Study Session of the Board of Directors

Elizabeth Park and Recreation District

February 15, 2022 – Meeting Minutes

CJ Pavilion

I Call to Order at 5:37pm/ Roll Call: Kelly Moffatt, Doug Severinsen, Kurt Prinslow, Dondi Connelley / Others: Mike Barney, MIG Design Team (Paul Kuhn, Rick Rome, Jamie Preshaw, Zach Bisek)

II Approval of Agenda – Kelly makes motion to approve agenda, Dondi, 2nds, all approve

IV Casey Jones Park Master Plan Final Report Presentation – Paul Kuhn and the design team gave a presentation summarizing the Casey Jones Park Master Plan. Kurt asked if the plan addressed a number of elements such as site access options, traffic flow within the park, and whether the recreation center costs included needed infrastructure to complete the build. Rick replied that the plan did address the elements in question and that the infrastructure cost projections were included. Kurt also asked about a letter of intent / commitment from the town of Elizabeth to supply water and sewer to the property. Rick and Mike shared that the intent was given in planning discussions with the Town though no documentation of that intent had yet to be obtained as the Town has recently hired new administrative and planning staff who have not been formally approached yet. Kurt requested that the letter of intent be pursued.

 Zach presented the Board with a menu of several approaches that can be used as the District transitions from schematic design of the proposed recreation center to actual design and construction. These options included Design-Bid-Build, Construction Manager at Risk, Design- Build, and Integrated Project Delivery. He provided a review of each method as well as the strengths and challenges.

 The design team completed their presentation and thanked the Board for the opportunity to be a part of the project. The Board in return thanked the design team.

VIII Other Matters – no other matters were discussed

IX Adjournment – Doug mad a motion to adjourn from the Study Session at 6:35pm, which was 2nd by Kelly and approved by all.