

PREMIER TRAFFIC TEAM

Job Site Expectations Notice

This must be reviewed prior to beginning work each day.

REMINDER: We work for the client.

Our role is to support the contractor and maintain a safe, compliant work zone for them.

Please review and follow these expectations while on site:

1. End of Day Procedures

- **Do NOT leave the job site** until the client or contractor confirms they are finished for the day.
- Leaving early without confirmation from the client is unacceptable and may result in disciplinary action.

2. Restroom Breaks

- Only **one person at a time** may leave the job site to use the restroom.
- Use the **nearest** available location and return promptly.
- A traffic control presence must be maintained on-site **at all times**.

3. Breaks

- All TC crew members remain on site unless the **entire contractor crew leaves for break**.
- In that case, **the traffic control team will follow the contractor** to the same break location.

4. Communication Expectations

- It is unacceptable for either the contractor or our team to be **looking for each other**.
- Stay present, stay visible, and **maintain communication** with the contractor at all times.

5. Food & Drink

- All crew members must **bring their own lunch, snacks, and drinks**.
- Going to the store should be a **last resort only** and never disrupt job site coverage.

6. Job Site Questions or Changes

- If there are questions about:
 - Setup type
 - Lane closures or detours
 - Timing of breaks or departures
 - Any unexpected site changes
- You must **immediately notify a member of management** for direction and approval.

Failure to follow these expectations may result in removal from the job site and/or further disciplinary action.

Let's continue to represent Premier Traffic Team with professionalism and reliability.