Elizabeth Park & Recreation

Regular Meeting of the Board

Evans Parks Office

September 21, 2021

1. Call to Order 7:02pm/Roll Call Kurt Prinslow, Doug Severinson, Dondi Connelley, Kelly Moffatt (7:20pm)/Pledge of Allegiance
2. Approval of Minutes – Study session and regular meeting on August 17, 2021 – Kelly makes a motion to approve the minutes, Kurt 2nds, all in favor
3. Approval of Agenda – Kelly makes a motion to approve the agenda, Doug 2nds, all in favor.
4. Communications to the Board – Desiree Kameka Affordable Workforce Housing for Special Needs Populations – occupational therapy from their home. Downs syndrome, cerebral palsy, autism, etc. Need access to affordable housing, when caregivers pass away, what happens to the special needs person. Neuro Inclusive Housing Solutions. 127,000 people with a disability. 73% live with their family, but their family is aging. CHFA offers grants to start the infrastructure of buildings. Small housing, nothing big and ugly like the apartment buildings. Desiree asked the Board to consider any opportunities to include affordable housing on public properties.
5. Continued Business

-Recreation Center Design & Facility Construction Budget – updated construction costs, inflation has gone from $50 to $200 square feet, so we were planning $15 million, now it is looking more like $21 million. We feel everything is essential in the current plan, we will move forward. Field house – higher need for the commercial kitchen. Might look into that for future revenue as well. Rodeo arena suggestions are moving it to the east so that it is north and south oriented, this would give 2/3 bleachers on the west side and 1/3 on the east side. Board also thinks the capacity of 3000 to 3500 is sufficient. Would we rather concrete wall all the way around or pipe rail all the way around. Board thinks pipe rail all the way around.

-Rodeo/Event Arena Design Review – Jace Glick & Tracy from Stampede – concerned about parking. He is worried there won’t be enough. Mike shared the current park design showing that total on-site parking will not be reduced after build-out. It will be dispersed more throughout the park however.

-Recreation Center Campaign Planning – FAQ sheets are made we can start handing

them out to increase community awareness of the project.

1. New Business

-PUD (Planned Unit Development) Application for Casey Jones Park - PUD is the way we will go to get the permits from the county. Currently starting that process.

VII. Legislative Matters

 -Letter from DA Davidson – they are working on our behalf right now, they will be our bonding agent and help us through the bonding process. If we get to the point we decide to bond we will pay them .5% or $30,000 whichever is greater.

VIII. Report of Administrator & Staff

 -Budget Report – Revenues were budgeted at $1.1 million we are already at $1.0 million. Accounting & Auditing were more than we budgeted for due to last year’s audit. We budgeted expenses to be at $1.4 million and we’ve spent $659,000. Enterprise fund revenues were budgeted at $430,000 and we are at $259,000, this is due to lower sign and tree revenues than expected. Expenses were budgeted for $250,000 and we’re at $123,000. Capital improvement projects we’ve spent $329,000 out of the $821,000 we budgeted for. Projected balance for the end of the year is $711,000.

 -Maintenance Report – repaired sprinklers, rewired skate park lights to run off a timer, repaired hydrants, fertilized all fields.

 -Programs Report – Fall sports is underway, hiccup with jerseys – it is taking much longer than usual, in the past 2 ½ weeks for jerseys and it’s been 6 weeks. Going to hold off on basketball registration until November to see if schools will let us use the gym and trying to fit all the programs into just a few gyms since Frontier is not available. If not, we will try to do some mini camps. Adult sports registration is open for adult flag football tournament being held November 6th, usually 5-6 team participate. Zumba registration is open, classes start Sept. 30th and Yoga is starting up October 10th. Arts & Culture four people registered and loved the class and would like to take it again, 4 week class, hopefully do another class in January.

IX. Other Matters - none

X. Adjournment – Kelly makes a motion to adjourn at 9:18pm, Doug 2nds.