Elizabeth Park & Rec District

Regular Meeting of the Board of Directors

CJ Pavilion

June 21, 2022 – 7pm

I. Call to Order 7:00pm/Roll Call Kelly Moffatt, Doug Severinsen, Kurt Prinslow, Dondi Connelley Others: Mike Barney, Ryan Staley/Pledge of Allegiance

II. Approval of Minutes – Regular Meeting on May 17, 2022 – Kurt makes a motion to approve the minutes, Doug 2nds. All in favor.

III. Approval of Agenda – other matters-Kelly wants to add property inquiry – Kelly makes a motion to approve the agenda, Doug 2nds. All in favor.

IV. Board of Directors Appointment – move until next meeting JC Cook is not able to attend due to knee surgery.

V. Communications to the Board – none

VI. Continued Business

 -Review Proposals for Replacement of Ballfield Lights @ CJ Park – got some proposals Sun Valley $110,300, C&R Electric $139,777, Aeon $112,266 BUT does not include installation. This would be to replace with LED lights. Would leave the poles, but replace the lights. These are just on the ball fields. Need to check warranty and lead time for installation. LED are much more energy efficient and will save the district a significant amount of money and will add revenue as we can program later into the night. Board wants to pursue this and get this project done this year.

 -Revision of 2022 Capital Improvement Plan – we had some amendments to our plan. We’ve gone from &739,102 in budgeted CIP to $383,546 due to revised plans. We can add the lights at CJ and add excavating for the playground at Evans and concrete for sidewalks. Mike wants to get a maintenance yard with a privacy fence to put materials and equipment to get it out of site. 6- foot security fence and a cantilever gate and crushed surface around $58,000. The Board directed Mike to pursue completing these additional capital improvement projects in 2022.

 -Closure of Disc Golf Course – resident reported that trees are getting injured by the discs. Shady tree came out and looked at the trees and observed that some of the trees are being wounded. Suggested some ribs to put around the trees to protect them. The effort to protect the trees was initiated and this process is being completed by Cameron and Jeremy, who initially designed the course. It’s a great asset to the community to play the course. Brings people in and to the community. 60 trees are marked now to be taken care of. They’ve done 20-25 of the trees already. The Board also directed Mike to look into developing a system to charge players for using the course, and raise some revenues from disc-golf players to fund the efforts needed to protect the trees within the park.

VII. New Business

 -Hiring of Administrative Assistant – hired Joyce Wasson. She will start July 11th.

VIII. Legislative matters – none

IV. Report of Administrator and Staff

 -Budget Report – nothing alarming and we are in good shape. Conservation trust funds are coming in and we will get more than what we put in the budget. As of June 16th we have just under $1 million in the bank.

 -Maintenance Report – recertified backflows throughout the park, took CPSI exam certified playground safety inspector. Got a grant to pay for the class. The south soccer field was reseeded and should start taking off here soon. Took care of the grubs problem at Evans. Douglas County Septic fixed water leak by the snack shack during the Stampede.

 -Programs Report – One more week for baseball went well, had some challenges with officials, but it all worked out. Adult softball has 8 teams and that was the cap for this season due to the lights not working properly at CJ, we can only use the Evan’s fields. There was a desire to join the league from additional teams. Zumba and Yoga classes are underway. The children’s theatre camp starts July 25th and fall sports program registrations are underway.

X. Other Matters – campground improvement, Rick Rome has started the planning process for the improvements. Kelly asked about the property with the house if anything has come of that – Mike has not heard anything from him though said he would reach out and check . Doug brought up that some vendors were upset because there was no food on the outside of the Stampede on vendor row took away from their business. Mike said that he would share the feedback with the Stampede group and ask if they received any comments / concerns about the lack of food / drink available outside the arena.

XI. Adjournment – Kurt makes a motion to adjourn at 8:07pm. Doug 2nds, all in favor.