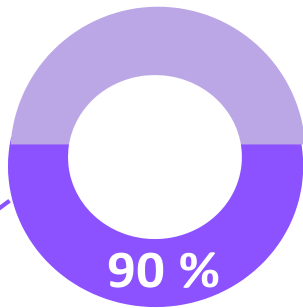


Status of Aptus' Strategic Plan 2023-2024



Continue to Provide Evidence-Informed Services Based on Principles of Choice and Inclusion

Implement the New Client Information System

- ✓ Develop Project Plan
- ✓ Train Staff
- ✓ Implementation - Phases 1 & 2
- ✓ Engage staff to provide feedback
- ✓ Implementation - Phase 3

Clarify Service Models

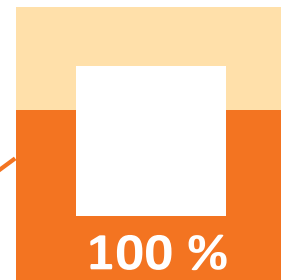
- ✓ Define Service Model, Philosophy and Roles
- ✓ Revise or create program manuals for each program
 - New Service Model Documented – not fully complete
 - Complete Program Manual Revisions - *Table of Contents created only*

Update the DSP Role

- ✓ Update role to include support to inclusion and choice, in addition to clinically-guided skills

Inclusion and Choice Focused Service

- ✓ Create a process and training
- ✓ Develop array of diverse and meaningful activity plans
- ✓ Ask Me Quality of Life Survey – completed December 2023



Identify and Create High Impact Partnerships to Increase Overall Capacity and Evidence-Informed Work

Review role of FAC

- ✓ Create Terms of Reference
- ✓ Clearly define relationship between committee, Aptus and Board

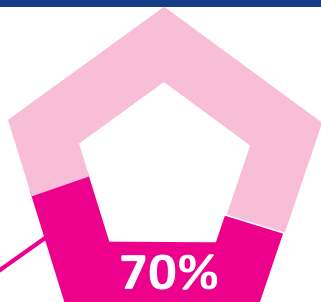
Reconnect Rights Committee

- ✓ Re-establish Rights Committee, with support from Day Services and Supported Living Staff
- ✓ Support committee's recommending work in providing input on Aptus operations and programming

Collaborate with partners

- ✓ Identify partnership and or revenue generating opportunities best aligned to Aptus' mission and capacity for growth.
- ✓ Fee for Service pilot





Ensure Appropriate Resources for the Delivery of all Services

Create program cost centre budgets

- ✓ Update budgets to reflect current parameters and funding
- ✓ Review budgets
- Monthly program budget variance reporting to Finance Committee – *carried over to 2024*

Leverage Partner Resources

- ✓ Approach partners for interest in sharing back office resources; fractional purchase of services
- Create 2-year proposal – *carried over to next Strategic Plan*

Performance Review Process

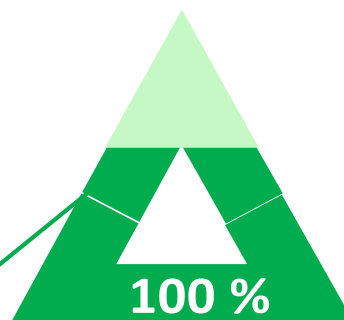
- ✓ Launch updated Performance Review Process
- ✓ Train Management Team on new Process
- ✓ Complete Performance Reviews – Management

Staffing Strategies

- ✓ Review, revise and document current process
- ✓ Consult partners for best practices
- ✓ Recommendations for Process Changes
- ✓ Implement recommendations

Real Estate/Property Strategy/ Anthony Road

- Support Real Estate Committee – *carried over to next Strategic Plan*
- Develop a plan and implement – *carried over to next Strategic Plan*
- Exploring a different direction - *carried over to next Strategic Plan*



Ensure Ongoing Pandemic Planning – completed in 2024

Business Continuity Plan - Update

- ✓ Departmental review and updates
- ✓ Addition of processes for regular updates

Development of Pandemic Plan - Update

- ✓ Seek samples from peers
- ✓ Update Pandemic Plan

Review Emergency Plan

- ✓ Seek samples from peers
- ✓ ICS Training
- ✓ Update Emergency Plan

