



# OPEN DOOR CHRISTIAN SCHOOL

793 LIPPENCOTT ROAD, WAYNESBURG, PA 15370 (724) 852-1871

*"Behold, I have set before thee an OPEN DOOR, and no man can shut it."  
Revelation 3:8*

## FINANCIAL RESPONSIBILITY

Account Number \_\_\_\_\_ Enrollment Date \_\_\_\_\_

Account Name \_\_\_\_\_ Bill Paid by \_\_\_\_\_

\_\_\_\_\_ Name \_\_\_\_\_

\_\_\_\_\_ Address \_\_\_\_\_

\_\_\_\_\_ City, State, Zip \_\_\_\_\_

Student	Reg. Fee	Monthly Tuition	With Discount	Yearly Tuition	With Discount

By signing this contract, I/we agree to the conditions and requirements of enrollment of our child/children in the Open Door Christian School. I/we agree to make the above payments. We will make ten (10) monthly installments beginning in **August** and ending in **May** of \$ \_\_\_\_\_. If monthly installments are paid by the 15<sup>th</sup> of the month, there will be a \$10.00 discount per student applied to your account.

We will notify the school office of any problems in making any required payments to inform and make payment arrangements.

### Conditions of non-payment

- 30 days behind will result in a board review of your account and **possible** removal of students until payment is made.
- 60 days behind will result in **definite** removal of student/s until payment is made.
- 90 days behind will result in **possible legal action**.
- There will be a **\$10.00 fee** for all returned checks.
- There will be a **\$10.00 late fee** will be applied to any past due balance at the end of each month.
- Please know that the School Board will review and exercise genuine understanding regarding your situation.



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Multiple Student Enrollments in Family:

		<u>K4-K5</u>
1 <sup>st</sup> Child = Full Tuition	\$245.00	\$280.00
2 <sup>nd</sup> Child = 10% Discount	\$220.00	\$252.00
3 <sup>rd</sup> Child = 15% Discount	\$208.25	\$238.00
4 <sup>th</sup> Child = 20% Discount	\$196.00	\$224.00
5 <sup>th</sup> Child = Free		

**Note:** Beginning in the 2019/2020 school year the business office will apply ONE of the discounts that are available to families. For example, if family is an employee of the school the family will receive either the above discount or the employee discount, whichever is greater.

Monthly Installment Payments:

**ALL INSTALLMENTS ARE BASED ON 10 MONTHS**

Grades K4-K5 Yearly Tuition = \$2800.00  
Monthly Tuition = \$280.00

Grades 1-12 Yearly Tuition = \$2450.00  
Monthly Tuition = \$245.00

**Registration Fees are required for enrollment**

Early Re-Enrollment Fee is \$60.00 to be paid before June 1.  
Regular Registration Fee is \$80.00 to be paid by first day of school.

**Note:** *There are no exceptions to this fee.*

There may be additional fees applied throughout the school year such as assignment pad fee, lab fee, graduation fee, replacement book fee, etc. If these are applicable to you, they will appear on your statement when necessary.

Signature Parents \_\_\_\_\_

Signature of School Officials \_\_\_\_\_

Enrollment will begin on \_\_\_\_\_ All Fees Paid **YES / NO**

Date \_\_\_\_\_

Receipt # \_\_\_\_\_

Taken by \_\_\_\_\_