

Friends of the Meaford Library Executive meeting minutes:Thurs. July 13/17 4:30 Board Room

All present

1. Agenda: add/approvals Peter: Additions. 6.3 By-laws/ Constitution and Policy Review. 6.4 Net Shed keys
2. Approval of June minutes. Jane 1st Jim 2nd. Passed.
3. Treasurer's Report :Jim. (Attached). Decision making items: GIC July 20 maturation date. Discussion re whether to renew for another 2 years. Jim will look into best rates for it. He will send an e-mail to inform the board and then proceed. Lawn maintenance: 1. Pay Kevin Simons for work done earlier in spring. 2. Hire Green Side Up. Jim 1st. Jane 2nd. Passed. Approval of treasurer's report. Jim 1st. Jane 2nd. Passed.
4. Report from Meaford Library: Cathie. 1. Membership cards-thanks to FOML. 2. Site of Library: project is still on-going, with the old Foodland store as well as Sykes St. Still being considered. 3. Accessibility training: Cathie explained that it is a self-guiding training and that members of the board should consider taking this training. Discussion followed. Do we make it mandatory for all volunteers? We should talk to the Meaford co-ordination and inquired about this training. Peter will contact her. 4. Fall Author event proposal (Amy) Dan Needles is the author. The proposal that FOML partner with the Library on this event. Cathie suggested that we draw up a committee to work together, if we agree on the partnership. All advertising would reflect the partnership. Motion: Paul. FOML participate in the Dan Needles event as a partnership with the Library in both money and people. We cover all expenses and also receive all the revenue. Dinah 2nd. Passed. Committee members: Paul, Jane, Fred. 5. Elaine has been attending all the Meaford Library Board meetings on our behalf. The executive has agreed to her continuing in this capacity. Her role is ex-officious.
5. Standing Items: 5.1 Membership. Jane. 3 paid memberships- 2 renewals and 1 associate. Total of 65 members. Cathie suggested that if membership person wants to join Amy at the Farmer's market on Fridays, that it might increase the members. Jane will be there. 5.2 Promotions and Publicity: Fred. He has been making posters for the Sunday evening concerts and distributing them around town. 5.3 Concert Series. Paul. He will try to get Waverley for the August long weekend. He is waiting for the town to get back to him if the venue is available. We will have concerts Sun. and Mon. of that weekend. This week's concert is Bill Monaghan; next is Valley Concert Band and then Donna and Jennifer. 5.4 Net Shed: Dinah. Things are going well, busy, busy. Good comments about how organized and tidy it looks. The schedule has one shift left in July and some needed in August. Openings and closings need to be more formalized. Paul, Elaine, Jim and Dinah will all be added to the schedule.
6. New Business: 6.1 G-Mail accounts. Gillian. She has a distribution list but someone must monitor this on a daily basis. Peter will do so and Fred will also use it. There was a small confusion about having 2 distribution lists. Fred, Jim and Peter will look into this. 6.2 Letter from Norm McKay: Paul reported that he knows this person and that he seems to have relaxed. Peter would like to write a letter of introduction (Paul will help) and a response to him. Peter will send us an e-mail. 6.3 Policy Review/ constitution/ by-laws. Peter. Leslie has agreed to spearhead this committee. We will look at health and safety, Net Shed volunteers and operational. Elaine will assist. 6.4 Net Shed Keys. Gillian. Keys that are out: Gillian, Dinah, Mike R., Jim, Chris, Paul, Elaine, Jane, David Port, and Peter.
7. Adjournment 6:02 pm