Here's a step-by-step guide to applying for help from NCI (Neighborhood Centers Inc.) in Texas. This includes resume help, interview clothing, job search assistance, and childcare support.

What You'll Need to Get Started

- 1. **Identification**: Bring a photo ID for yourself.
- 2. **Proof of Income**: Bring recent pay stubs or income statements, even if you're currently unemployed.
- 3. **Proof of Address**: A document like a utility bill or lease to show where you live.
- 4. **Child Information**: If you're applying for childcare, you may need your child's birth certificate or Social Security number.

How to Apply for NCI Assistance

1. Find Your Local NCI Office

 Use the <u>NCI website</u> or call **2-1-1** (a free help line for Texas services) to find the NCI office closest to you.

2. Go In Person or Apply Online

- In Person: Going to an office is often easiest. Staff can help you fill out forms and answer questions about the process.
- Online: Some NCI services may have online applications available. Check the website or call to confirm if this option is open in your area.

3. Fill Out the Application

 The application will ask about your income, household size, and the specific assistance you need (like job help or childcare). If you need help with any section, NCI staff can guide you through it.

4. Request Specific Services

- Job Assistance: Let them know if you need help with your resume, interview preparation, or finding job leads.
- Interview Clothing: Mention if you need clothes for interviews—they can provide options that help you look professional.
- **Childcare**: If you need childcare assistance, tell them. They'll ask about your child's details and any special needs.

What Happens After You Apply

1. Waitlist for Childcare

 There's usually a waitlist for childcare support. If your child has a disability, tell the NCI staff—this moves you to the front of the list.

2. Job Help and Other Support

 Resume and interview support may be available right away, depending on availability. They'll help you get prepared to apply for jobs and make a strong impression in interviews.

Getting Updates and Following Up

- Ask About Your Application: You can call or visit the NCI office to check the status of your application. They'll let you know if more information is needed.
- Additional Support: As you go through the program, you can also ask for other resources, like help with budgeting, parenting classes, or job training.

NCI can be a huge support for you and your family as you work to get a job and manage childcare. Don't hesitate to ask them any questions—NCI is there to make this process easier for you.