

Premier Traffic Team Employee Conduct Policy

Purpose: To establish clear expectations for employee behavior and professionalism, ensuring a respectful, safe, and productive work environment.

Scope: This policy applies to all employees, contractors, and representatives of Premier Traffic Team.

Policy:

1. Professionalism and Respect:

- Employees must treat colleagues, clients, and the public with respect, courtesy, and professionalism at all times.
- Discrimination, harassment, or any form of abusive behavior is strictly prohibited.

2. Integrity and Accountability:

- Employees must act honestly, ethically, and in the best interests of Premier Traffic Team.
- Misrepresentation, fraud, or any unethical conduct will not be tolerated.

3. Safety and Compliance:

- Employees must adhere to all safety protocols, company policies, and legal requirements.
- Unsafe behavior or failure to follow safety guidelines may result in disciplinary action.

4. Confidentiality:

- Employees must safeguard confidential company information and respect client privacy.

5. Enforcement:

- Violations of this policy may result in disciplinary action, up to and including termination of employment.