Banyan Day School

340 Palermo Avenue, Coral Gables, Florida 33134 Phone: (305)447-1233) Fax: (305)448-3133 Email: Banyandayschool@gmail.com

EMERGENCY PREPAREDNESS and OTHER:

In case of Hurricanes or Tropical Storms:

BDS will follow the Advisory guidelines provided by our local government. BDS will close/shut once *Hurricane "Warnings"* take effect. No need to take unnecessary risks.

Our main goal and concern is the safety of the children, the staff and our building. We have learned from past experience that it is better to prepare early. Please, be reminded that when the school prepares or shuts down for a weather event, we also need time to set everything back in its place once the event is over. As with your homes, this takes time and lots of work.

In case of Sudden, Dangerous Inclement Weather or Eminent Danger:

BDS will follow the set Emergency procedures accordingly, depending on the situation. Parents will be notified immediately by phone call that they must come pick up the child/children ASAP. The school reserves the right to take any child not picked up within a reasonable amount of time to the local Police Station <u>OR</u> the child will leave with a designated Staff member if the danger/risks supersedes waiting for the parent(s).

In case of Mandatory School Evacuation:

In any emergency situation whereby the entire School must evacuate the premises, the Staff and Students will exit the school in an orderly manner. The Staff will take the "Emergency Tote" in each classroom containing emergency contacts, attendance list, and first-aid kit, and will contact the parent(s) by phone to notify the parent(s) of the safe location where to pick up the child/children.

In case of Epidemics and/or Pandemic:

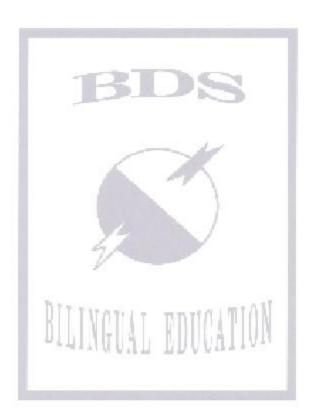
BDS will closely monitor the guidelines provided by the CDC, Health Department, DCF and the local and State government in making any determination as to the open or close/shut status of the school. Safeguarding the health and safety of all involved will always be BDS' first priority in making any determinations.

Child's Name:	
Parent Name:	
Parent Signature:	
Date:	

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