



Special Care Emergency Preparedness Association
of Nova Scotia
~ Policy ~

Subject:	Membership	Section:	Membership
		Policy #:	D100
Approved By:	<u>Original signed by Jacob D Hillier</u> President	Original Date:	January 15, 2016
		Revised:	
Approved Date:	January 15, 2016	Pages:	2

1. PURPOSE

This policy compliments Section 2 of the SCEPA By-Laws and establishes the criteria for membership in the Association

2. SCOPE

- a. This policy is in keeping with Section 2 of the By-Laws and further defines the type and levels of membership for the Association
- b. This policy applies to all members of the Association
- c. This policy establishes the Membership fees

3. REFERENCES

- a. SCEPA By-Laws
- b. A225 Provincial Regions Policy
- c. A230 Regional Roles and Responsibilities Policy
- d. A20 Provincial Committee Policy
- e. D120 Advisory Member Policy

4. MEMBERSHIP

- a. A person is eligible for Membership who is over the age of eighteen (18) years residing in Nova Scotia and working in the Special Care or any person associated with the Emergency Management field who upholds the objectives of the Association
 - i. If an organization chooses to pay the membership fee on behalf of an employee, the membership and all of its rights and benefits are granted solely to the individual named on the membership form. The organization holds no rights to the membership and may not substitute employees.
- b. Special Care is considered the Acute and Continuing Care sectors, which include:
 - i. Home Care (Nursing, Home Support, Respite and Palliative Care)
 - ii. Long Term Care (Nursing Home, Residential Care Facility, Community Based Options and Respite Care)
 - iii. Adult Protection Services
 - iv. Protection for Persons in Care
 - v. Aboriginal Continuing Care
 - vi. Hospitals and related clinics
 - vii. Other services as amended from time-to-time by the Executive

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- c. Honorary Lifetime Membership – is granted to a person that has substantially contributed to the accomplishment of the objectives of the Association, or who has performed special services for the Association. Honorary Lifetime Memberships will be awarded as follows:
- i. A person, meeting the above criteria, shall be recommended by the members or any of the Committees, for consideration by the Executive Committee
 - ii. The Executive Committee will approve candidates, solely at their discretion
 - iii. Honorary Lifetime Membership will be granted during an Annual General Meeting (AGM) of the membership
 - iv. Honorary Lifetime Members are entitled to the benefits outlined below in Section 5 of this policy

5. BENEFITS OF MEMBERSHIP

- a. Members are entitled to all basic privileges and responsibilities in the Association as outlined in Section 2 of the By-Laws
- b. Members have full voting privileges, and may hold any office in the Association
- c. Members will receive discounts, over non-members, for Conferences, Workshops, and other meetings where there is a registration fee
- d. Members must be in good standing to receive any and all of the benefits associated with membership

6. ANNUAL MEMBERSHIP FEE

- a. The Annual Membership fee will be set by the Executive Committee no later than March 31st of each year for the coming fiscal year
- b. The Membership fee must be paid in full, in order for a member to be considered in good standing
- c. Current Membership fee = \$25.00
- d. Honorary Lifetime Membership fee = Free with no expiration

7. EXCEPTION None