

REFUND POLICY

Currently there is no yearly membership fee of \$35.00 until June 2021. After June you will need to join as a new member or renew your membership before you can register for programs, events or workshops.

If withdrawing from a program, course or event, the following applies.

1. Please submit an email to admin@cosap.ca requesting withdrawal from the program, course or event.
2. Withdrawals must be made **one day prior to the start date**. Any withdrawals after that will not be eligible for a refunded.
3. All refunds will be for the fees paid minus a \$15.00 administrative.
4. Refunds are not available for single session courses, programs or special events.
5. If a course, program or event is cancelled you will receive a full refund for the entire fee and no administration charge will apply.
6. Course materials, admission or other unique costs included in the fee may not be refundable. We will make all attempts to get full refunds for those costs.
7. Refunds are made by credit card or PayPal only. No cheques or cash will be issued.
8. Refunds can also be made towards a gift card that you can use in the future.
9. Membership fees are not refundable after one month.

Please share your reasons for withdrawing in your email so we can better serve you.

In lieu of a refund please consider **donating your fees**. Information can be obtained here <https://cosap.ca/donate>.

Note: In your email please let us know how you would like to be refunded.