



**Owen Brown Village Board Meeting  
February 4, 2020 7:00 p.m.  
Owen Brown Community Association  
6800 Cradlerock Way, Columbia, MD 21045**

Approved: 3/3/2020

The Board of Directors of the Owen Brown Community Association, Inc. conducted its regular meeting of the Board on Tuesday, February 4, 2020 at the Owen Brown Community Center, 6800 Cradlerock Way, Columbia, MD 21045.

*Present:* Board Chair, Michael Golibersuch, Pearl Atkinson-Stewart, Bob Golibersuch, Douglas Fox, CA Representative, Andrew Stack and OBCA Manager, Craig Barton.

*Not Present:* Brad Butler, Vice-Chair

**1. Call to Order**

Mike called the meeting to order at 7:00 PM.

**2. Approval of Agenda**

Pearl motioned to amend the agenda by adding a discussion regarding “Communications on Behalf of the Board.” Seconded by Douglas. Vote 2-2 (Bob, Mike). Motion failed.

Mike motioned to approve agenda as is. Seconded by Bob. Vote 2-2 (Pearl, Douglas). Motion failed.

Bob motioned to add “Communications on Behalf of the Board” to the discussion section. Pearl seconded. Vote 3-1 (Mike). Motion passed.

Motion by Bob to approve agenda as amended. Douglas second. All in favor.

**3. Approval of January 7, 2020 Regular Board Meeting Minutes**

Motion by Pearl. Bob second. All in favor.

**4. Resident Speak Out**

Kamille Guinn, Assistant Principal at LEMS, came as a representative of the new administration to thank the Board for their support of Ladies First and the PTA.

She also shared some special projects that the school is hoping to make happen with some additional funding.

**5. Previous action items were reviewed.**

**6. Election Committee Appointments**

Motion by Mike to appoint Janet Loughran, Douglas Fox as members and Kelly Carney as Chair of the Election Committee. Douglas seconded. All in favor.

**7. Discussions**

Communications on Behalf of the Board – The Board reviewed the former policies of the Board regarding outside communications and agreed to add the

topic to their Feb. 18 work session as part of a larger Communications Plan, which Mike agreed to draft.

Projected Cash Reserve Report – Motion by Douglas to allocate up to \$12,000 and to expand the Special Events budget by \$9,000 to allow for the purchase and/or expense of the following prioritized items: 1) Re-landscape the round-about on Cradlerock; 2) Tree Giveaway to residents; 3) Conference room chairs; and 4) Conference room table. Pearl seconded. All in favor.

Remaining Donation Budget – Douglas motioned to donate a one-time grant of \$3,000 to Lake Elkhorn Middle School for special projects and \$1,000 to Howard County Library – Teen Time program at the East Columbia Library. Pearl seconded. All in favor.

Columbia Cleanup – It was agreed that Craig will work with CA before and during the event to help with the organization and effectiveness of the cleanup. Staff will also purchase and advertise gifts for all who attend.

BOE District 3 Candidates – Board agreed to host a Candidates’ Night at the community center, so residents can meet and ask questions of the District 3 Board of Education Candidates. Staff will communicate with the candidates and arrange a date and invite residents to attend.

Feb. 18 Work Session – It was agreed that the Manager’s Evaluation Form and the Communications Plan will be the topics for the work session.

#### **10. Reports**

Village Manager (*Craig*) -- a written report was submitted.

CA Rep (*Andy Stack*) -- a written report was submitted.

#### **11. Review of action items**

Staff

- 1) Craig will provide potential dates for Candidates Night to the Board and then arrange with candidates.

Board

- 1) Mike will send out Communications Plan prior to work session.
- 2) Mike will send out Board Highlights to entire Board.

#### **12. Adjournment** – Meeting adjourned at 8:43 pm.

Respectfully submitted,  
Craig Barton  
Village Manager/Secretary