

Zion Lutheran Church Council Special Meeting Minutes

Teleconference April 6th 2020

President Erik Vieselmeyer called the meeting to order. Pastor Rahe gave the opening prayer. Members on the call were Pastor, Erik Vieselmeyer, Kris Camblin, Steve Brown, Melissa Nelson, Brad Brackhan, Martha Kinnie, Trish Herman, and Carol Fleshman.

Erik explained that due to the COVID-19 virus and the public meeting restrictions the council called a special meeting to discuss the financial report of the church. Treasurer Martha Kinnie reported the current financials for March and after all bills were paid the general checking account only contained \$1,000. Martha expressed she will need to draw funds from capital reserve to pay salaries and utilities if donations by members did not improve.

Erik detailed and expressed the blessing in the opportunity to the council to use the CARES Act Paycheck Protection Program designed by the US government overseen by the Small Business Administration to assist small businesses and 501(c)(3) tax-exempt organizations during the virus outbreak. A decision was made to apply for this assistance by Erik Vieselmeyer (President), Kris Camblin (Vice President), Brad Brackhan (Elder), and Martha Kinnie (Treasurer). This program was determined to be a great opportunity for Zion to cover salaries and utilities for a period of 8 weeks with payback forgiveness offered thru the program. The Bank of Colorado representative Austin Tharp assisted with obtaining and completing the application. This government program allowed Zion to apply for 2.5 times the average salary and utilities over 8 weeks. The application was completed requesting \$26,459.48 of assistance. The loan was approved for \$26,400 and deposited into the General Account on April 13th. 100% of the loan thru the program will be FORGIVEN if used in 8 weeks. The unused amount will be offered as a note payable at 1% for 2 years OR can be repaid after 8 weeks with no penalty. The council determined that most of the funds will be used in that period. Brad moved and Kris seconded that the Council, on behalf of the voters' assembly, accept the funds offered by the Paycheck Protection Program. The motion passed.

Pastor reported on Holy Week. Palm Sunday, Maundy Thursday, Good Friday, and Easter services and materials were placed on the new church website (zionholyoke.com). Zion members can also use YouTube under (**Gary Rahe**) to view services. Zion members should look for future church services and communication on the church website. Dr. Justin Newman advised pastor on the procedures to conduct family only attendance of the Lords Supper that was scheduled Thursday and Friday of Holy Week.

The council discussed church donations during the virus and not having the ability to attend church. The Stewardship committee will be working to spread the word that donations can be sent directly to the church to continue to meet budget needs and encourage giving in our calling to serve Christ and his church.

Erik adjourned the meeting and Pastor closed in prayer.

Respectfully Submitted, Carol Fleshman