

**Friends of Meaford Library Executive Meeting Minutes**  
**Thursday October 12, 2017**  
**4:30 pm. MPL Board Room**

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Present: Peter Bantock , Fred Kennedy, Christine Richardson, Jim Brown, Dinah Shields, Audrey Lamrock, Jane Leckenby, Leslie Ransom, Elaine Burns, Cathie Lee

Guest: Mike Poetker, MPL Board Chair

Regrets: Paul Wehrle, Gillian Bigl

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1. Agenda: Approval/Additions

Peter asked that the DBO workshop being held Oct. 20, 2017 in Owen Sound be added to the agenda

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2. Minutes of Meeting held September 14, 2017

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Moved By: Elaine

Seconded by: Jim

THAT the minutes of the meeting held Sept 14, 2017 be accepted as distributed.

Carried

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3. Treasurer's Report – Jim

Members reviewed the distributed statements. A question was asked as to how much money should we keep in our account over the winter? Jim replied that we don't need to make any decisions right away-we can wait until after Nov.

Moved by: Jim

Seconded by: Fred

THAT the treasurer's report be accepted as presented

Carried

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4. Library Report – Cathie

- The library is working on the proposed Library budget and would be bringing it to the Library Board next week.
  - Amy signed up for the Indoor Christmas Market on Nov.26,Dec.9,Dec.16. We will decide what we might do for this market in Nov. meeting.
  - Mike Proekter reported that the initiative for the new library is to proceed with a formal offer to the owner of Foodland -18 months is the time line expected. There has been lots of feedback from the community. He wants to thank FOML and express his thoughts to work in concert with us on a fund-raising committee. Perhaps we will have someone to co-chair it.
  - The footprint of the original blueprint does not include space for the Netshed. The back corner is an area we might be able to have as space. There was discussion about the original Netshed building and its tourism appeal- would it be possible to relocate it? Mike would do whatever he could to make the back corner space available to us.
  - Next meeting of the Library Board, they plan to strike a committee as they want to be ready. Donations can come through FOML and will highlight FOML. Cathie mentioned that a donation coming the next day actually is made out to the Library. Peter mentioned that the working group for the FOML CanadaHelps website has lots of options for fund-raising.
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- Mike would like to see both personal and corporate donations. He would like to support our group and increase our profile.
- A question was asked who pays for what in the new library? Town provides the building; other sources pay for the furniture, equipment, etc. It was suggested that FOML perhaps could raise funds for squaring off the building back corner in order to use that space for FOML. There is money for the green space in Parks and Recreation. A question was asked when we kick off the fund-raising, we need a goal and details for this. Cathie suggested the staff could come up with what is required in the furniture, equipment area. It was noted that what we need is a formal working method to work with the Library Board. What do we need for the Library Board next week? Elaine will bring it to the Board- our interest in being part of the fund-raising efforts. Elaine and Peter will meet to discuss the letter and how to bring it.
- It was decided that there would be 7 members with a chair and co-chair (one from each Board). Peter will be the co-chair. Elaine will be the member from FOML. Plus there will be others who may be part of sub-committees. There will be 2 FOML, 2 Library Board members, and 2 staff

Moved by: Leslie

Seconded by: Dinah

THAT the FOML proceed with the above approach to fundraising for the new library

CARRIED

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## 5. Standing Items

### 5.1 Membership – Jane

Jane will call people and Peter will e-mail volunteers for the Friends Come and Go scheduled for next week at the library.

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### 5.2 Promotion and Publicity – Fred

Amy provided assistance with creating the Dan Needles tickets setup on the FOML CanadaHelps page; it is up and running on the website for this event. He discovered we have no logo- perhaps we should make it our 2018 project. Fred handed out some ideas for a logo. It was suggested we buy a table cover with the logo on it for our events. Peter suggested we ask for help from Jen Brebner, town graphic designer. Our original logo is not website friendly. Amy will send Fred the information that is needed to create a better graphics logo.

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### 5.3 Concert Series – Paul

Nothing to report

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### 5.4 Net Shed – Dinah

The lawn mowing will continue until the snow flies. The flower bed needs to be cleaned up- Peter will do this on Sat. am. The Dan Needles tickets that the exec committee members have need to go back to Amy. After the closing of the Net Shed for the season, there is still about 30 hours needed to completely clean up.

Suggestion to use a debit card terminal next year. This will be examined

Mike R. will continue to do the blue box for 2018. Jim will respond to him.

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## 6. Business Arising

### 6.1 Dan Needles Event

There will be a press release for the newspaper next week; there are also posters around town and radio ads. The biggest push will be for next week. It was suggested we direct

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people to the website and that we include that on the news release. We also need to note the price of the book.

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**7. New Business**

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- 7.1 Meeting Schedule 2017/18 – Peter In light of events that will likely unfold we will plan to hold meetings throughout the winter. Members will bring calendars to the next meeting so that we can set the schedule.
  - 7.2 Not for Profit Workshop-Oct.19 hosted by BDO at the Bayshore in Owen Sound. Fred will be attending, Peter is planning to attend the pm session
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**NEXT MEETING: *Thursday Nov 9, 2017 Library Boardroom***

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Adjourn The meeting adjourned on a motion by Leslie at 5:50 pm.

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