



— PHILLIPSBURG, N.J. —

Presented by:

RAILROAD FESTIVAL



Celebrating 170 Years

Saturday, Sept. 10, 2022 – 11:00am To 5:00pm
Shappell park (353 South Main St., Phillipsburg)

Vendor Application Form – **Food**

Celebrate 170 years of rail in Phillipsburg and the town's prominence as a transportation hub this September at the first-ever Phillipsburg, N.J. Railroad Festival! Platinum Star Cleaning presents the first of its kind railroad festival on Saturday, September 10, 2022, from 11 a.m. to 5 p.m. The first railroad to arrive in Phillipsburg was the Central Railroad of New Jersey (CNJ), which opened on July 2, 1852.

The festival, which will have three walkable areas, kicks off at 11 a.m.

Area 1, Shappell Park and the surrounding area, with food and retail vendors and music. Also nearby will be the Centerville and Southwestern Railroad (a.k.a. The Becker Farm Railroad), a miniature train ride operated by the Phillipsburg Railroad Historians, and vintage buses on display from the Friends of the NJ Transportation Heritage Center.

Area 2 is Phillipsburg Union Station, the former train station built in 1914. Currently under restoration, the station's first floor will be open for tours. Nearby is the Phillipsburg Union Tower. The former CNJ railroad switch tower in Phillipsburg has been undergoing a full restoration since 2007 with plans to be open for tours.

Area 3 is the location of Delaware River Railroad Excursions, where you can book a trip on The River Train or The Warren County Winery Train, beautiful rides on historic railroad equipment including an operating steam locomotive.

Save the date social media posts have reached over 12,000 viewers so we are expecting thousands to attend what will be an annual landmark event. Join in on the excitement as an official vendor! Vendors will be represented on all signage in Areas 2 and 3 directing festival goers to Area 1, Shappell Park.



Complete the following application, add check and send to:

Attn: Phillipsburg Railroad Festival
158 A Northampton Street, Easton, PA 18042



PHILLIPSBURG RAILROAD FESTIVAL

Vendor Application Form – **Food**

Please review the following guidelines and complete the application form.
This will assure an atmosphere of fun and quality is provided to all attendees.

DEADLINE: FRIDAY, AUGUST 19, 2022 (*\$15 late fee due for all late submissions*)

GUIDELINES:

- Food vendors must provide their own tents, tables, chairs and & electricity.
- It is the responsibility of the vendor to file all necessary paperwork and cooking permits, in addition to this application.
- If you will be cooking with propane, you must file for a fire permit with the state of nj and you will be responsible for the cost of the permit is your responsibility which is not included in the festival registration fee. You will be responsible to have the correct fire extinguisher at your stand.
- You must fill out the application for The Warren County Health Department and mail it directly to them. The application fee is your responsibility and made payable to “WC Treasurer.”
- All items for sale must be approved by the festival committee.
- All vendors must commit to the duration of the day.
- All vendors must comply with all CDC and COVID guidelines.

BUSINESS INFORMATION (Please print)		
Business Name:		
Contact Person:		
Street Address:		
City:	State:	Zip Code:
<small>*required</small> Primary Phone:	Secondary Phone:	
<small>*required</small> Email Address:		
Description of food items to be sold: <i>Please list all items or attach list separately. Items not listed will not be allowed at festival</i>		

NUMBER OF (20X10) SPOTS: _____ x \$200.00 = _____

****Non-Profit Organizations—Free of Charge—Must be able to prove status.**

PRINT NAME: _____ **DATE:** _____

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VENDOR LIABILITY AGREEMENT:

I wish to participate as a vendor or associate in the Phillipsburg Railroad Festival. agree to accept all liability and responsibility for any personal injury, property damage, loss, theft or any other harm suffered by myself or others arising from or otherwise incident to my participation in the Event.

_____ (the Vendor) shall indemnify and hold The Greater Lehigh Valley Chamber of Commerce AND the Town of Phillipsburg, and their officials, directors, employees and agents harmless against all suits, claims demands and losses including costs, expenses and attorney's fees incurred as a result of any act or omission, neglect or misconduct of the vendor during the event.

If you have liability insurance check here _____

If so, provide certificate of insurance naming the Greater Lehigh Valley Chamber of Commerce AND the Town of Phillipsburg as additionally insured.

What is the amount of your liability insurance? _____ (minimum \$500,000)

By signing this Agreement, the Vendor/Participant hereby requests the Greater Lehigh Valley Chamber of Commerce AND the Town of Phillipsburg to reserve vendor space at the Event and affirms it has read, understands and agrees to all terms and provisions of this Agreement.

PRINT NAME: _____ **DATE:** _____

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DETAILS:

Date: Saturday, Sept. 10, 2022 – 11:00am To 5:00pm

Location: Shappell park (353 South Main St., Phillipsburg)

Set-up is 8:00am to 10:00am no exception to access space after 10:00am

CONTACTS:

Aaron Coleman, Event Presenter

phone: (732) 677-6027

address: 210 Prospect Ave Suite 2, Phillipsburg, NJ 08865

email: info@platinumstarservices.com or nancy@foodtrucklady.com

RETURN FORM AND CHECK:

No later than Friday, August 19th. 15\$ late fee for all late submissions

Attn: Phillipsburg Railroad Festival

158 A Northampton Street, Easton, PA 18042

Make checks payable to: Greater Lehigh Valley Chamber

FOOD VENDOR CHECKLIST:

- Read vendor letter, guidelines and all instructions
- Complete Vendor Liability Agreement
- Complete Food Vendor Form
- Mail check for vendor fee with completed form
- Provide Certificate of Insurance naming the Greater Lehigh Valley Chamber of Commerce and the Town of Phillipsburg as additionally insured
- If cooking with an open flame, apply for Division of Fire Safety permit in the RIMS system and submit payment online (instructions attached separately)
- Complete the Warren County Health Department Temporary Food Establishment Permit Application, with check made out to "WC Treasurer" https://www.washingtonbid.org/TFE_appl-fillable.pdf

We look forward to having you at this year's Phillipsburg Railroad Festival!