Consent Form

**Counselling Services**

As part of providing a counselling service to you, Angela Lovett Counselling Services will need to collect and record personal information from you that is relevant to your current situation. This information will be necessary part of the assessment and treatment that is conducted.

**Access**

You may access the material recorded in you file upon request, subject to the exception in National Privacy Principle 6.

**Confidentiality**

All personal information gathered by the counsellor during the provision of the counselling service will remain confidential and secure except when:

1. It is subpoenaed by a court, or

2. Failure to disclose the information would place you and another person at risk; or

3. Your prior approval has been obtained to

a. provide a written report to another professional or agency. e.g. a GP or a lawyer; or

b. discuss the material with another person. e.g. a parent or employer.

**Fees**

The cost of a one-hour consultation (usually 45 minutes of direct contact) is $150.00, which is payable at the end of the session by:

[ ] Electronic transfer to: Angela Lovett Counselling Services BSB: 085005 Account: 542942123

[ ] Or for billing via Plan Manager: ………………………………………………………………………………………….

**Cancellation Policy**

If you are required to cancel or postpone the appointment, please give at least 24 hours’ notice, if notice of less than 24 hours’ you will incur the cost for the session.

**Charter for Clients of Counsellors.** <https://www.hcscc.sa.gov.au/hcscc-charter-of-rights/> The Charter explains your rights as a client of a counsellor.

I, …………………………………………………………. have read and understood the above Consent Form. I agree to these conditions for the counselling service provided by Angela Lovett Counselling Services.

If applicable - On behalf of ……………………………………………………… Relationship………………………………..

Signature ............................................................ Date .......................................

***Please Note:*** *If, after reading this page you are at all unsure of what is written, please discuss it with the counsellor.*