Sherwood Vacation Care



Winter Program 2018

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Vacation Care – Daily Routine

Times are approximate only and are subject to change.

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Open
Breakfast / Indoor Free Play
Outdoor Play / Free Play
Morning Tea
Morning Activities
Lunch
Quiet Activities
Afternoon Activities
Afternoon Tea
Sport / Oval / Playground
Inside Free Play
Quiet Indoor Activities
Close

Childcare Fees

Monday	Tuesday	Wednesday	Thursday	Friday
2/7/18	3/7/18	4/7/18	5/7/18	6/7/18
Normal Fee - \$50	Incursion Day - \$60	Normal Fee - \$50	Excursion Day - \$70	Normal Fee - \$50
Casual Fee - \$60	Casual Rate -\$70	Casual Fee - \$60	Casual Rate - \$80	Casual Fee - \$60
Monday	Tuesday	Wednesday	Thursday	Friday
9/7/18	10/7/18	11/7/18	12/7/18	13/7/18
Normal Fee - \$50	Normal Fee - \$50	Excursion Day - \$65	Incursion Day - \$60	Snr Excursion - \$65
Casual Fee - \$60	Casual Fee - \$60	Casual Rate - \$75	Casual Rate -\$70	Jnr Incursion - \$60

How to Make a Cancellation

If your child is not attending for the requested day, please notify the service via phone or email. To cancel a booking without incurring fees, the centre must be notified in writing 7 days prior to the requested day occurring or a medical certificate must be provided. Otherwise, the advised fee listed for that day will be charged.

You may be able to receive Child Care Subsidy (eligibility and percentages determined by Centrelink) to reduce your Child Care Fees. Please speak with the Coordinator if you would like further information. Casual fees apply to those families booking their children into Vacation Care after Friday, 22nd June 2018. Fees will be processed through the Debitsuccess system. Parents may elect to be charged the whole amount upfront or fees will be calculated into your fortnightly payment.

Terms and Conditions

By enrolling your child/ren in Vacation Care, you are accepting and are willing to abide by the terms and conditions outlined below:

- All fees are paid either by Debitsuccess fortnightly cycles or for the entire booking upfront.
- All children and parents/guardians must abide by the service's policies and procedures.
- Children will be held responsible for their own belongings.
- Excursions must be booked before the permanent booking closing date. Late bookings will only be accepted if room allows. Bookings for excursions and incursions will cease once the number of children allowed reaches capacity.
- Money will not be taken on excursions, unless otherwise specified.
- All items requested for excursions must be provided or the child will not be able to attend.
- All forms, including excursion consent forms, must be completed in full. Otherwise, they will not be accepted and your child/ren will not be able to attend.
- Fees will only be cancelled according to our Cancellation Policy which is when a minimum of 7 days' notice is given.
- Bookings cannot be swapped inside the 7-day cancellation period and this will only be allowed outside the 7-day period on condition of availability.
- Your child will not be allowed to participate in any swimming activity unless a 'Swimming Ability Form' is completed. No swimming occurs during Winter Vacation Care.

All concerns or queries should be directed to the Coordinator.

Electronic Devices

Electronic devices may be allowed during vacation care. However, children are not allowed to take photos or recordings with these devices. All games etc. on electronic devices must be "G" rated. No movies are to be viewed on individual electronic devices whilst at the service. If a child misuses an electronic device, it will need to be handed into the OSHC office for the rest of the day until the child is going home. Electronic devices are only able to be used by the person who owns them and at assigned periods throughout the day. The service takes no responsibility for the safety and security of these devices. All items should be named/labelled. Mobile phones are to be handed into the OSHC office on arrival and collected on departure.

Food Considerations;

Sherwood State School OSHC is a nut free centre and any products containing nuts will not be able to be consumed whilst at the service. If a child brings these items, they will be put aside by the Responsible Person in Charge and returned to the family when the child is picked up. Replacement food will be provided for your child. Please ensure your child has enough to eat during the course of the day, excluding nut products. Those choosing to consume egg products will need to sit in an assigned area while eating. This is because we have a substantial number of children attending Sherwood State School OSHC with severe allergies to nut and egg products. Breakfast and afternoon tea are provided by the service but all other meals are provided by the child's family. Dietary needs are accounted for but must be specified on the child's enrolment form. Families are encouraged to pack extra food for a child who is a fussy eater as this is not considered when shopping in bulk for those who attend the service. Please also be aware that children's food is not able to be heated in the microwave or have hot water added to it by educators.

Every Day - Please Bring;

What to bring – Every day, a child needs to bring morning tea, lunch, a drink bottle of water, a sun smart hat and closed in shoes. Only those wearing closed in shoes will be allowed to participate in outdoor play, incursions or excursions. Clothing also needs to be suitable, covering the shoulders and appropriate for activities being performed. Younger children need to have spare clothing packed in their bags in case they must change throughout the day. Sherwood State School, Outside School Hours Care takes no responsibility for any lost or damaged property belonging to a child or their family. Therefore, we discourage bringing toys or valuables from home as these are fully the child's responsibility.

On Excursions - Please Bring;

On excursions – Each child needs to bring a small backpack which is easily carried for the day, a packed morning tea and lunch, a drink bottle of water, a sun smart hat plus wear closed in shoes and a red shirt so they are easily recognised. Clothing must be suitable for the day's activities. Money is not to be brought on excursions except for the "Seniors Only" one detailed below. Please ensure clothing and all personal belongings are clearly labelled.

Sherwood OSHC Service Details

Sherwood State School Outside School Hours Care 464 Oxley Road, Sherwood QLD 4075 Phone: (07) 3278 1658 Mobile: 0428 023 832 Email: <u>sherwoodoshc@gmail.com</u> Website: <u>www.sherwoodoshc.com.au</u> Centre is open from 7:00am – 6:00pm

Destinations' Contact Details

Fort Lytton Historical Military Site

160 South Street, Lytton QLD 4178 Phone (07) 3393 4647; Mobile 0477 700 438 Lota Park, The Esplanade, Lota 4179 Service Mobile Phone 0428 023 832 <u>United Cinemas – Edorado 8</u> 141 Coonan Street, Indooroopilly QLD 4068 Phone (07) 3378 1566

Senior Excursion

NAIDOC Family Fun Day Musgrave Park Cnr of Cordelia Street and Russell Street, South Brisbane QLD 4101 Phone (07) 3846 5700

Important Days



<u> Tuesday 3rd July 2018 –</u>

10:00am – Incursion, BOUCE 4 KIDS:

Bounce 4 Kids are coming to visit fully loaded with gymnastics equipment to provide a workshop consisting of floor work, handstands, cartwheels, rolls, trampoline and bar work, all with qualified and experienced instructors! Children will develop confidence while learning correct skills in a safe environment.

Thursday 5th July 2018 –

8:15am – Excursion, Fort Lytton Historical Military Site and Lota Park:

Children need to arrive at the OSHC centre no later than 8:15am to attend this excursion. To commemorate the ending of World War I, the children will visit the grassy outpost of Fort Lytton, the heritage listed remains of Australia's only surviving moated 19th century fortress, the so-called birthplace of Queensland's military history and one of several forts that were built in the 19th century to protect the country's coastline. The children will join the corporal and sergeant at camp to become recruits for the day. Together with the OSHC staff, they will practice their drills and semaphore exercises before demonstrating them to the General when he comes to inspect the troops. The children will break for morning tea at Fort Lytton and travel to Lota Park for lunch afterwards. Following lunch, they will be able to enjoy the playground at the park and the peaceful surrounds of Moreton Bay. The children will travel by Charter Bus to and from Fort Lytton Historical Military Site and Lota Park. A risk assessment is available for viewing at the OSHC Office. *It is a requirement of Fort Lytton that children wear a broad-brimmed hat and closed in shoes during this excursion.* They will also need a drink bottle of water and OSHC requests that they wear a red shirt or similar.

Wednesday 11th July 2018 -

8:30am – Excursion, United Cinemas-Eldorado 8:

Children need to arrive at the OSHC centre no later than 8:30am to attend this excursion. They will travel by Charter Bus to and from the United Cinemas, Eldorado 8 at Indooroopilly. There will be a choice of two movies for the session and we will notify parents what these are before the holidays begin. A risk assessment is available for viewing at the OSHC Office. *Children will need to wear a red shirt or similar, sun smart hat and closed in shoes during this excursion.*

Thursday 12th July 2018 –

10:00am – EG Incursions, Interact with Aboriginal Culture:

Australia's Indigenous culture is one of the oldest surviving cultures in the world. In this Virtual Reality experience, local Indigenous Pamagirri guides encourage the children to observe them and learn about the fascinating dances they perform in Tropical North Queensland. The Pamagirri Aboriginal group's presentations that the children will witness are in a full 360 view, held in the Far North Queensland Rainforest, allowing the children to experience this adventure as if they were really there. With interactive exercises and respectful educational discussions about the Aboriginal life pre 1788, the children will be yearning to learn more about Australia's traditional land owners.

Friday 13th July 2018 –

9:15am – Senior Excursion, NAIDOC Family Fun Day:

Children need to arrive at the OSHC centre no later than 9:15am to attend this excursion. This excursion is for **seniors only (those in Year 5 and above. If room permits, those in Year 4 may possibly be invited)**. Activities offered on the day include traditional and contemporary dance, singing and music on 3 performance stages. The children may also visit Indigenous Village or the Community Elders Tent where they can hear dreamtime stories. There are also arts and crafts stalls, activity stalls and face painting stalls to visit. There are sideshow rides at the park plus a playground that children may use. A selection of food is also on offer. This is a fun, interactive way for children to learn about the heritage of Australia through its original people and traditional owners of the land. The senior children will travel by taxi or Maxi Taxi to the NAIDOC Family Fun Day Festival at Musgrave Park, Russell Street, South Brisbane. A risk assessment is available for viewing at the OSHC Office. *Children will need to wear a red shirt or similar, sun smart hat and closed in shoes during this excursion.*

10:00am – Junior Incursion, Ginger Sport Soccer:

The young children will learn soccer skills and drills taught by professionally trained coaches at the service. This event will motivate the Juniors in preparation for the Soccer World Cup Finals to be played in Russia on the following weekend.

NAIDOC Family Fun Day Festival

Gold Coin upon ENTRY

COMMUNITY ELDERS TENT FREE KIDS RIDES face painting traditional & contemporary dance information & career stalls indigenous village ARTS & CRAFT STALLS LIVE RADIO BROADCASTS TRADITIONAL & CONTEMPORARY FOOD 3 LIVE PERFORMANCE STAGE

Vacation Care Booking Form

Winter 2018

All children's details, bookings and permission slips must be completed and signed for this vacation care booking to be accepted. Excursions and Incursions are a compulsory part of the vacation care program and every child will be charged accordingly.

Child's Name	D.O.B.	Year Level

Please note – Excursions are capped due to the number of children the bus/taxi can carry. Therefore, once this maximum number is reached, a waiting list will be formed. Incursions will also be capped during Winter Vacation Care 2018. Bookings must be written on the official booking form and are accepted in the order that form is received at the OSHC office, not the date it was written. The booking form may be delivered to OSHC or scanned and emailed to the service.

Bookings

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Monday	Tuesday	Wednesday	Thursday	Fric	day
2/7/18	3/7/18	4/7/18	5/7/18	6/7/18	
Monday	Tuesday	Wednesday	Thursday	Friday	
9/7/18	10/7/18	11/7/18	12/7/18	13/7/18	
				Junior	Senior
				P - 4	5&6

Parent/Guardian's Name:	_Signature:	Date:	_/	_/
Parent/Guardian's Name:	_Signature:	Date:	_/	_/
Bookings will be confirmed by email. Please state your email address:				

Office Use Only:	Account Name:	Date Received/	 /

Parent/Guardian's Permission

Fort Lytton Historical Military Site and Lota Park

Thursday 5th July 2018; 8:15am – 3:15pm.

I give permission for my child/ren

to attend the excursion at Fort Lytton Historical Military Site, Lytton and Lota Pak, Lota. This excursion will include viewing the historical sights and artefacts at Fort Lytton, role playing a young recruit and using the play equipment at Lota Park. OSHC may also bring sport or play equipment from the service to use at Lota Park. Note - Morning Tea and Lunch will need to be supplied by parents/guardians and brought with the child. I understand that OSHC will be travelling by Charter Bus to attend this excursion and I will provide all necessary items included in the information above for my child/ren. There will be approximately 45 children and 9 educators attending this excursion plus a supervisor. Educator to child ratio for this excursion will be 1:5 due to nearby water. A risk assessment is available for viewing at the OSHC Office. *Children will need to wear a red shirt (or similar), sun smart hat, closed in shoes (no roller shoes are allowed) and have a drink bottle of water during this excursion.*

Parent/Guardian's Name ______ Signature _____ Date __/__/

United Cinemas Eldorado 8, Indooroopilly

Excursion: Wednesday 11th July 2018; 8:30am – 12:00pm.

I give permission for my child/ren

to attend the movies at the United Cinemas Eldorado 8, Indooroopilly. Note - Morning Tea and Lunch will need to be supplied by parents/guardians and brought with the child. I understand that OSHC will be travelling by Charter Bus to attend this excursion and I will provide all necessary items included in the information above for my child/ren. There will be approximately 49 children and 7 educators attending this excursion plus a supervisor. Educator to child ratio for this excursion will be 1:7. A risk assessment is available for viewing at the OSHC Office. *Children will need to wear a red shirt (or similar), sun smart hat, closed in shoes (no roller shoes are allowed) and have a drink bottle of water during this excursion.*

Seniors Only – NAIDOC Family Fun Day Festival

Senior Excursion: Friday 13th July 2018; 9:15am – 2:30pm.

I give permission for my child/ren ____

to attend the NAIDOC Family Fun Day at Musgrave Park, South Brisbane. This excursion will include 3 stages of live performances, Indigenous Village, the Community Elders Tent, Arts and Crafts stalls, Activity stalls, Face Painting, sideshow rides and the park playground. Children will need to bring a gold coin donation to enter the park plus their own morning tea and lunch or enough money to buy this while at the park. A selection of food will be on offer but children will be limited to bringing \$20.00 to this excursion. Please communicate any food allergies or preferences before the excursion takes place. Most activities at the NAIDOC Festival are free. I understand that OSHC will be travelling by Taxi or Maxi Taxi to and from the NAIDOC Festival and I will provide all necessary items included in the information above for my child/ren. There will be approximately 14 children and 2 educators attending the senior excursion. Educator to child ratio for this excursion will be 1:7. A risk assessment is available for viewing at the OSHC Office. Children will need to wear a red shirt or similar, sun smart hat, closed in shoes (no roller shoes are allowed) and have a drink bottle of water during this excursion.

Parent/Guardian's Name	Signature	Date/	/	'
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CHILD CARE SUBSIDY

Winter Vacation Care will be the first type of Outside School Hours Care to operate under the new Child Care Subsidy System. Therefore, families will need to have applied for Child Care Subsidy (if deemed eligible by Centrelink) to receive any reduction of fees. Families will be charged full fees if they have not applied for Child Care Subsidy prior to the holidays or if they are not eligible to receive Child Care Subsidy. Please apply through your myGov account https://my.gov.au/LoginServices/main/login?execution=e2s1.

Sherwood State School Outside School Hours Care acknowledges the traditional owners of the land on which Brisbane is situated and which we operate, the Turrubal, Jagera and Yuggera people and we pay our respects to the Elders past and present.