



PRESENTED BY:



Saturday, Sept. 23, 2023 – 11:00am To 5:00pm
Shappell park (353 South Main St., Phillipsburg)

Vendor Application Form — **Craft**

Celebrate 171 years of rail in Phillipsburg and the town's prominence as a transportation hub this September at the second annual Phillipsburg, N.J. Railroad Festival! Platinum Star Cleaning presents the second annual railroad festival on Saturday, September 23, 2023, from 11am to 5pm. Last year's festival was a huge success with over 3,000 people.

The festival, which will have three walkable areas, kicks off at 11 a.m.

Area 1, Shappell Park and the surrounding area, with food and retail vendors and music. Also nearby will be the Centerville and Southwestern Railroad (a.k.a. The Becker Farm Railroad), a miniature train ride operated by the Phillipsburg Railroad Historians, and vintage buses on display from the Friends of the NJ Transportation Heritage Center.

Area 2 is Phillipsburg Union Station, the former train station built in 1914. Undergoing restoration, the completed first floor will be open for tours. Nearby is the Phillipsburg Union Tower. The former CNJ railroad switch tower in Phillipsburg has been undergoing a full restoration and will be open for tours.

Area 3 is the location of Delaware River Railroad Excursions, where you can book a trip on The River Train or The Warren County Winery Train, beautiful rides on historic railroad equipment including an operating steam locomotive.

We are expecting thousands to attend again this year for the second annual landmark event. Join in on the excitement as an official vendor! Vendors will be represented on all signage in Areas 2 and 3 directing festival goers to Area 1, Shappell Park



Complete the following application, add check and send to:
Attn: Phillipsburg Railroad Festival
210 Prospect Ave Suite 2
Phillipsburg, NJ 08865

PHILLIPSBURG RAILROAD FESTIVAL

Vendor Application Form - **Craft**

Please review the following guidelines and complete the application form.
This will assure an atmosphere of fun and quality is provided to all attendees.

DEADLINE: FRIDAY, SEPTEMBER 1, 2023 (*\$15 late fee due for all late submissions*)

GUIDELINES:

- All vendors are subject to the approval of the committee.
- Any changes in the exhibitor's program must be approved by the committee.
- All vendors will be placed at the discretion of the committee.
- All vendors must provide their own tables, tents & chairs.
- All vendors must commit to the duration of the day.
- All vendors are allowed to sell only approved items. Photos may be requested.
- The festival committee reserves the right to limit items to be sold.
- All vendors must comply with all CDC and COVID Guidelines.

BUSINESS INFORMATION (Please print)		
Business Name:		
Contact Person:		
Street Address:		
City:	State:	Zip Code:
<small>*required</small> Primary Phone:	Secondary Phone:	
<small>*required</small> Email Address:		
Description of items to be sold: <i>Please list all items or attach list separately. Items not listed will not be allowed at festival</i>		

NUMBER OF (10X10) SPOTS: _____ x \$75.00 = _____

*NOTE: Phillipsburg Businesses/Residents receive a discounted rate at \$35.00.

**Non-Profit Organizations—Free of Charge—Must be able to prove status.

PRINT NAME: _____ **DATE:** _____

PHILLIPSBURG RAILROAD FESTIVAL
Vendor Application Form - Craft

Please review the following guidelines and complete the application form.
This will assure an atmosphere of fun and quality is provided to all attendees.

VENDOR LIABILITY AGREEMENT:

I wish to participate as a vendor or associate in the Phillipsburg Railroad Festival. agree to accept all liability and responsibility for any personal injury, property damage, loss, theft or any other harm suffered by myself or others arising from or otherwise incident to my participation in the Event.

_____ (the Vendor) shall indemnify and hold The Phillipsburg New Jersey Railroad AND the Town of Phillipsburg, and their officials, directors, employees and agents harmless against all suits, claims demands and losses including costs, expenses and attorney's fees incurred as a result of any act or omission, neglect or misconduct of the vendor during the event.

If you have liability insurance check here

If so, provide a certificate of insurance naming the Phillipsburg New Jersey Railroad AND the Town of Phillipsburg as additionally insured.

What is the amount of your liability insurance? _____ (minimum \$500,000)

By signing this Agreement, the Vendor/Participant hereby requests the Phillipsburg New Jersey Railroad AND the Town of Phillipsburg to reserve vendor space at the Event and affirms it has read, understands and agrees to all terms and provisions of this Agreement.

PRINT NAME: _____ **DATE:** _____

PHILLIPSBURG RAILROAD FESTIVAL

Vendor Application Form - **Craft**

Please review the following guidelines and complete the application form.
This will assure an atmosphere of fun and quality is provided to all attendees.

DETAILS:

Date: Saturday, Sept. 23, 2023 – 11:00am To 5:00pm

Location: Shappell park (353 South Main St., Phillipsburg)

Set-up is 8:00am to 10:00 am. NO exception to set-up space after 10:00 am

CONTACTS:

Aaron Coleman, Event Presenter

phone: (732) 677-6027

address: 210 Prospect Ave Suite 2, Phillipsburg, NJ 08865

email: info@platinumstarservices.com

RETURN FORM AND CHECK:

No later than Friday, September 1st. \$15 late fee for all late submissions

Attn: Phillipsburg Railroad Festival

210 Prospect Ave Suite 2, Phillipsburg, NJ 08865

Make checks payable to: Phillipsburg New Jersey Railroad

CRAFT VENDOR CHECKLIST:

- Read vendor letter, guidelines and all instructions
- Complete Vendor Liability Agreement
- Complete Craft Vendor Form
- Mail check for vendor fee with completed form
- Provide Certificate of Insurance naming the Phillipsburg New Jersey Railroad and the Town of Phillipsburg as additionally insured

We look forward to having you at this year's Second Annual Phillipsburg Railroad Festival!