank you.

**Primary Physician Partners - Partners in Internal Medicine.**  
**Worcester Gastroenterology Partners**

Initials \_\_\_\_\_